



A People Place, A Change of Pace
SHELburne
ONTARIO, CANADA

June 23, 2021

ADDENDUM NO 1
REQUEST FOR PROPOSAL 04-2021 WATER CHILLER UNIT TOWN HALL

CLOSING 4:30 PM (LOCAL TIME) JUNE 23, 2021

Please refer to the above Request for Proposal (RFP) document in your possession and be advised of the following:

QUESTION AND ANSWER:

1. Request for site meetings.
 - Site meetings can be set-up through email wthomson@shelburne.ca. Will Thomson Supervisor of Buildings and Facilities.
2. Access to engineer drawings.
 - There are no engineer drawings on site.
3. Is it required to be unionized?
 - It is not required to be unionized for this project.
4. BAS Controls Contractor.
 - There is a Controls contractor for the system Constant Controls.
5. Regards to page 7 section 3.0 Specifications.
 - All the specifications to the chiller unit installation are on page 7 section 3.0 if more info is needed a site visit would be recommended.
6. Existing glycol and concentration.
 - Propylene Glycol is the glycol being used in the system. Concentration of the Glycol is unknown and would recommend that a price be included in the RFP for disposal of the old glycol and be replaced with new Propylene Glycol.
7. Water treatment company of the chiller unit.
 - There is no water treatment company looking after the water chiller right now.



8. Regarding page 6 section 2.3 replacement of strainers for fan coil units.
 - Upon site visit fan coil units do not have a strainer installed so, a central strainer to be installed in the mechanical room with easy access for maintenance.
9. Regarding page 6 section 2.4 buffer tank installation.
 - Buffer tank is recommended for higher efficiency of the unit, but it is just a recommendation for it to be installed in the mechanical room.
10. Regarding page 7 section 2.1.4 warranty on the unit.
 - Water chiller unit should have a 1yr maintenance warranty with a 3-5 year parts warranty as well.
11. Regarding page 7 section 2.1.1 access panels and doors.
 - The new water chiller unit must have access doors and panels for regular maintenance such as filter changes preventive maintenance. As for the fan coils, they have access doors and panels already.
12. Cash allowance for integration of the new chiller to the BAS.
 - It is recommended under section 2.1.1 that the integration cost be included in the RFP. Constant Controls is our BAS controls contractor, and they should be the company integrating the software with the new unit.
13. Voltage for the existing chiller.
 - 208V / 3PH