

2021

# CONSTRUCTION SERVICES FOR THE TOWN OF SHELBURNE

ISSUED April 9, 2021

**Deadline for submissions: 3:00 pm Local Time Thursday April 22, 2021**

The Corporation of the Town of Shelburne

203 Main Street East | Shelburne, ON L9V 3K7

Phone 519 215-2852 | Fax 519 925-6134 | Email: [edc@helburne.ca](mailto:edc@helburne.ca)

## INTRODUCTION | PROJECT DESCRIPTION

### Quote

The Corporation of the Town of Shelburne invites qualified, experienced Carpenters/builders to submit a quote to provide all labour to manufacture and install:

8 – 3 x 4 x 8 FT Raised Wooden Garden beds (Attachment A)

2 – 3 x 3 x 9 FT Wheelchair accessible raised Wooden garden beds (Attachment B)

1 – 10 x 10 x 10 FT split roof pavilion (Attachment C)

- Town of Shelburne will provide all materials to complete the construction and installation
- The Town of Shelburne will obtain the necessary permits and pay the fees required
- The Town will provide detailed plans for all structures
- Items can be built on site for ease of transportation
- Contactors must have liability insurance
- If contactors intend to employ or use volunteers, they must have proof of WSIB

### Deliverables

- Complete construction of all raised planter beds by May 20, 2021 as described in Appendix A and B
- Completion of 10 x 10 x 10FT split roof pavilion no later than July 16, 2021 design to follow plans as described in Appendix C.

### Notes

- Service provider to provide own equipment/tools
- Service provider to remove all refuse from site after each clean up
- Service provider to provide proof of insurance before commencement of service

### Contractor Requirements

The successful contractor will have, but not limited to:

- Qualified Carpenter/builder
- 1 or more years' relevant experience
- References
- Ability to work with the Town to discuss ideas
- Provide qualified supervision of employees, while working under this contract (if applicable)
- Have own tools and equipment to build the prescribed furniture

The proposal must include the following information:

- Key individuals and other personnel to be involved in the project
- A detailed quote
- A copy of the contractor's current insurance certificates
  - General liability insurance | 2 million
  - Automobile Insurance | 2 million
  - WSIB Certificate – if applicable

Please email quotes to [edc@shelburne.ca](mailto:edc@shelburne.ca)

The following file formats will be accepted:

- Pdf
- JPEG Image format
- Email – Word document

***The Town has the right to reject any proposal if the conditions are not met.***

#### [Comprehensive General Liability Insurance](#)

Commercial general liability insurance insuring the contractor and covering all services as described in the scope of work. The policy will be extended to include bodily injury and property damage, personal and advertising injury, products and completed services, blanket contractual, a severability of interest and cross liability clause to a limit of not less than two million dollars (\$2,000,000) per occurrence.

#### [Automobile Insurance](#)

The contractor is required to have automobile insurance for both owned and leased vehicles with inclusive limits of not less than two million dollars (\$2,000,000).

#### [WSIB – Certificate \(if applicable\)](#)

The Town of Shelburne will not award a contract to any company that cannot furnish evidence satisfactory to the Town that they have the necessary ability, dedication, equipment, capital, and experience to provide the services required. The company will also need to provide evidence of necessary documentation including certificates for insurance and WSIB.

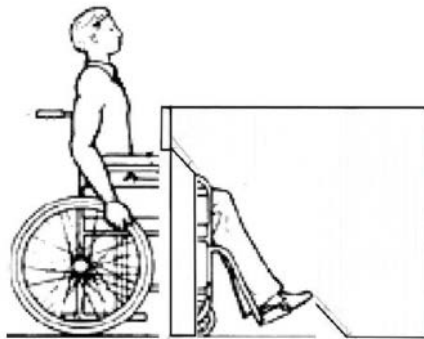
## Attachment A: Raised Planter Beds

8 – 3 x 4 x 8 FT Raised Wooden Garden beds - Each box will be lined with BPA Free plastic



## Attachment B – Accessible Raised Planter Beds

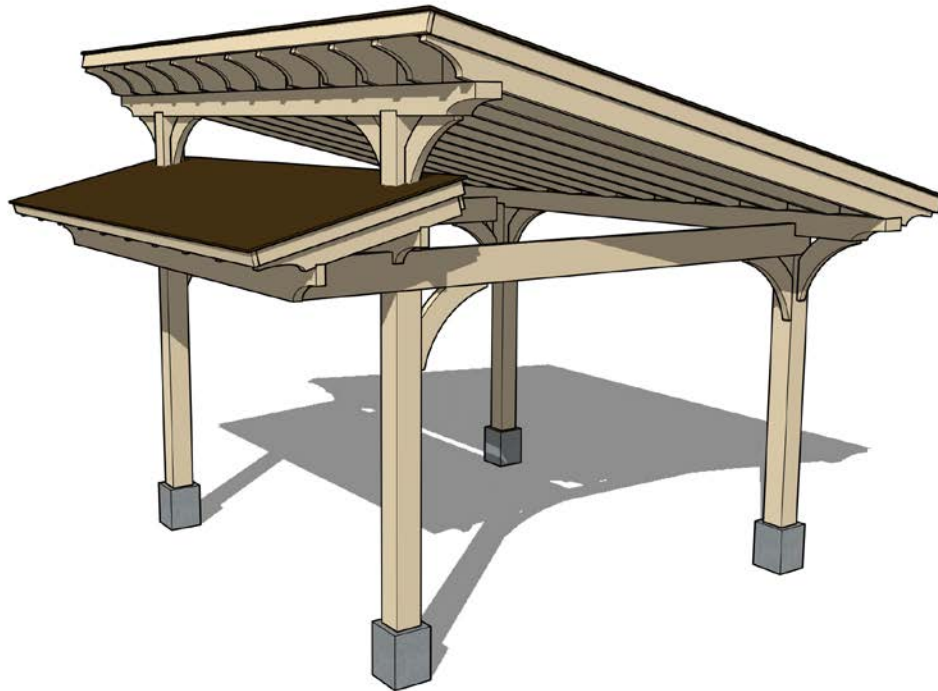
2 – 3 x 3 x 9 FT Wheelchair accessible raised Wooden garden beds – each lined with BPA free Plastic



## Attachment C – Split Roof Pavilion

[Timber Frame Pavilion Gazebo for Garden or Yard - Part 1 of 3 - YouTube](#)

1 – 10 x 10 x 10 FT split roof pavilion



WATCH THE BUILD VIDEO

<https://MANaboutTOOLS.com/garden-pavilion>



PLANS  
**Garden Pavilion**

May 20, 2020

MANaboutTOOLS.com