



# **TOWN OF SHELBURNE**

## **2020 ADOPTED BUDGET**

Motion to Adopt – November 25, 2019  
By-Law 75-2019 passed December 2, 2019

**SUSTAINABLE ~ ENGAGED ~ LIVABLE**

EXPENDITURE SUMMARY

Budget Page	DEPARTMENT EXPENDITURES	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
	<b>GENERAL GOVERNMENT SERVICE</b>										
3	TAXATION WRITE-OFFS	20,000	23,248	38,534	17,101	38,534	0	0	20,100	20,301	20,504
6	COUNCIL	133,607	134,941	153,396	144,901	146,958	(6,438)	(4)	148,550	151,854	154,564
7	ADMINISTRATION	1,434,671	1,961,356	1,301,567	1,739,333	1,255,699	(45,868)	(4)	1,424,577	1,630,824	2,034,538
10	TOWN HALL	209,492	153,086	216,948	241,888	489,573	272,625	126	388,348	392,004	395,732
11	COMMITTEES	14,500	12,377	15,000	14,500	20,000	5,000	33	20,280	20,566	20,857
		<b>1,812,271</b>	<b>2,285,008</b>	<b>1,725,445</b>	<b>2,157,722</b>	<b>1,950,764</b>	<b>225,319</b>	<b>13</b>	<b>2,001,854</b>	<b>2,215,548</b>	<b>2,626,194</b>
	<b>PLANNING &amp; DEVELOPMENT</b>										
12	BIA	10,500	10,500	10,500	11,127	10,500	0	0	10,500	10,500	10,500
14	PLANNING / ENGINEERING	577,696	605,202	874,500	1,007,838	850,402	(24,099)	(3)	822,070	754,395	692,983
17	EDC	247,023	222,340	325,593	267,953	274,709	(50,884)	(16)	123,762	126,237	128,762
		<b>835,219</b>	<b>838,042</b>	<b>1,210,593</b>	<b>1,286,918</b>	<b>1,135,610</b>	<b>(74,983)</b>	<b>-6</b>	<b>956,331</b>	<b>891,132</b>	<b>832,244</b>
	<b>PROTECTION PERSONS PROPERTY</b>										
19	NVCA	50,791	49,791	53,420	53,420	53,476	56	0	54,813	56,183	57,588
20	FIRE PROTECTION	344,063	331,344	374,553	372,436	401,776	27,224	7	415,607	440,475	465,832
22	POLICE PROTECTION	2,559,143	2,557,627	2,620,571	2,611,117	2,864,608	244,036	6	3,019,668	3,214,171	3,373,829
25	CROSSING GUARDS	83,870	72,581	89,940	71,750	98,302	8,362	9	112,759	135,143	137,846
27	PROPERTY STANDARDS/BYLAW	56,519	47,740	79,197	79,487	102,602	23,405	30	84,254	85,939	87,658
		<b>3,094,387</b>	<b>3,059,083</b>	<b>3,217,681</b>	<b>3,188,209</b>	<b>3,520,765</b>	<b>303,084</b>	<b>9</b>	<b>3,687,102</b>	<b>3,931,912</b>	<b>4,122,753</b>
	<b>ROADS / PUBLIC WORKS</b>										
29	WORKS ROAD ADMINISTRATION	1,548,585	1,441,340	1,635,706	1,559,049	1,667,091	31,386	2	1,860,963	1,890,693	1,731,983
		<b>1,548,585</b>	<b>1,441,340</b>	<b>1,635,706</b>	<b>1,559,049</b>	<b>1,667,091</b>	<b>31,386</b>	<b>2</b>	<b>1,860,963</b>	<b>1,890,693</b>	<b>1,731,983</b>
	<b>STORM SEWER</b>										
31	STORM SEWER	36,550	19,135	35,050	26,664	85,050	50,000	143	35,451	36,160	36,883
		<b>36,550</b>	<b>19,135</b>	<b>35,050</b>	<b>26,664</b>	<b>85,050</b>	<b>50,000</b>	<b>143</b>	<b>35,451</b>	<b>36,160</b>	<b>36,883</b>
	<b>ENVIRONMENTAL SERVICE</b>										
32	WASTE MANAGEMENT	72,000	46,429	72,000	71,924	78,040	6,040	8	79,601	81,193	90,368
		<b>72,000</b>	<b>46,429</b>	<b>72,000</b>	<b>71,924</b>	<b>78,040</b>	<b>6,040</b>	<b>8</b>	<b>79,601</b>	<b>81,193</b>	<b>90,368</b>
	<b>HEALTH &amp; SOCIAL SERVICES</b>										
34	CEMETERY	100,150	87,272	93,050	91,115	111,995	18,945	20	109,595	98,227	99,891
		<b>100,150</b>	<b>87,272</b>	<b>93,050</b>	<b>91,115</b>	<b>111,995</b>	<b>18,945</b>	<b>20</b>	<b>109,595</b>	<b>98,227</b>	<b>99,891</b>
	<b>RECREATION &amp; CULTURAL SERVICES</b>										
35	HERITAGE COMMITTEE	2,400	2,400	4,300	675	2,800	(1,500)	(35)	2,856	2,913	2,971
36	SHARE OF LIBRARY	196,266	194,657	194,329	197,801	205,036	10,707	6	209,137	213,319	217,586
37	LOCAL CULTURAL GRANTS	19,300	18,111	20,000	18,500	22,000	2,000	10	22,000	22,000	22,000
39	PARKS & RECREATION	375,603	340,391	391,361	383,936	566,825	175,464	45	826,286	562,311	573,558
40	FIDDLE PARK	28,950	26,747	28,950	28,750	10,200	(18,750)	(65)	10,404	10,612	10,824
41	TOWN EVENTS	32,853	31,385	32,353	27,464	24,955	(7,399)	(23)	25,429	25,914	26,412
		<b>655,372</b>	<b>613,691</b>	<b>671,293</b>	<b>657,126</b>	<b>831,816</b>	<b>160,523</b>	<b>24</b>	<b>1,096,111</b>	<b>837,070</b>	<b>853,351</b>
	<b>TOTAL GENERAL EXPENDITURES</b>	<b>8,154,534</b>	<b>8,389,999</b>	<b>8,660,817</b>	<b>9,038,728</b>	<b>9,381,130</b>	<b>720,313</b>	<b>8</b>	<b>9,827,008</b>	<b>9,981,934</b>	<b>10,393,669</b>
	<b>LESS TOTAL GENERAL REVENUES</b>	<b>8,154,534</b>	<b>8,389,999</b>	<b>8,660,817</b>	<b>9,038,727</b>	<b>9,381,131</b>	<b>720,314</b>	<b>8</b>	<b>9,827,008</b>	<b>9,981,933</b>	<b>10,393,669</b>
	<b>DIFFERENCE</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>

OPERATING

TOWN OF SHELBURNE  
GENERAL GOVERNMENT  
2020 FINAL OPERATING BUDGET

OPERATING

REVENUE SUMMARY

Budget Page	DEPARTMENT REVENUES	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
	<b>GENERAL GOVERNMENT SERVICE</b>										
3	TAXATION	6,799,915	6,818,438	6,988,693	6,980,047	7,501,740	513,047	7	8,173,265	8,595,928	9,108,225
4	GENERAL REVENUES	763,045	912,725	863,185	1,066,234	945,373	82,188	10	768,423	742,426	684,208
9	TOWN HALL REVENUES	7,650	4,385	7,650	7,500	7,650	0	0	9,153	9,336	9,523
		<b>7,570,610</b>	<b>7,735,548</b>	<b>7,859,528</b>	<b>8,053,780</b>	<b>8,454,763</b>	<b>595,235</b>	<b>8</b>	<b>8,950,841</b>	<b>9,347,690</b>	<b>9,801,956</b>
	<b>PLANNING &amp; DEVELOPMENT</b>										
12	BIA LEVY	10,500	10,500	10,500	10,500	10,500	0	0	10,500	10,500	10,500
13	PLANNING REVENUES	153,600	183,130	332,928	546,905	414,200	81,272	24	295,880	351,266	304,721
16	EDC REVENUES	136,200	126,117	157,567	83,311	164,374	6,807	4	10,710	10,924	11,143
		<b>300,300</b>	<b>319,747</b>	<b>500,995</b>	<b>640,716</b>	<b>589,074</b>	<b>88,079</b>	<b>18</b>	<b>317,090</b>	<b>372,691</b>	<b>326,363</b>
	<b>PROTECTION SERVICE</b>										
20	FIRE REVENUES	10,000	12,067	10,000	12,471	12,000	2,000	20	12,000	12,000	12,000
21	POLICE REVENUES	129,044	127,528	124,544	115,090	122,994	(1,550)	(1)	123,963	98,567	99,438
26	BY-LAW REVENUES	39,750	30,978	48,000	50,711	35,000	(13,000)	(27)	35,700	36,414	37,142
		<b>178,794</b>	<b>170,572</b>	<b>182,544</b>	<b>178,271</b>	<b>169,994</b>	<b>(12,550)</b>	<b>-7</b>	<b>171,663</b>	<b>146,981</b>	<b>148,581</b>
	<b>ROADS/PUBLIC WORKS</b>										
28	WORKS ADMIN FEES & CHARGES	10,100	21,249	11,100	16,850	12,000	900	8	12,240	12,485	12,734
		<b>10,100</b>	<b>21,249</b>	<b>11,100</b>	<b>16,850</b>	<b>12,000</b>	<b>900</b>	<b>8</b>	<b>12,240</b>	<b>12,485</b>	<b>12,734</b>
	<b>STORM SEWER REVENUES</b>										
31	STORM SEWER REVENUES	0	0	0	0	0	0	0	0	0	0
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>ENVIRONMENTAL SERVICE</b>										
32	WASTE MANAGEMENT REVENUE	23,100	30,930	23,100	25,186	24,000	900	4	24,480	24,970	25,469
		<b>23,100</b>	<b>30,930</b>	<b>23,100</b>	<b>25,186</b>	<b>24,000</b>	<b>900</b>	<b>4</b>	<b>24,480</b>	<b>24,970</b>	<b>25,469</b>
	<b>HEALTH &amp; SOCIAL SERVICES</b>										
33	CEMETERY REVENUES	28,380	58,554	36,700	57,124	74,400	37,700	103	47,124	48,066	49,028
		<b>28,380</b>	<b>58,554</b>	<b>36,700</b>	<b>57,124</b>	<b>74,400</b>	<b>37,700</b>	<b>103</b>	<b>47,124</b>	<b>48,066</b>	<b>49,028</b>
	<b>RECREATION &amp; CULTURAL SERVICES</b>										
35	HERITAGE REVENUE	0	0	0	0	0	0	0	0	0	0
38	PARKS & RECREATION REVENUE	17,500	21,197	21,000	40,032	49,800	28,800	137	296,420	21,848	22,285
40	FIDDLE PARK REVENUE	18,750	19,475	19,750	19,150	1,000	(18,750)	(95)	1,000	1,000	1,000
41	TOWN EVENTS REVENUE	7,000	12,726	6,100	7,617	6,100	0	0	6,150	6,201	6,253
		<b>43,250</b>	<b>53,398</b>	<b>46,850</b>	<b>66,799</b>	<b>56,900</b>	<b>10,050</b>	<b>42</b>	<b>303,570</b>	<b>29,049</b>	<b>29,538</b>
	<b>SUBTOTAL DEPARTMENT REVENUE</b>	<b>8,154,534</b>	<b>8,389,997</b>	<b>8,660,817</b>	<b>9,038,727</b>	<b>9,381,131</b>	<b>720,314</b>	<b>8</b>	<b>9,827,008</b>	<b>9,981,932</b>	<b>10,393,669</b>
	<b>TOTAL REVENUES</b>	<b>8,154,534</b>	<b>8,389,997</b>	<b>8,660,817</b>	<b>9,038,727</b>	<b>9,381,131</b>	<b>720,314</b>	<b>8</b>	<b>9,827,008</b>	<b>9,981,932</b>	<b>10,393,669</b>

**FUNCTION: GENERAL GOVERNMENT SERVICE**  
**SERVICE: GENERAL GOVERNMENT TAXATION**  
**REVENUES: 01-0400**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
4010	RESIDENTIAL & FARM TAX	5,766,795	5,762,350	5,896,038	5,898,503	6,258,180	362,142	6	6,571,089	6,899,643	7,244,626
4011	COMMERCIAL & INDUSTRIAL TX	991,465	995,908	1,059,001	1,056,544	1,221,120	162,119	15	1,282,176	1,346,285	1,413,599
4013	SUPPLEMENTAL TAXATION	41,655	60,180	33,654	25,000	22,440	(11,214)	-33	320,000	350,000	450,000
	<b>TOTAL TAX REVENUE</b>	<b>6,799,915</b>	<b>6,818,438</b>	<b>6,988,693</b>	<b>6,980,047</b>	<b>7,501,740</b>	<b>513,047</b>	<b>7</b>	<b>8,173,265</b>	<b>8,595,928</b>	<b>9,108,225</b>
4017	TAXES WRITTEN OFF RESIDENTIAL	10,000	7,431	10,000	16,601	10,000	0	0	10,100	10,201	10,303
4018	TAXES WRITTEN OFF COMM	10,000	15,817	28,534	500	28,534	0	0	10,000	10,100	10,201
	<b>TOTAL TAX WRITEOFFS</b>	<b>20,000</b>	<b>23,248</b>	<b>38,534</b>	<b>17,101</b>	<b>38,534</b>	<b>0</b>	<b>0</b>	<b>20,100</b>	<b>20,301</b>	<b>20,504</b>
								0			
	<b>NET GOVERNMENT TAXATION</b>	<b>6,779,915</b>	<b>6,795,190</b>	<b>6,950,159</b>	<b>6,962,946</b>	<b>7,463,206</b>	<b>513,047</b>	<b>7</b>	<b>8,153,165</b>	<b>8,575,627</b>	<b>9,087,721</b>

**Note:**

Tax Assessment used is based upon MPAC control totals; estimated 5% increase in Levy each year 2020-2022

4013 Supplemental based on infilling lots (no assessment from MPAC for new subdivisions are expected in 2020 - expecting occupancy of 93 lots in 2020)

4018 There remains considerable assessment at risk & an increase to the tax stabilization reserve is suggested

In this budget \$74,793 represents 1% levy increase/decrease (In 2019 1% was 69,550)

Cost of Living for 2020 is set at 2%; 2019 was 2.2%

<b>INCREASE IN TAX RATE OF 1.58%</b>	<b>2019</b>	<b>2020</b>
<b>Average Single Home Assessment</b>	313,774	325,895
<b>Town Portion of Taxes</b>	\$2,250.68	\$2,374.53
<b>Annual Increase - Town Portion 5.5% increase on average assessed home</b>		<b>\$123.85</b>
<b>Monthly Increase - Town Portion</b>		<b>\$10.32</b>

<b>2020 SUMMARY WITH THIS BUDGET</b>	
Taxable Assessment Increase	5.27%
- of which Growth increase was	1.13%
Tax Rate Increase	1.58%
Levy (\$\$) Increase	7.54%
Average Home Increase	5.50%

**FUNCTION: GENERAL GOVERNMENT SERVICE**  
**SERVICE: GENERAL GOVERNMENT REVENUES**  
**REVENUES: 01-0401**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
4601	CANADA POST PIL	8,570	8,442	8,517	8,277	8,350	(167)	-2	8,517	8,687	8,861
4602	BOARD OF MANAGEMENT PIL	7,405	7,364	7,712	7,570	7,911	199	3	8,069	8,230	8,395
4622	LCBO PIL	4,451	4,427	4,478	4,395	4,445	(32)	-1	4,534	4,625	4,718
4625	ONTARIO HYDRO PIL	2,419	2,372	2,896	2,856	3,092	196	7	3,154	3,217	3,281
4811	OMPF GRANT	444,300	444,300	365,900	435,700	414,500	48,600	13	315,900	265,900	215,900
6200	TAX CERTIFICATES	8,000	7,900	8,000	8,000	8,000	0	0	8,160	8,323	8,490
6201	GENERAL ADMIN FEES & CHARG	2,700	6,825	4,000	4,000	4,000	0	0	4,080	4,162	4,245
6202	TRADE LICENSES, SIGN PERMITS	4,500	4,380	4,500	4,000	4,500	0	0	4,590	4,682	4,775
6203	PROVINCIAL OFFENCES ACT	72,000	107,569	80,000	109,482	98,000	18,000	23	99,960	101,959	103,998
6205	MARRIAGE PERMITS	7,000	7,040	7,000	9,200	7,000	0	0	7,140	7,283	7,428
6206	LOTTERY LICENSES	6,000	5,964	6,000	6,650	6,000	0	0	6,120	6,242	6,367
6207	TAXI LICENCES	1,800	2,187	2,000	2,115	2,000	0	0	2,040	2,081	2,122
6208	MARRIAGE CEREMONY	8,000	7,600	8,000	7,800	8,000	0	0	8,160	8,323	8,490
6300	PENALTIES/INTEREST ON TAXES	105,000	111,561	105,000	105,000	105,000	0	0	107,100	109,242	111,427
6350	PENNY ROUNDING	(1)	0	(1)	0	(1)	0	0	-1	-1	-1
6375	HST REBATE - ALLOWANCES	3,500	3,604	500	500	500	0	0	0	0	0
6421	BANK INTEREST EARNED	65,000	163,240	100,000	219,193	175,000	75,000	75	178,500	182,070	185,711
6603	TSF FROM ADMIN RESERVE	10,000	6,716	3,284	308	2,976	(308)	-9	0	0	0
6603	TSF FROM ACCOMODATION RES.	0	8,834	50,000	55,788	50,000	0	0	0	0	0
6603	TSF FROM HR RESERVE	0	0	36,000	16,000	0	(36,000)	-100	0	0	0
6603	TSF FROM ELECTION RESERVE	0	0	7,000	7,000	0	(7,000)	-100	0	15,000	0
6603	TSF FROM RESERVE	0	0	50,000	50,000	0	(50,000)	-100	0	0	0
6700	HOME HARDWARE LEASE PAYMENT	2,400	2,400	2,400	2,400	2,400	0	0	2,400	2,400	0
6706	SUMMER STUDENT GRANT	0	0	0	0	0	0	0	0	0	0
6710	FCM GRANT FOR CITYWIDE WORKS	0	0	0	0	23,700	23,700	100	0	0	0
6710	GRANT FROM COUNTY - GENERATOR	0	0	0	0	10,000	10,000	100	0	0	0
6711	TSF FROM GENERAL CAPITAL RES.	0	0	0	0	0	0	0	0	0	0
	<b>GENERAL REVENUES</b>	<b>763,045</b>	<b>912,725</b>	<b>863,185</b>	<b>1,066,234</b>	<b>945,373</b>	<b>82,188</b>	<b>10</b>	<b>768,423</b>	<b>742,426</b>	<b>684,208</b>

**ACCOUNT DESCRIPTIONS**

- 4811 OMPF confirmed for 2020
- 6201 Commissioner Fees, NSF Fees, Pins, Photocopies, Faxing, Other Miscellaneous Fees
- 6207 Based on various renewal fees for Taxi
- 6375 HST on 1/3 Allowance done effective 2019
- 6603 Back Lane Heritage Signs - County Grant;
- 6603 Tsf from Reserve of \$50,000 in 2019 took place as tax stabilization even though the generator was pulled from the budget in 2019
- 6700 Lease Agreement ends 2022
- 6710 Applying to County of Dufferin for Generator Grant - purchase will still take place without successful securing of grant money
- 6710 Applying to FCM for 50% grant for purchase of CityWide Works Module

**FUNCTION: GENERAL GOVERNMENT SERVICE**  
**SERVICE: MEMBERS OF COUNCIL**

**EXPENDITURES 01-1010**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7106	COUNCIL SALARIES	108,710	108,710	112,424	112,424	114,672	2,248	2	116,966	119,890	122,288
7150	COUNCIL BENEFITS (CPP)	3,659	3,655	3,955	3,955	4,174	220	6	4,258	4,364	4,452
7151	COUNCIL EHT	1,413	1,430	2,192	2,192	2,236	44	2	2,281	2,338	2,385
7367	COUNCIL CONFERENCES	5,000	9,085	12,000	5,000	12,000	0	0	12,000	12,000	12,000
7369	COUNCIL NEWSLETTERS	4,500	3,036	4,500	3,400	4,000	(500)	-11	4,080	4,182	4,266
7370	COUNCIL MATERIALS/SUPPLIES	4,950	6,061	11,950	11,950	3,500	(8,450)	-71	3,570	3,659	3,732
7371	CDRC COMMITTEE	1,000	350	1,000	1,000	1,000	0	0	1,000	1,000	1,000
7372	LIBRARY COMMITTEE	2,000	500	2,000	2,000	2,000	0	0	2,000	2,000	2,000
7374	POLICE SERVICE BRD WAGE	1,375	1,400	2,375	2,375	2,375	0	0	1,375	1,375	1,375
7401	COUNCIL CELL PHONE(S)	1,000	713	1,000	605	1,000	0	0	1,020	1,046	1,066
	<b>COUNCIL EXPENDITURES</b>	<b>133,607</b>	<b>134,941</b>	<b>153,396</b>	<b>144,901</b>	<b>146,958</b>	<b>(6,438)</b>	<b>-4</b>	<b>148,550</b>	<b>151,854</b>	<b>154,564</b>

- 7106 In accordance with By-Law 37-2018 setting Council Annual Remuneration for the current term 2018-2022
- 7367 In accordance with Council Conference Policy adopted in 2018 - \$2,000/councillor (Mayor & Deputy Mayor picked up at County Level)
- 7370 Includes Council New Year's Levy Skating Day - \$400; Council Education Session \$1,000
- 7374 Increase in Police Service Board members from 3 to 5

**FUNCTION: GENERAL GOVERNMENT SERVICE**  
**SERVICE: ADMINISTRATION**

**EXPENDITURES 01-1020**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	ADMIN SALARIES	625,214	585,500	637,495	637,495	620,725	(16,769)	-3	633,140	645,803	658,719
7150	ADMIN BENEFITS	164,684	144,334	147,497	147,497	157,676	10,179	7	160,830	164,046	167,327
7151	ADMIN EHT	12,655	11,889	12,857	12,857	13,828	970	8	14,104	14,386	14,674
7152	ADMIN WSIB	18,530	17,819	18,092	18,092	17,560	(532)	-3	17,911	18,270	18,635
7302	ADMIN OFFICE SUPPLIES	10,000	8,155	10,000	10,000	10,000	0	0	10,200	10,404	10,612
7303	ADMIN COPYING & PRINTING	10,000	14,241	10,000	10,000	10,000	0	0	10,200	10,404	10,612
7305	ADMIN LEASED EQUIPMENT	7,000	7,038	7,000	7,000	7,000	0	0	7,300	7,300	7,300
7306	ADMIN EDUCATIONAL COURSE	5,000	5,131	5,000	500	5,000	0	0	5,100	5,202	5,306
7314	ADMIN OTHER & SUPPLIES	16,000	12,997	16,000	12,000	16,000	0	0	16,320	16,646	16,979
7315	ADMIN COMPUTER / SUPPORT	55,075	40,336	150,752	150,752	112,742	(38,010)	-25	55,000	56,100	57,222
7317	ADMIN ASSET MGMT (CITYWIDE)	15,000	7,252	15,000	8,009	15,000	0	0	15,300	15,606	15,918
7351	ADMIN CONFERENCE EXPENSES	8,500	7,729	8,500	7,000	9,500	1,000	12	9,690	9,884	10,081
7352	ADMIN MEMBERSHIP FEES	6,000	5,794	6,800	5,827	7,387	587	9	7,535	7,685	7,839
7353	ADMIN AUDIT FEES	35,000	31,546	33,000	32,563	29,775	(3,225)	-10	30,371	30,978	31,597
7360	ADMIN HUMAN RESOURCES	26,000	5,367	26,000	4,000	25,000	(1,000)	-4	15,000	15,300	15,606
7361	ADMIN INSURANCE	67,000	63,671	77,000	60,000	91,530	14,530	19	93,361	95,228	97,132
7362	ADMIN LEGAL FEES	12,000	35,842	12,000	4,000	12,000	0	0	12,240	12,485	12,734
7364	ADMIN POSTAGE & COURIER	11,500	6,670	11,500	13,500	12,000	500	4	12,240	12,485	12,734
7401	ADMIN TELEPHONE & CELL PHONES	11,000	12,392	12,500	12,500	12,500	0	0	12,750	13,005	13,265
7403	ADMIN BANK SERVICE CHARGE	2,200	2,363	4,540	5,482	5,500	960	21	5,610	5,722	5,837
7405	ADMIN ADVERTISING	7,000	3,832	6,000	2,500	5,000	(1,000)	-17	4,000	4,080	4,162
7406	ADMIN BIRD CONTROL PROG	2,000	1,585	2,000	2,000	2,000	0	0	2,040	2,081	2,122
7408	ADMIN ELECTIONS (&Tsf to Reserve)	25,000	16,284	5,000	5,000	5,000	0	0	5,000	25,000	5,000
7510	ADMIN TSF TO ADMIN CAPITAL	3,334	2,713	13,750	12,662	0	(13,750)	-100	60,000	0	0
7520	BACK LANE NAMING SIGNS	10,000	6,716	3,284	308	2,976	(308)	-9	0	0	0
7600	TSF TO ADMIN RESERVE	0	46,000	0	0	0	0	0	0	0	0
7600	TSF TO HR RESERVE	0	0	0	22,000	0	0	0	0	0	0
7601	TSF TO CONTINGENCY RESERVE	0	0	0	0	0	0	0	0	0	0
7606	ADMIN STUDY - RE: FACILITIES	0	8,834	50,000	55,788	50,000	0	0	0	0	0
7607	TRANSFER TO CAPITAL RESERVE	268,979	268,979	0	0	0	0	0	209,336	432,724	833,122
7607	TRANSFER TO CAPITAL RESERVE	0	580,349	0	480,000	0	0	0	0	0	0
	<b>ADMIN EXPENDITURES</b>	<b>1,434,671</b>	<b>1,961,356</b>	<b>1,301,567</b>	<b>1,739,333</b>	<b>1,255,699</b>	<b>(45,868)</b>	<b>-4</b>	<b>1,424,577</b>	<b>1,630,824</b>	<b>2,034,538</b>



**ACCOUNT DESCRIPTIONS**

7101 Based on 2% CPI and includes grid moves & staff reallocations to cemetery, planning & police  
 7150 Great West Life Premium - estimated at 12% increase  
 7305 Pitney Bowes Lease \$3080/yr ends Dec 2022; Excel Lease \$3802/yr ends Feb 2020  
 7314 Includes \$82/mth for service & guarantee for new folding machine  
 7314 Includes current CRA mileage rates

**FUTURE PROJECTS (Under Consideration)**

Communications Review & Reassignment  
 Administration Space Planning

<b>7315</b>	Keystone - Financial & Tax Software	\$	10,500	
	Ceridian Payroll Services	\$	12,000	(considering changing from software provider services to in house with bi-weekly payroll)
	County of Dufferin IT Services	\$	13,000	
	Website Licensing & Hosting	\$	6,200	(Esolutions Group)
	CityWide Works Software	\$	47,400	(incl. Annual Software Lic. - \$14,500) - <b>CSP - Engaged Goal Target T5 -Technology</b>
	Laserfiche upgrades & training	\$	5,000	
	Laserfiche Annual License Fee	\$	1,500	
	Bang the Table (50%)	\$	3,562	
	Software, Domain & Email Licenses	\$	8,050	
	Escribe Webcasting Software	\$	900	
	Laptop & Desktop Replacements	\$	2,500	
	Billboard LED sign Hosting Fees	\$	180	(\$15/mth)
	<b>Total of Account 7315</b>	<b>\$</b>	<b>112,742</b>	<b>(incl. 1.76% HST)</b>

7317 CityWide Software Maintenance & Updates \$ 10,000  
 7360 Service Delivery Review Estimated cost (\$25,000) consultant - **CSP - Sustainable Goal Target T2 - Municipal services review and evaluation**  
 7361 Cowan estimated premium plus allowance for settlement of O/S claims & Cyber Insurance Policy Premium  
 7403 Includes Uploading online pymts - **CSP - Engaged Goal Target T5 - Improve Technology**  
 7405 MTO Corridor LED signs now required to pay 5 years upfront (\$300x5=\$1,500 in 2020) next pymt will be 2025  
 7408 Setting aside \$5,000/yr to help offset election year expenses  
 7510 Tsf to Capital - No 2020 Capital Plan identified  
 7520 Back Lane Renaming - Heritage offset by revenue  
 7600 Tsf to HR reserve the unspent portion of 2019 - for Comprehensive Pay Equity & Grid Review at a later year once SDR is done  
 7606 RFP for Police Services Delivery Review - offset by transfer from Accommodate Reserve - **CSP - Sustainable Target T2 - Municipal services review and evaluation**

<b>7607</b>	<b>Recommended Distribution of 2019 Surplus</b>	<b>\$</b>	<b>480,000</b>	
	Transfer to Tax Stabilization Reserve	\$	50,000	(Assessment at Risk due to Appeals - 2017, 2018, 2019 & 2020)
	Transfer to Contingency Reserve	\$	100,000	
	Tsf to Planning & Development Reserve	\$	30,000	(to offset Fiddlepark Master Plan in 2020)
	Tsf to Reserve for Capital Projects	\$	300,000	(for 420 Victoria Street Remediation Costs in 2020 - see Capital Projects)
		<b>\$</b>	<b>480,000</b>	

**FUNCTION: GENERAL GOVERNMENT SERVICE**

**SERVICE: TOWN HALL**

**REVENUES 01-1035**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5408	BOOKED LABOUR	150	35	150	0	150	0	0	153	156	159
5409	CONCERT HALL RENT	7,500	4,350	7,500	7,500	7,500	0	0	9,000	9,180	9,364
5410	TOWN HALL OTHER REVENUE	0	0	0	0	0	0	0	0	0	0
5411	TOWN HALL TSF FROM RESERVES	0	0	0	0	0	0	0	0	0	0
	<b>TOWN HALL REVENUE</b>	<b>7,650</b>	<b>4,385</b>	<b>7,650</b>	<b>7,500</b>	<b>7,650</b>	<b>0</b>	<b>0</b>	<b>9,153</b>	<b>9,336</b>	<b>9,523</b>

5409 User Fee and Rental Strategy not completed in 2019 and is now planned for Grace Tipling Hall in 2020

**FUNCTION: GENERAL GOVERNMENT SERVICE**  
**SERVICE: TOWN HALL**

**EXPENDITURES 01-1035**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	TOWN HALL LABOUR	89,814	60,415	87,576	22,000	82,197	(5,379)	-6	83,841	85,517	87,228
7150	TOWN HALL BENEFITS	22,094	13,350	18,640	1,928	20,439	1,799	10	20,848	21,265	21,690
7151	TOWN HALL EHT	1,741	1,181	1,694	545	1,986	292	17	2,026	2,067	2,108
7152	TOWN HALL WSIB	2,842	1,939	2,737	766	2,903	166	6	2,961	3,021	3,081
7369	TOWN HALL CELL PHONE	0	0	1,000	151	1,000	0	0	1,020	1,040	1,061
7395	TOWN HALL ELEVATOR	10,000	8,571	11,000	10,000	11,000	0	0	11,220	11,444	11,673
7403	TOWN HALL MAINT/MATERIALS	29,000	23,490	29,000	12,000	25,954	(3,046)	-11	26,000	26,520	27,050
7405	TOWN HALL HYDRO & WATER	38,000	32,756	38,000	38,000	21,202	(16,798)	-44	21,626	22,059	22,500
7408	TOWN HALL GAS EXPENSE	5,000	5,836	5,000	5,000	2,082	(2,918)	-58	2,124	2,166	2,209
7418	MECHANICAL SYSTEM & HVAC	6,000	2,670	6,000	8,600	6,000	0	0	6,120	6,242	6,367
7419	TOWN HALL OTHER SERVICES	5,000	2,879	5,000	3,000	5,000	0	0	5,000	5,100	5,202
7510	TOWN HALL TSF TO CAPITAL	0	0	6,300	6,300	104,247	97,947	1555	0	0	0
7600	TSF TO TOWN HALL RESERVE (CAP)	0	0	5,000	133,598	5,000	0	0	5,000	5,000	5,000
7600	EMERGENCY SERVICES ACCOM RES	0	0	0	0	200,562	200,562	100	200,562	200,562	200,562
	<b>TOWN HALL EXPENDITURES</b>	<b>209,492</b>	<b>153,086</b>	<b>216,948</b>	<b>241,888</b>	<b>489,573</b>	<b>272,625</b>	<b>126</b>	<b>388,348</b>	<b>392,004</b>	<b>395,732</b>

**NET FUNDS TO BE RAISED**                      **(201,842)**      **(148,702)**      **(209,298)**      **(234,388)**      **(481,923)**      **(272,625)**      **(126)**      **(379,195)**      **(382,668)**      **(386,210)**

**ACCOUNT DESCRIPTIONS**

- 7101 Includes cost of Building Superintendent (35 hrs), Cleaning Personnel & Concert Attendant reduction in shows - Reflects 2% CPI increase
- 7403 Bldg Maintenance & includes \$2,200 (plus install for total of \$3,000) for 4th flagpole as per April 29, 2019 council meeting; police share reallocated for \$6,046)
- 7405 Reduction due to Police Share reallocated to Police Department budget
- 7408 Reduction due to Police Share reallocated to Police Department budget
- 7419 Includes Pest Control & Equipment Rental
- 7510 See Capital Project - Generator for Townhall - Generator & HVAC Upgrades
- 7600 Transfers to Reserve for future Townhall expenditures over and above maintenance (New in 2019) Unspent portion set aside for HVAC upgrades
- 7600 Transfer to Emergency Services Accomodation Reserve - for future buidling costs equivalent to a debenture payment as per **2020 Budget Framework Report**
- 7600 Special Note: SPS have requested that \$37,000 (net of HST) be placed in the 2020 budget for front entrance & administration upgrades to police side - staff are suggesting that if these renovations are to take place that they be funded from the Emergency Services Accommodation Reserve  
 \* staff also need to review whether this type of renvoation will trigger AODA compliance in the administration and front public entrance (outside)

**FUNCTION: GENERAL GOVERNMENT SERVICE**  
**SERVICE: COMMITTEES**

**EXPENDITURES 01-1060**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7105	HEALTH & SAFETY COMMITTEE	14,000	12,189	14,000	14,000	14,000	0	0	14,280	14,566	14,857
7110	EMERGENCY MANAGEMENT	500	0	500	500	500	0	0	500	500	500
7110	EMERGENCY MGMT TSF TO RESERVE	0	0	0	0	5,000	5,000	100	5,000	5,000	5,000
7111	ACCESSIBILITY COMMITTEE	0	187	500	0	500	0	0	500	500	500
7200	ACCESSIBILITY TSF TO RESERVE	0	0	0	0	0	0	0	0	0	0
	<b>COMMITTEE EXPENDITURES</b>	<b>14,500</b>	<b>12,377</b>	<b>15,000</b>	<b>14,500</b>	<b>20,000</b>	<b>5,000</b>	<b>33</b>	<b>20,280</b>	<b>20,566</b>	<b>20,857</b>

7110 New Emergency Management Reserve set up starting in 2020 as per [2020 Budget Framework Report](#)

7111 Removed from budget in 2018 and added back by committee in 2019 - includes supplies, printing, advertising, education

**FUNCTION: PLANNING & DEVELOPMENT**

**SERVICE: BIA**

**REVENUES 01-1080**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5400	BIA SPECIAL LEVY	10,500	10,500	10,500	10,500	10,500	0	0	10,500	10,500	10,500
	<b>BIA REVENUES</b>	<b>10,500</b>	<b>10,500</b>	<b>10,500</b>	<b>10,500</b>	<b>10,500</b>	<b>0</b>	<b>0</b>	<b>10,500</b>	<b>10,500</b>	<b>10,500</b>

**EXPENDITURES 01-1080**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7900	BIA EXPENDITURE	10,500	10,500	10,500	11,127	10,500	0	0	10,500	10,500	10,500
	<b>BIA EXPENDITURES</b>	<b>10,500</b>	<b>10,500</b>	<b>10,500</b>	<b>11,127</b>	<b>10,500</b>	<b>0</b>	<b>0</b>	<b>10,500</b>	<b>10,500</b>	<b>10,500</b>

**NET FUNDS TO BE RAISED**                                **0**                **0**                **0**                **(627)**                **0**                **0**                **0**                **0**                **0**

7900 in 2019 - \$627 overage - costs associated with inviting OBIA to a meeting to discuss the future of the Shelburne BIA while the BIA was dormant  
 2020 Figures Provided by BIA - no increase in levy since the year 2007

**FUNCTION: PLANNING & DEVELOPMENT**  
**SERVICE: PLANNING & DEVELOPMENT**

**REVENUES 01-1090**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5400	PLANNING APPLICATION FEES	60,000	131,580	100,000	206,030	150,000	50,000	50	153,000	156,060	159,181
5401	ZONING CERTIFICATES	600	1,160	1,000	610	1,000	0	0	1,020	1,040	1,061
5403	MUNICIPAL APPROVALS	3,000	4,120	5,000	6,700	15,000	10,000	200	15,300	15,606	15,918
5406	SEWER SHARE OF DEVELOPMENT	0	0	0	0	9,000	9,000	100	9,000	9,000	9,000
5407	DC SHARE OF GROWTH STUDIES	65,000	0	65,000	0	127,000	62,000	95	50,000	50,000	0
5408	DEVELOPER LOT FEES	0	0	0	17,690	73,200	73,200	100	58,560	110,560	110,560
5409	WATER SHARE OF DEVELOPMENT	0	0	0	0	9,000	9,000	100	9,000	9,000	9,000
5411	RECOVERABLE - SUMMERHILL TREES	0	35,392	136,928	105,165	0	(136,928)	-100	0	0	0
5411	RECOVERABLE - LC DRAW VANDYK	0	0	0	104,210	0	0	0	0	0	0
5413	CASH IN LIEU OF PARKLAND REV	0	10,878	0	88,000	0	0	0	0	0	0
5420	TSF FROM OPERATING RESERVE	25,000	0	25,000	18,500	30,000	5,000	20	0	0	0
	<b>PLANNING REVENUES</b>	<b>153,600</b>	<b>183,130</b>	<b>332,928</b>	<b>546,905</b>	<b>414,200</b>	<b>81,272</b>	<b>24</b>	<b>295,880</b>	<b>351,266</b>	<b>304,721</b>

**REVENUES INCLUDE:**

- 5400 Includes : Rezonings, Consents, Minor Variances & Site Plan Revenues & Developer Driven Revenues
- 5403 Includes : Building Permit Approvals (Estimating 120 units for Hyland in 2020)
- 5407 DC transfer to help offset cost of Master Service Study - Did not make a transfer in 2018/2019 - Plus DC Study for 2020
- 5408 Estimated Developer Lot Fees for 2020 and forward (Estimating 120 units for Hyland in 2020 @ \$610/lot)
- 5411 In 2019 - Tsf from Dev in Trust from Vandyk Summerhill Tree Deposit & LC Draws for deficiencies
- 5420 Tsf from Fiddle Park Master Plan Reserve set up in 2019 from the surplus

**FUNCTION: PLANNING & DEVELOPMENT**  
**SERVICE: PLANNING & DEVELOPMENT**

**EXPENDITURES 01-1090**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	TOWN STAFF PLANNING LABOUR	20,000	20,000	25,000	25,000	30,000	5,000	20	30,600	31,212	31,836
7101	TOWN STAFF LABOUR	128,297	103,558	167,647	167,647	174,677	7,030	4	178,171	181,734	185,369
7102	PLANNER CONTRACT LABOUR (GSP)	170,000	249,390	265,000	200,000	250,000	(15,000)	-6	255,000	260,100	265,302
7103	ENGINEER CONTRACT LABOUR (SBA)	85,000	99,216	100,000	115,000	115,000	15,000	15	117,300	119,646	122,039
7104	GIS & ESRI LICENSE & PSD Member	15,000	23,656	10,000	5,000	10,000	0	0	10,200	10,404	10,612
7107	PLANNING ADVERTISING	5,000	3,366	5,000	4,000	5,000	0	0	5,100	5,202	5,306
7108	PLANNING SUPPLIES & OTHER	3,300	902	2,000	1,700	2,000	0	0	2,040	2,081	2,122
7110	PLANNING & DEV LEGAL	10,000	21,953	10,000	5,000	40,000	30,000	300	40,800	10,000	10,200
7150	PLANNING & DEV - BENEFITS	34,702	23,650	40,322	40,322	43,132	2,811	7	43,995	44,875	45,772
7151	PLANNING & DEV - EHT	2,518	2,029	3,284	3,284	3,505	221	7	3,575	3,647	3,720
7152	PLANNING & DEV - WSIB	3,879	4,820	4,820	4,820	4,587	(233)	-5	4,679	4,772	4,868
7153	GROWTH STUDIES - DC STUDY	25,000	0	25,000	18,500	62,000	37,000	148	0	0	0
7153	MASTER SERVICING STUDY et al	75,000	5,597	75,000	0	75,000	0	0	75,000	75,000	0
7153	FIDDLEPARK MASTER PLAN	0	0	0	0	30,000	30,000	100	50,000	0	0
7155	SUMMERHILL STREET TREES	0	35,392	136,928	105,165	0	(136,928)	-100	0	0	0
7160	TRANSFER TO RESERVES	0	0	0	221,900	0	0	0	0	0	0
7401	PLANNING & DEV - CELL PHONES	0	770	1,500	1,500	1,500	0	0	1,530	1,561	1,592
7451	PLANNING & DEV - EDUCATION	0	25	1,500	0	1,000	(500)	-33	1,020	1,040	1,061
7452	PLANNING & DEV - CONFERENCES	0	0	1,500	1,000	3,000	1,500	100	3,060	3,121	3,184
7511	TSF TO CASH IN LIEU OF PARKING	0	0	0	0	0	0	0	0	0	0
7512	TSF TO CASH IN LIEU OF PARKLAND	0	10,878	0	88,000	0	0	0	0	0	0
	<b>PLANNING EXPENDITURES</b>	<b>577,696</b>	<b>605,202</b>	<b>874,500</b>	<b>1,007,838</b>	<b>850,402</b>	<b>(24,099)</b>	<b>-3</b>	<b>822,070</b>	<b>754,395</b>	<b>692,983</b>

**NET FUNDS TO BE RAISED**                      **(424,096)**      **(422,072)**      **(541,572)**      **(460,933)**      **(436,202)**      **105,371**                      **-19**      **(526,190)**      **(403,129)**      **(388,262)**

**FUNCTION: PLANNING & DEVELOPMENT**

**SERVICE: PLANNING & DEVELOPMENT**

- 7101 Share of Clerk's Dept Labour & Director of Development & Operations & GIS Technician - 2% CPI Increase
- 7102 Planning Contract Labour- General Services
- 7103 Engineering Contract Labour - General Services - includes \$15,000 for Design Guidelines Update (infrastructure guidelines)
- 7104 Includes ESRI License for year 3 - \$4,285.71
- 7108 Includes Supplies, Postage, Mileage, etc
- 7110 Legal increased to cover LPAT appeal(s)
- 7153 DC Study Amendment \$ 65,000 started in 2019 - to be finished in 2020 including CBC Strategy & By-Law  
CSP - Sustainable Goal Target T1 Long Term Financial & T3 Invest in Infrastructure
- 7153 Master Servicing Study \$ 75,000 offset by Transfer from DC's (Total cost estimated up to \$175,000 spread over multiple years)  
CSP - Sustainable Goal Target T1 Long Term Financial & T3 Invest in Infrastructure
- 7153 Fiddlepark Master Plan (2020) \$ 30,000 CSP - Livable Goal Target T10 - Improve and enhance parks and rec - KPI A - offset tsf from 2019
- 7153 Parks Master Plan (2021) \$ 50,000 CSP - Livable Goal Target T10 - Improve and enhance parks and rec - KPI D
- 7155 Vandyk Summerhill Street Trees - offset by Transfer from Dev in Trust
- 7160 Tsf to Reserve - deferred revenues for development
- 7452 Includes OGRA for Director of Dev & Operations; Public Sector Digest for GIS Coordinator



**FUNCTION: PLANNING & DEVELOPMENT**  
**SERVICE: ECONOMIC DEVELOPMENT**

**REVENUES 01-1095**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5405	EDC FUNCTION REVENUE	2,500	6,268	6,000	6,695	5,500	(500)	-8	5,610	5,722	5,837
5407	EDC SPONSORSHIP & DONATIONS	2,500	3,250	3,000	5,565	4,000	1,000	33	4,080	4,162	4,245
5408	EDC TSF FROM RESERVES	65,600	65,600	31,627	0	10,000	(21,627)	-68	0	0	0
5408	EDC TSF FROM RES - WAYFINDING	0	0	0	0	50,500	50,500	100	0	0	0
5408	EDC TSF FROM RES - GRACE TIPLING	0	0	0	0	14,500	14,500	100	0	0	0
5408	EDC TSF FROM RES - REVITALIZAT'N	0	0	23,505	7,327	15,874	(7,631)	-32	0	0	0
5408	EDC TSF FROM RES - OMAFRA	0	0	15,000	0	0	(15,000)	-100	0	0	0
5409	EDC RED GRANT (CIP & WEBSITE)	65,600	2,165	63,435	62,316	0	(63,435)	-100	0	0	0
5409	EDC OMAFRA SOCIAL ENTER. GRANT	0	0	15,000	0	0	(15,000)	-100	0	0	0
5409	EDC GRANTS - TRAIL/CYCLING M.P.	0	0	0	0	55,000	55,000	100	0	0	0
5410	EDC AMO MAIN ST REVITALIZATION	0	44,834	0	0	0	0	0	0	0	0
5411	EDC PROJECT CONTRIBUTORS	0	4,000	0	500	8,000	8,000	100	0	0	0
5412	EDC JOB FAIR REVENUE	0	0	0	909	1,000	1,000	100	1,020	1,040	1,061
	<b>EDC REVENUES</b>	<b>136,200</b>	<b>126,117</b>	<b>157,567</b>	<b>83,311</b>	<b>164,374</b>	<b>6,807</b>	<b>4</b>	<b>10,710</b>	<b>10,924</b>	<b>11,143</b>

5408 Tsf from Reserves \$ 15,874 (left over from Main St Revitalization has to be spent by March 31 2020)

5409 For Trails & Cycling Master Plan - County of Dufferin \$30,000; \$25,000 other sources (Central Counties/Public Health)

5411 2019 - BIA gave \$500 for Wayfinding signs - place in a reserve for 2020

5411 2020 - Innoweave - \$8,000 for Grace Tipling Hall - CSP - Livable Goal Target T12 - Support and celebrate arts and culture

**FUNCTION: PLANNING & DEVELOPMENT**  
**SERVICE: ECONOMIC DEVELOPMENT**

**EXPENDITURES 01-1095**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	EDC COORDINATOR LABOUR	56,666	55,378	61,876	61,876	63,041	1,165	2	64,302	65,588	66,899
7150	EDC BENEFITS	17,465	15,948	15,985	15,985	16,902	917	6	17,240	17,585	17,936
7151	EDC EHT	1,112	1,091	1,212	1,212	1,235	23	2	1,260	1,285	1,311
7152	EDC WSIB	1,685	1,781	1,823	1,823	1,860	37	2	1,897	1,935	1,974
7250	EDC CONFERENCES	3,000	1,073	1,500	1,598	1,500	0	0	1,530	1,561	1,592
7251	HILLS OF HEADWATERS	9,061	9,061	9,237	9,237	0	(9,237)	-100	0	0	0
7252	EDC PROJECT - C.I.P.	80,000	54,933	57,999	25,858	0	(57,999)	-100	0	0	0
7253	EDC PROJECT - WEBSITE	51,200	14,137	37,063	32,372	0	(37,063)	-100	0	0	0
7254	EDC PROJECT - G. TIPLING REVITAL	0	0	30,000	0	22,500	(7,500)	-25	0	0	0
7255	EDC PROJECT - WAYFINDING SIGNS	0	0	50,000	0	50,000	0	0	0	0	0
	EDC PROJECT - Trails & Cycling MP	0	0	0	0	65,000	65,000	100	0	0	0
7301	EDC MEMBERSHIP & SUBSCRIPTIONS	1,189	934	1,448	1,117	1,091	(357)	-25	1,112	1,135	1,157
7302	MARKETING / ADVERTISING	3,000	200	13,300	3,000	14,500	1,200	9	14,790	15,086	15,388
7303	WORKSHOPS/TRAINING/MILEAGE	3,745	2,560	3,745	2,630	3,745	0	0	3,820	3,896	3,974
7305	EDC WEBSITE ENGAGEMENT TOOL	7,000	3,108	3,920	4,070	3,562	(358)	-9	3,633	3,706	3,780
7306	INDUSTRIAL DEVELOPMENT	1,500	0	2,000	153	2,000	0	0	2,040	2,081	2,122
7307	SMALL BUSINESS ENTERPRISE	2,900	2,900	2,900	2,900	2,900	0	0	2,958	3,017	3,078
7308	EDC PUBLIC RELATIONS	6,000	10,509	10,500	9,614	5,500	(5,000)	-48	5,610	5,722	5,837
7309	EDC TSF TO RESERVES	0	23,201	0	85,000	0	0	0	0	0	0
7314	EDC MATERIALS & SUPPLIES	1,500	0	1,500	107	1,500	0	0	1,530	1,561	1,592
7315	AMO MAIN ST REVITALIZATION	0	25,526	19,585	7,327	15,874	(3,711)	-19	0	0	0
7316	EDC JOB FAIR EXPENSES	0	0	0	2,074	2,000	2,000	100	2,040	2,081	2,122
7510	EDC TRANSFER TO CAPITAL	0	0	0	0	0	0	0	0	0	0
	<b>EDC EXPENDITURES</b>	<b>247,023</b>	<b>222,340</b>	<b>325,593</b>	<b>267,953</b>	<b>274,709</b>	<b>(50,884)</b>	<b>-16</b>	<b>123,762</b>	<b>126,237</b>	<b>128,762</b>

**NET FUNDS TO BE RAISED (110,823) (96,223) (168,026) (184,641) (110,335) 57,691 -34 (113,052) (115,313) (117,619)**

**EDC ACCOUNT DESCRIPTION**

7250	EDCO Conference & Accommodations	\$	1,500	
 <b>PROJECTS</b>				
7254	Grace Tipling Revitalization	\$	22,500	(offset by Transfer from Reserve & Innoweave Donation)
	- CSP Livable Goal T12 - Support and celebrate arts and culture			
7255	Wayfinding & Gateway Signs (carried forward from 2019)	\$	50,000	(matched/managed by Central Counties Regional Tourism Agency - \$100,000 project)
	- CSP Livable Goal Target T11 - Improve community connections			
	Trails & Cycling Master Plan	\$	65,000	(offset by Dufferin Cty Grant, Other Grant sources & Tsf from Reserves)
	- CSP Livable Goal Target T10 - Improve and enhance parks and recreation services			
		\$	<b>137,500</b>	
7301	<b>Memberships &amp; Subscriptions</b>			
	EDCO	\$	321	
	PIC Monkey	\$	100	Graphic Design
	Licidpress	\$	240	Graphic Design
	Canva	\$	150	Graphic Design
	Mail Chip (Replaces Constant Contact)	\$	240	
	Befunky	\$	40	Graphic Design
		\$	<b>1,091</b>	
7302	Photography Contract	\$	9,000	- CSP Engaged Goal Targets T5 to T8
	General Advertising	\$	1,000	
	Video & Photography Camera	\$	2,000	
	Townfolio	\$	2,500	
		\$	<b>14,500</b>	
7303	Includes Mileage/Workshops/Education	\$	3,745	
7305	Bang the Table Online Engagement (50%)	\$	3,562	
7306	Industry Development Open Ended	\$	500	
	Events attended by EDC Members	\$	1,500	
		\$	<b>2,000</b>	
	EDC Functions offset by Revenue Line 5405			
7308	EDC Breakfast	\$	4,000	- CSP Engaged Goal Target T8 - Enhance Marketing & Education
	EDC Golf Tourn	\$	1,500	
		\$	<b>5,500</b>	

**FUNCTION: PROTECTION SERVICES**

**SERVICE: NVCA**

**EXPENDITURES 01-1050**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7700	NVCA REQUISITION	50,791	49,791	53,420	53,420	53,476	56	0	54,813	56,183	57,588
	<b>NVCA EXPENDITURES</b>	<b>50,791</b>	<b>49,791</b>	<b>53,420</b>	<b>53,420</b>	<b>53,476</b>	<b>56</b>	<b>0</b>	<b>54,813</b>	<b>56,183</b>	<b>57,588</b>

**Draft Budget Provided by NVCA**

7700	NVCA Operating Costs	\$ 50,863	
7700	NVCA Capital Costs	\$ 2,613	
7700	**Special One Time (2018)	\$ -	(Integrated Watershed Mgmt Plan - FCM Grant)
		\$ 53,476	

**FUNCTION: PROTECTION SERVICES**  
**SERVICE: FIRE PROTECTION**

**REVENUES 01-2010**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5403	FIRE - BELL TOWER LEASE PYMT	10,000	12,067	10,000	12,471	12,000	2,000	20	12,000	12,000	12,000
	<b>FIRE REVENUES</b>	<b>10,000</b>	<b>12,067</b>	<b>10,000</b>	<b>12,471</b>	<b>12,000</b>	<b>2,000</b>	<b>20</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>

**EXPENDITURES 01-2010**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7151	FIRE - REQUISITION TO SDFD	334,063	319,277	364,553	359,965	389,776	25,224	7	403,607	428,475	453,832
7365	FIRE - BELL LEASE OWED TO FIRE	10,000	12,067	10,000	12,471	12,000	2,000	20	12,000	12,000	12,000
	<b>FIRE EXPENDITURES</b>	<b>344,063</b>	<b>331,344</b>	<b>374,553</b>	<b>372,436</b>	<b>401,776</b>	<b>27,224</b>	<b>7</b>	<b>415,607</b>	<b>440,475</b>	<b>465,832</b>

**NET FUNDS TO BE RAISED**                      **(334,063)**      **(319,277)**      **(364,553)**      **(359,965)**      **(389,776)**      **(25,224)**                      **13**      **(403,607)**      **(428,475)**      **(453,832)**

5403 Revenue is reimbursed to the fire dept on line 7365

7151 Based on 2019 OP Budget with 3% incr & Draft Capital with \$30,000 increase in capital (using 2019 cost sharing 52.74%)

**FUNCTION: PROTECTION SERVICES - SHELBURNE POLICE BOARD BUDGET (SPSB)**

**SERVICE: POLICE PROTECTION**

**REVENUES 01-2020**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5201	GAIN OR LOSS ON SALE OF ASSET	4,000	6,984	5,000	0	5,000	0	0	5,000	5,000	5,000
5402	GENERAL POLICE REVENUE	5,000	5,855	5,000	3,473	5,000	0	0	5,100	5,202	5,306
5403	RCMP FINGERPRINT REVENUE	1,000	755	1,000	800	1,000	0	0	1,020	1,040	1,061
5404	CRIMINAL RECORD CHECKS	9,500	13,272	11,000	10,000	11,000	0	0	11,220	11,444	11,673
5407	POLICE RIDE GRANT	8,944	8,954	8,944	8,840	8,944	0	0	9,123	9,305	9,491
5418	D.A.R.E. REVENUE	1,500	50	500	0	500	0	0	510	520	531
5419	PAID DUTY REVENUES	18,000	10,481	12,000	8,000	12,000	0	0	12,240	12,485	12,734
5422	SAFER COMMUNITIES GRANT	35,000	35,000	35,000	8,861	0	(35,000)	-100	0	0	0
5427	COURT SECURITY REVENUE (CSPT)	6,100	6,177	6,100	3,866	3,500	(2,600)	-43	3,500	3,570	3,641
5428	TSF FROM OPERATING RESERVE	40,000	40,000	40,000	40,000	40,000	0	0	40,000	40,000	40,000
5439	COMMUNITY SAFETY & POLICING GR	0	0	0	26,250	26,050	26,050	100	26,250	0	0
New	CANNABIS RETAIL IMPLEMENT'N GR	0	0	0	5,000	10,000	10,000	100	10,000	10,000	10,000
	<b>POLICE (SPSB) REVENUES</b>	<b>129,044</b>	<b>127,528</b>	<b>124,544</b>	<b>115,090</b>	<b>122,994</b>	<b>(1,550)</b>	<b>-1</b>	<b>123,963</b>	<b>98,567</b>	<b>99,438</b>

**ACCOUNT DESCRIPTION**

Draft Budget Provided by Shelburne Police Services Board

5403 Offset by Expense Line 7406

5422 Safer Communities Grant has been replaced by Community Safety & Policing Grant

5439 New Grant - over 3 years 2019-2021 - offset by new expense line for costs associated with the grant (line 7450)

New Cannabis Retail Implementation Grant realigned to Police revenue starting 2020, as requested by Shelburne Police Services Board

**FUNCTION: PROTECTION SERVICES - SHELBURNE POLICE BOARD BUDGET (SPSB)**

**SERVICE: POLICE PROTECTION**

**EXPENDITURES 01-2020**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	POLICE SALARIES	1,698,915	1,538,191	1,784,580	1,650,000	1,854,022	69,442	4	1,970,643	2,129,762	2,248,655
7150	POLICE BENEFITS	446,638	388,646	413,504	400,000	444,006	30,503	7	468,925	494,604	521,065
7151	POLICE EHT	33,147	30,212	34,666	33,000	36,416	1,751	5	38,709	41,820	44,174
7152	POLICE WSIB	45,802	42,066	50,143	50,143	50,345	202	0	53,603	58,093	61,278
7201	POLICE SERVICE BRD EXPENSE	6,000	9,261	6,250	3,000	7,000	750	12	7,140	7,283	7,428
7203	POLICE SERVICE BRD TRAINING	1,500	534	2,500	0	2,500	0	0	2,500	2,550	2,601
7301	POLICE CLEANING ALLOWANCE	4,500	0	0	0	0	0	0	0	0	0
7302	POLICE OFFICE SUPPLIES	8,500	9,693	9,200	5,500	9,500	300	3	9,690	9,884	10,081
7303	POLICE COMPUTERS	16,000	16,292	16,000	9,000	16,000	0	0	16,320	16,646	16,979
7304	POLICE COMPUTER SUPPORT	16,500	22,360	17,500	22,000	20,500	3,000	17	20,910	21,328	21,755
7307	POLICE RADIO MAINTENANCE	5,000	3,306	5,100	4,000	5,202	102	2	5,306	5,412	5,520
7308	POLICE BANKING FEES	500	420	510	450	520	10	2	531	541	552
7311	POLICE VEHICLE GAS/MAINTEN	47,000	56,566	50,000	50,000	52,000	2,000	4	53,040	54,101	55,183
7312	POLICE EQUIP & SUPPLIES	8,500	13,343	9,000	9,000	10,000	1,000	11	10,200	10,404	10,612
7313	POLICE CLOTHING	9,500	11,667	8,800	8,000	10,500	1,700	19	10,710	10,924	11,143
7314	POLICE PHOTOCOPIES	5,000	4,858	5,100	4,000	5,100	0	0	5,202	5,306	5,412
7316	POLICE LEGAL/PROFESSIONAL FEES	10,000	10,698	10,200	6,500	35,200	25,000	245	35,904	36,622	37,355
7351	POLICE MEMBERSHIP/CONV	5,000	6,399	5,500	5,700	6,500	1,000	18	6,000	6,000	6,500
7352	COMMUNITY SERVICE INITIATIV	2,000	2,773	2,040	2,000	2,040	0	0	2,081	2,122	2,165
7361	POLICE CRUISER INSUR & LIC	16,000	16,658	16,320	14,920	41,500	25,180	154	42,330	43,177	44,040
7362	POLICE GUARD PRISONER FEE	1,000	1,122	1,020	2,000	1,020	0	0	1,040	1,061	1,082
7368	POLICE TRAVEL & MEALS	3,500	6,306	3,570	3,000	4,000	430	12	4,080	4,162	4,245
7369	POLICE TELEPHONE	10,000	8,734	9,900	8,000	10,900	1,000	10	11,500	11,730	11,965
7371	POLICE RADIO DISPATCH	63,906	64,721	65,184	65,184	67,140	1,956	3	68,483	69,852	71,250
7372	POLICE TRAINING COURSES	15,000	14,099	14,300	10,000	11,500	(2,800)	-20	11,730	11,965	12,204
7373	POLICE POSTAGE & MAINTENANCE	1,500	2,758	1,530	1,500	1,530	0	0	1,561	1,592	1,624

7374	CRIME STOPPERS	1,000	1,000	1,020	0	1,020	0	0	1,040	1,061	1,082
7381	CISCO	3,000	1,596	3,060	1,500	3,060	0	0	3,121	3,184	3,247
7382	POLICE WEB SITE	700	1,155	714	600	714	0	0	728	743	758
7405	POLICE ADVERTISING	1,500	426	1,530	300	1,530	0	0	1,561	1,592	1,624
7406	RCMP FINGERPRINT FEE	1,200	500	1,224	600	1,224	0	0	1,248	1,273	1,299
7450	COMMUNITY SAFETY & POLICING	0	0	0	11,600	5,800	5,800	100	6,000	0	0
7602	TSF TO CAPITAL EQUIP RESERVE	50,000	50,000	50,000	50,000	50,000	0	0	50,000	50,000	50,000
7603	TSF TO POST EMPLOYMENT BENEF.	20,835	20,835	20,607	20,607	20,636	29	0	20,636	20,636	20,636
7615	TSF TO POLICE OPERATING RESERVE	0	200,431	0	159,013	0	0	0	0	0	0
	<b>POLICE (SPSB) EXPENDITURES</b>	<b>2,559,143</b>	<b>2,557,627</b>	<b>2,620,571</b>	<b>2,611,117</b>	<b>2,788,926</b>	<b>168,354</b>	<b>6</b>	<b>2,942,473</b>	<b>3,135,431</b>	<b>3,293,515</b>

**NET FUNDS TO BE RAISED**                      **(2,430,099)**    **(2,430,099)**    **(2,496,027)**    **(2,496,027)**    **(2,665,932)**    **(169,904)**                      **7**    **(2,818,510)**    **(3,036,864)**    **(3,194,076)**

Draft Budget Provided by Shelburne Police Services Board

**ACCOUNT DESCRIPTION**

- 7101 Salary Contracts Expire in 2019
- 7301 Clothes Cleaning Allowance Included in Salary Line
- 7406 Offset by Revenue Line 5403
- 7450 New Expense line for offsetting CPS Grant - balance of costs are covered under Salary Line 7101



**FUNCTION: PROTECTION SERVICES - SHELBURNE POLICE DEPARTMENT**

**SERVICE: POLICE ADMINISTRATION & ACCOMMODATIONS**

**EXPENDITURES 01-2020**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
new	ADMINISTRATION SALARIES	0	0	0	0	45,695	45,695	100	46,609	47,541	48,492
new	UTILITIES, BLDG MAINT, AUDIT	0	0	0	0	29,987	29,987	100	30,587	31,198	31,822
	<b>POLICE DEPT EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>75,682</b>	<b>75,682</b>	<b>200</b>	<b>77,196</b>	<b>78,740</b>	<b>80,314</b>

new Administration of Treasury/Payroll/Payables - CSP Sustainable Goal Target T2 Municipal Service Review & Evaluation

new Hydro, Gas, Water & Wastewater, Audit, Custodial, Building Maintenance - CSP Sustainable Goal Target T2 Municipal Service Review & Evaluation

**FUNCTION: PROTECTION SERVICES**

**SERVICE: CROSSING GUARDS**

**EXPENDITURES 01-2030**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	CROSSING GUARD LABOUR	76,099	65,932	81,668	65,000	86,703	5,035	6	101,776	122,014	124,454
7150	CROSSING GUARD BENEFITS	3,852	3,095	3,757	3,000	3,938	181	5	5,099	6,253	6,378
7151	CROSSING GUARD EHT	1,484	1,286	1,593	1,275	1,691	98	6	1,985	2,379	2,427
7152	CROSSING GUARD WSIB	2,435	1,950	2,573	2,100	2,471	(102)	-4	2,901	3,477	3,547
7153	CROSSING GUARD MISCELLANEOUS	0	318	350	375	3,500	3,150	900	1,000	1,020	1,040
	<b>CROSSING GUARD EXPEND</b>	<b>83,870</b>	<b>72,581</b>	<b>89,940</b>	<b>71,750</b>	<b>98,302</b>	<b>8,362</b>	<b>9</b>	<b>112,759</b>	<b>135,143</b>	<b>137,846</b>

**ACCOUNT DESCRIPTION**

7101 Labour reflects 2% CPI increase + additional Guard for Hyland Village starting Sept 2020

For 2022 - two more crossing guards added for Fieldgate Subdivision

7153 Flashing Crossing Signs for all locations (2020 Cost only \$2,400), Ontario Traffic Council membership (\$380); Reflective Clothing

**FUNCTION: PROTECTION SERVICES**  
**SERVICE: PROPERTY STANDARDS/BY-LAW**

**REVENUES 01-2040**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
6222	PARKING FINE REVENUE	5,000	4,920	5,000	5,000	5,000	0	0	5,100	5,202	5,306
6223	BY-LAW FINES	0	500	0	909	0	0	0	0	0	0
6235	RECOVERABLE COSTS	0	0	0	152	0	0	0	0	0	0
6240	DOG TAG FEE REVENUE	20,000	18,815	20,000	23,950	25,000	5,000	25	25,500	26,010	26,530
6245	PARKING PERMIT REVENUE	6,750	4,568	5,000	4,700	5,000	0	0	5,100	5,202	5,306
6250	BYLAW SERVICES TO MUNICIPALITIES	8,000	2,174	8,000	6,000	0	(8,000)	-100	0	0	0
6255	CANNABIS RETAIL IMPLEMENT'N GR	0	0	10,000	10,000	0	(10,000)	-100	0	0	0
	<b>PARKING FINES</b>	<b>39,750</b>	<b>30,978</b>	<b>48,000</b>	<b>50,711</b>	<b>35,000</b>	<b>(13,000)</b>	<b>-27</b>	<b>35,700</b>	<b>36,414</b>	<b>37,142</b>

6240 Dog Tag Canvassing Door to Door

6245 New Parking Enforcement (Approx 45 lots @ \$150/yr or \$12.50/month)

6250 2020 no longer able to provide this service

6255 Ontario Cannabis Legalization Implement Fund - (Received \$15,000 in 2019 - reallocated \$5,000 to Police) Realigned Grant to Police revenues starting 2020



**FUNCTION: TRANSPORTATION SERVICES**

**SERVICE: WORKS ROAD ADMINISTRATION**

**REVENUES 01-2501**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5302	RDS TSF FROM RESERVES	0	0	0	0	0	0	0	0	0	0
5303	TSF FROM DEV IN TRUST - SIGNS	0	7,856	0	5,536	0	0	0	0	0	0
5401	ROAD FEES & CHARGES	2,500	4,939	3,500	3,064	3,500	0	0	3,570	3,641	3,714
5404	HIGH SPEED COMMUNICATION	5,000	5,094	5,000	4,330	5,000	0	0	5,100	5,202	5,306
5405	SEED FUNDING - STUDENTS	2,600	3,360	2,600	3,920	3,500	900	35	3,570	3,641	3,714
	<b>ROAD ADMIN REVENUES</b>	<b>10,100</b>	<b>21,249</b>	<b>11,100</b>	<b>16,850</b>	<b>12,000</b>	<b>900</b>	<b>8</b>	<b>12,240</b>	<b>12,485</b>	<b>12,734</b>

5401 Includes grass cutting services at CDRC; snow removal in unassumed subdivisions

FUNCTION: TRANSPORTATION SERVICES

SERVICE: WORKS ROAD ADMINISTRATION

EXPENDITURES 01-2501

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	WORKS ADMIN LABOUR	227,994	326,604	304,073	304,073	343,555	39,482	13	350,426	357,435	364,583
7102	WORKS WINTER CONTROL LABOUR	170,000	136,841	155,000	155,000	155,000	0	0	158,100	161,262	164,487
7107	WORKS STAND BY	28,497	32,085	28,227	34,616	34,166	5,939	21	34,849	35,546	36,257
7150	WORKS BENEFITS	139,427	129,341	132,967	132,967	147,521	14,553	11	158,100	161,262	164,487
7151	WORKS EHT	11,346	12,337	12,068	12,068	13,268	1,200	10	13,533	13,804	14,080
7152	WORKS WSIB	18,619	19,587	19,494	19,494	19,391	(103)	-1	19,779	20,174	20,578
7309	WORKS PROFESSIONAL SERVICES	20,000	3,278	10,000	10,384	10,000	0	0	10,200	10,404	10,612
7310	WORKSHOP MATERIALS/SERVICES	45,000	35,583	45,000	40,000	45,000	0	0	45,900	46,818	47,754
7320	WORKSHOP UTILITIES	25,000	19,799	25,000	22,000	25,000	0	0	25,500	26,010	26,530
7365	CONFERENCE/TRAINING/MEMBERS	12,000	10,718	12,000	9,339	12,000	0	0	12,240	12,485	12,734
7369	WORKS PHONES & CELL PHONES	7,000	3,821	7,000	3,200	3,500	(3,500)	-50	3,570	3,641	3,714
7370	WORKS RADIO LICENCE/GPS FEES	700	635	700	1,978	12,000	11,300	1614	12,240	12,485	12,734
7371	WORKS TSF EQUIPMENT RESERVES	0	15,000	50,000	50,000	50,000	0	0	50,000	50,000	50,000
7373	WORKS TRANSFER TO CAPITAL	134,903	84,434	92,720	92,720	15,000	(77,720)	-84	224,000	225,000	37,000
7375	SISTER STREET LOAN INTEREST	24,030	23,650	21,542	21,542	18,991	(2,551)	-12	16,376	13,694	10,945
7380	ELECTRICAL SAFETY AUTHORITY	6,300	7,949	8,000	6,840	8,000	0	0	8,160	8,323	8,490
7381	ROADS NEEDS STUDY	0	0	0	0	15,000	15,000	100	0	0	0
7500	ROADSIDE MATERIALS/SERVICES	26,000	35,116	42,500	42,500	46,500	4,000	9	31,000	31,620	32,252
7510	HARDTOP MATERIALS/SERVICES	42,000	38,443	42,000	45,497	42,000	0	0	42,840	43,697	44,571
7520	LOOSETOP MATERIALS/SERVICES	12,500	12,652	12,500	11,271	12,500	0	0	12,750	13,005	13,265
7530	SAFETY DEV. MATERIALS/SERVICES	15,000	12,943	19,615	19,000	15,000	(4,615)	-24	15,300	15,606	15,918
7540	CON. LINK - MATERIALS / SERVICES	18,500	16,094	18,500	18,415	18,500	0	0	18,870	19,247	19,632
7550	CON. LINK - TRAFFIC LIGHT UTILITIES	5,100	6,452	5,100	6,469	6,500	1,400	27	6,630	6,763	6,898
7570	SIDEWALK / LANE / RD REPAIRS	65,000	40,678	68,000	68,000	95,000	27,000	40	96,900	98,838	100,815
7580	TRUCKS MATERIALS/SERVICES	40,000	19,536	40,000	30,000	40,000	0	0	40,800	41,616	42,448
7590	EQUIPMENT MATERIALS/SERVICES	54,500	50,746	54,500	50,000	54,500	0	0	46,000	46,920	47,858
7600	LICENCES & INSURANCE	41,000	48,855	45,000	42,715	45,000	0	0	45,900	46,818	47,754
7610	FUEL & OIL	70,000	65,343	70,000	65,326	70,000	0	0	71,400	72,828	74,285
7620	WINTER CONTROL MAT'LS/SERVICES	103,170	71,598	100,000	95,000	100,000	0	0	102,000	104,040	106,121
7630	STREET LIGHTS - UTILITIES	130,000	117,340	130,000	117,014	130,000	0	0	132,600	135,252	137,957
7640	STREET LIGHTS - MAINTENANCE	55,000	43,884	64,200	31,621	64,200	0	0	55,000	56,100	57,222
	<b>WORKS ADMINISTRATION EX</b>	<b>1,548,585</b>	<b>1,441,340</b>	<b>1,635,706</b>	<b>1,559,049</b>	<b>1,667,091</b>	<b>31,386</b>	<b>2</b>	<b>1,860,963</b>	<b>1,890,693</b>	<b>1,731,983</b>

**NET FUNDS TO BE RAISED (1,538,485) (1,420,091) (1,624,606) (1,542,199) (1,655,091) (30,486) 2 (1,848,723) (1,878,208) (1,719,249)**

7365 OGRA Membership (\$800) & Conference - \$1,500 x 2 ppl; MOE Exterminator Licensing - \$180/yr & Staff Training of \$6,200

7370 Reflect costs of GPS in the vehicles for the year, \$1,000 per month

7371 Set aside \$50,000 for future capital equipment purchases

**TRANSFER TO CAPITAL BREAKDOWN - 2019**

7373	Roads Share of Excavator	\$	15,000	02-2523-5403
	<b>TOTAL</b>	<b>\$</b>	<b>15,000</b>	

7381 Roads Needs Study \$ 15,000 Last one was done in 2015 - **CSP Sustainable Goal Target T3 Invest & Fund Critical Infrastructure**

7500 Incl. Boulevard Tree Replacements (41 Trees) \$ **20,500** (\$5,000 going forward to replace 10 trees/year)

7530 Includes Annual Cloud Network Fee \$ **1,200** (\$400 x 3) pd to TrafficLogix

7540 Includes Annual Agreement with OHM (IMOS) for winter maintenance on Hwy 10 & 89 (\$16,500) & Line painting

7570 Annual Sidewalk Repairs \$ 60,000

Back Lane Resurfacing \$ 10,000

Legion corner request \$ 25,000 Site Plan Review & Implementation to Legion corner for foot traffic safety,

**TOTAL \$ 95,000** Legion will maintain flower containers, replace flagpole & provide bench

7620 Includes Loader Rental - \$25,000 (5 months)

7640 Includes Extra Poles & Fixtures for West End Lighting Requirements

7640 Replace 2 Lamp Posts per year \$ 3,000 (we replaced 3 with Revitalization \$\$ in 2018)

Street Light Fixtures for West End \$ 16,200 (as per report to Council Jan 14/19)





**FUNCTION: ENVIRONMENTAL SERVICES  
SERVICE: WASTE MANAGEMENT**

**REVENUES 01-3040**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5407	GARBAGE STICKER SALES	3,100	3,070	3,100	5,186	4,000	900	29	4,080	4,162	4,245
5412	CTY LEAF COLLECTION RECOVERY	20,000	27,860	20,000	20,000	20,000	0	0	20,400	20,808	21,224
	<b>WASTE MGMT REVENUES</b>	<b>23,100</b>	<b>30,930</b>	<b>23,100</b>	<b>25,186</b>	<b>24,000</b>	<b>900</b>	<b>4</b>	<b>24,480</b>	<b>24,970</b>	<b>25,469</b>

**ACCOUNT DESCRIPTION**

5412 Leaf Collection Cost Recovery from County - includes charges for labour, equipment & disposal

**EXPENDITURES 01-3040**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	WASTE MANAGEMENT LABOUR	10,000	8,449	10,000	10,000	10,000	0	0	10,200	10,404	10,612
7310	CTY WASTE STICKER PURCHASES	3,000	3,040	3,000	3,040	3,040	40	1	3,101	3,163	3,226
7372	WASTE COLLECTION/DISPOSAL	30,000	16,537	30,000	17,167	20,000	(10,000)	-33	20,400	20,808	21,224
7378	HAZARDOUS WASTE COST	10,000	289	10,000	100	5,000	(5,000)	-50	5,100	5,202	5,306
7380	LANDFILL MONITORING	19,000	18,114	19,000	41,617	40,000	21,000	111	40,800	41,616	50,000
	<b>WASTE MGMT EXPENDITURES</b>	<b>72,000</b>	<b>46,429</b>	<b>72,000</b>	<b>71,924</b>	<b>78,040</b>	<b>6,040</b>	<b>8</b>	<b>79,601</b>	<b>81,193</b>	<b>90,368</b>

**NET FUNDS TO BE RAISED**                         **(48,900)**         **(15,500)**         **(48,900)**         **(46,738)**         **(54,040)**         **(5,140)**         **11**         **(55,121)**         **(56,223)**         **(64,899)**

**ACCOUNT DESCRIPTION**

7101 Includes \$7,500 labour for fall leaf collection offset by recovery from County  
7378 Includes cost of Works Yard Equipment Oil Disposal; HWIN renewal fees  
7380 Annual Report for Landfill due every 3 years - Capital costs associated with the Reporting , Topo survey, well decommissioning, new wells, mob / demob & engineering fees ; 2021 - Fencing

**FUNCTION: HEALTH SERVICES**

**SERVICE: CEMETERY**

**REVENUES 01-3550**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5102	BURIAL PERMITS	380	1,840	700	2,650	1,200	500	71	1,224	1,248	1,273
5401	CEMETERY PLOT FEES	5,000	15,678	5,000	13,926	10,000	5,000	100	10,200	10,404	10,612
5402	CEMETERY BURIAL, MORTUARY	15,000	30,612	20,000	27,100	22,000	2,000	10	22,440	22,889	23,347
5403	CEMETERY INTEREST	3,000	7,186	6,000	6,000	7,000	1,000	17	7,140	7,283	7,428
5404	COLUMBARIUM SALES	5,000	3,239	5,000	7,448	6,000	1,000	20	6,120	6,242	6,367
5405	TSF FROM CEMETERY RESERVE	0	0	0	0	28,200	28,200	100	0	0	0
5407	CEMETERY DONATIONS	0	0	0	0	0	0	0	0	0	0
	<b>CEMETERY REVENUES</b>	<b>28,380</b>	<b>58,554</b>	<b>36,700</b>	<b>57,124</b>	<b>74,400</b>	<b>37,700</b>	<b>103</b>	<b>47,124</b>	<b>48,066</b>	<b>49,028</b>

5405 Tsf from Reserve to offset capital purchase of Mini Excavator - \$20,000

5405 Tsf from Reserve to offset operating cost of Headstone Repairs not done in 2018 - \$8,200

FUNCTION: HEALTH SERVICES  
SERVICE: CEMETERY

EXPENDITURES 01-3550

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	CEMETERY LABOUR	40,800	40,046	40,800	39,000	47,295	6,495	16	48,241	49,206	50,190
7101	CEMETERY ADMIN LABOUR	0	0	0	0	26,000	26,000	100	26,520	27,050	27,591
7310	CEMETERY MATERIALS	6,000	5,548	6,000	6,000	6,000	0	0	6,120	6,242	6,367
7364	CEMETERY LICENCE FEE	750	507	750	615	700	(50)	-7	714	728	743
7366	CEMETERY MAINTENANCE	31,600	24,263	25,500	17,300	22,000	(3,500)	-14	15,000	15,000	15,000
7370	CEMTERY PLOT BUY-BACK	0	0	0	0	0	0	0	0	0	0
7510	CEMETERY TSF TO CAPITAL	21,000	16,907	0	0	0	0	0	13,000	0	0
7700	CEMETERY TSF TO RESERVE	0	0	20,000	28,200	10,000	(10,000)	-50	0	0	0
	<b>CEMETERY EXPENDITURES</b>	<b>100,150</b>	<b>87,272</b>	<b>93,050</b>	<b>91,115</b>	<b>111,995</b>	<b>18,945</b>	<b>20</b>	<b>109,595</b>	<b>98,227</b>	<b>99,891</b>

NET FUNDS TO BE RAISED (71,770) (28,718) (56,350) (33,991) (37,595) 18,755 -33 (62,471) (50,160) (50,864)

ACTIVITY DESCRIPTION

Burials, internments, grass cutting, tree removal, building, monument and road maintenance, Ontario Assoc of Cemetery & Funeral Professionals

ACCOUNT DESCRIPTION - 2020

7366	Stone Orchard Software	\$	800	
	Headstone Repairs	\$	8,200	(not done in 2019, offset by tsf from reserves)
	Tree Removal & Pruning	\$	8,000	
	Road Repairs & Maintenance	\$	5,000	Limestone Screenings
		\$	<b>22,000</b>	

FUTURE PROJECT CONSIDERATIONS

Cement walkways around Columbariums

7510 No Capital Project for 2020

7700 2020 Tsf to Reserve to help offset purchase of columbarium in 2021

**FUNCTION: RECREATION & CULTURE**  
**SERVICE: HERITAGE COMMITTEE**

**REVENUES 01-3555**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5107	YOUNG CDN WORK GRANT	0	0	0	0	0	0	0	0	0	0
	<b>HERTIAGE GRANT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**EXPENDITURES 01-3555**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	HERITAGE LABOUR	700	565	1,000	500	1,000	0	0	1,020	1,040	1,061
7103	HERITAGE PRINT/ADVERTISE	500	0	500	100	200	(300)	-60	204	208	212
7302	HERITAGE SUPPLIES	100	28	100	0	100	0	0	102	104	106
7314	HERITAGE EDUCATION EXP	500	0	1,300	0	800	(500)	-38	816	832	849
7352	HERITAGE ASSOC/MEMBER FEE	100	75	100	75	100	0	0	102	104	106
7354	HERITAGE EVENTS	500	35	1,300	0	600	(700)	-54	612	624	637
7356	TSF TO HERITAGE GENERAL RES.	0	1,697	0	0	0	0	0	0	0	0
	<b>HERITAGE EXPENDITURES</b>	<b>2,400</b>	<b>2,400</b>	<b>4,300</b>	<b>675</b>	<b>2,800</b>	<b>(1,500)</b>	<b>-35</b>	<b>2,856</b>	<b>2,913</b>	<b>2,971</b>

<b>NET FUNDS TO BE RAISED</b>	<b>(2,400)</b>	<b>(2,400)</b>	<b>(4,300)</b>	<b>(675)</b>	<b>(2,800)</b>	<b>1,500</b>	<b>-35</b>	<b>(2,856)</b>	<b>(2,913)</b>	<b>(2,971)</b>
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7352 CHO Membership Fee

7356 Committee has requested the Mural Revitalization Reserve name be changed to Heritage General Reserve  
 Heritage Committee provided 2020 Budget figures

**FUNCTION: RECREATION & CULTURE**  
**SERVICE: SHARE OF LIBRARY COST**

**EXPENDITURES 01-3570**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7700	LIBRARY EXPENDITURES	196,266	194,657	194,329	197,801	205,036	10,707	6	209,137	213,319	217,586
	<b>SHARE OF LIBRARY EXPEND</b>	<b>196,266</b>	<b>194,657</b>	<b>194,329</b>	<b>197,801</b>	<b>205,036</b>	<b>10,707</b>	<b>6</b>	<b>209,137</b>	<b>213,319</b>	<b>217,586</b>

7700 Draft Budget Amount Provided by Shelburne Library - share is now 58.07% down from 58.9% (2018) (2020 percentages are not available at this time)

**FUNCTION: RECREATION & CULTURE**  
**SERVICE: LOCAL CULTURAL GRANTS**

**EXPENDITURES 01-3585**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	AGRICULTURAL GRANT	750	750	750	750	750	0	0	750	750	750
7102	HORTICULTURAL GRANT	600	600	600	600	600	0	0	600	600	600
7103	FIDDLE CONTEST GRANT (Rotary)	5,000	5,000	5,000	5,000	6,200	1,200	24	0	0	0
7104	FIDDLE PARADE	1,000	1,000	1,000	1,000	1,000	0	0	1,000	1,000	1,000
7111	STREET FESTIVAL GRANT	3,000	3,000	3,000	3,000	0	(3,000)	-100	0	0	0
7112	BREAKFAST CLUBS (LOCAL SCHOOLS)	2,200	2,200	2,200	2,200	2,120	(80)	-4	2,200	2,200	2,200
7113	BIA SANTA CLAUS PARADE GRANT	1,000	1,000	1,000	1,000	1,000	0	0	2,000	2,000	2,000
7200	MISCELLANEOUS GRANTS	1,900	0	3,450	950	3,330	(120)	-3	10,150	10,150	10,150
	STREAMS COMMUNITY HUB	500	500	1,000	1,000	0	(1,000)	-100	1,000	1,000	1,000
	YOUTH FOR CHRIST	500	500	2,000	2,000	2,000	0	0	1,000	1,000	1,000
	SHELBURNE FARMERS MARKET	0	400	0	1,000	1,000	1,000	100	0	0	0
	CDDHS YOUTH ADVISORY	0	0	0	0	500	500	100	500	500	500
	SHEPHERDS CUPBOARD FOOD BANK	0	0	0	0	3,000	3,000	100	2,000	2,000	2,000
	GET OUTREACH	0	0	0	0	500	500	100	500	500	500
	DUFFERIN COMMUNITY FOUND'N	2,500	2,500	0	0	0	0	0	0	0	0
	HOME TOWN HERO'S	350	661	0	0	0	0	0	300	300	300
	<b>LOCAL CULTURAL GRANT EXP</b>	<b>19,300</b>	<b>18,111</b>	<b>20,000</b>	<b>18,500</b>	<b>22,000</b>	<b>2,000</b>	<b>10</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>

7200 Increased by \$2,000.00 as per motion from Oct 21, 2019 mtg

CSP - Livable Goal T11 - Improve community connections and Engaged Goal T7 - Promote partnerships and collaboration

2020 Direct Grant Value	\$ 22,000
2020 In-Kind Values	\$ 19,479
2020 Total Grant Value	\$ 41,479

**FUNCTION: RECREATION & CULTURE**  
**SERVICE: PARKS & RECREATION**

**REVENUES 01-4510**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5102	PARKS RENTAL FEES	12,500	16,066	16,000	15,232	16,000	0	0	16,320	16,646	16,979
5103	CDRC NON RESIDENT FEES	5,000	4,831	5,000	5,000	5,000	0	0	5,100	5,202	5,306
5107	TSF FROM RESERVES (CDRC ROOF)	0	0	0	0	0	0	0	275,000	0	0
5107	TSF FROM RESERVES COMM GARDEN	0	0	0	0	28,800	28,800	100	0	0	0
5109	PARKS DONATIONS	0	300	0	19,800	0	0	0	0	0	0
	<b>PARKS REVENUE</b>	<b>17,500</b>	<b>21,197</b>	<b>21,000</b>	<b>40,032</b>	<b>49,800</b>	<b>28,800</b>	<b>137</b>	<b>296,420</b>	<b>21,848</b>	<b>22,285</b>

5107 2020 - transfers brought back in from reserves for Community Garden

5107 2021 - applying for a grant for the CDRC roof replacement, if successful amount in 2021 comes out

5109 2019 - donations received for Community Garden \$18,800; \$1,000 for unspecified Recreation Project

**FUNCTION: RECREATION & CULTURE**  
**SERVICE: PARKS & RECREATION**

**EXPENDITURES 01-4510**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	PARK LABOUR	92,000	65,646	70,000	80,000	93,198	23,198	33	95,062	96,963	98,903
7307	PARK UTILITIES	6,500	6,138	6,500	6,500	6,500	0	0	6,630	6,763	6,898
7310	PARK MATERIALS & SUPPLIES	35,000	11,038	48,861	30,000	35,000	(13,861)	-28	35,700	36,414	37,142
7355	PARK MAINTENANCE	50,000	55,694	50,000	40,000	50,000	0	0	51,000	52,020	53,060
7370	CDRC FUNDING	191,103	191,103	205,000	196,836	202,741	(2,259)	-1	206,796	210,932	215,150
7370	REPLACE CDRC ROOF (Pending)	0	0	0	0	0	0	0	275,000	0	0
7371	AQUATICS REIMBURSEMENT	1,000	773	1,000	800	1,000	0	0	1,020	1,040	1,061
7375	COMMUNITY GARDEN EXPENSE	0	0	0	0	28,800	28,800	100	2,500	2,550	2,601
7510	PARK TRANSFER TO CAPITAL	0	0	0	0	0	0	0	0	0	0
7600	PARKS TSF TO COMMUNITY GARDEN	0	0	0	18,800	0	0	0	0	0	0
7600	PARKS TSF TO RES. FUTURE PROJECT	0	10,000	10,000	11,000	0	(10,000)	-100	0	0	0
7600	2% LEVY FOR FUTURE PARKS & REC	0	0	0	0	149,586	149,586	100	152,578	155,629	158,742
	<b>PARKS &amp; REC EXPENDITURES</b>	<b>375,603</b>	<b>340,391</b>	<b>391,361</b>	<b>383,936</b>	<b>566,825</b>	<b>175,464</b>	<b>45</b>	<b>826,286</b>	<b>562,311</b>	<b>573,558</b>

**NET FUNDS TO BE RAISED**                                    **(358,103)**      **(319,194)**      **(370,361)**      **(343,904)**      **(517,025)**      **(146,664)**                                    **40**      **(529,866)**      **(540,463)**      **(551,272)**

**ACTIVITY DESCRIPTION**

- 7101 Increase based on 2019 actual & staff will be watering flowers in 2020
- 7310 Includes regular maintenance of parks buildings & equipment  
Includes dedication sign for Diamond C to be named after Gary Galbraith as per Sept 23, 2019 council meeting - Sports Memorial Petition
- 7355 Includes contract for soccer field maintenance - cutting/weeding/fertilizing & spraying - & Flowers throughout town (less watering flowers now in 7101)  
Includes \$6,000 to replace Screenings on Walking Trail Main St to Simon St - CSP - Livable Target T11 - Improve Community Connections KPI B
- 7370 Adopted 2020 Budget provided by CDRC - 2021 Schedule Roof Replacement - CDRC applying for grant, if successful amount in 2021 comes out
- 7371 Refund of User Fees paid by residents for indoor swimming lessons (children only) while Town pool is not open
- 7375 Community Garden Expenses - 100% offset by donations received and transfer from reserves from 2018/2019  
- CSP - Livable Target T10 - Improve and enhance parks and recreation services
- 7510 No capital project identified for 2020
- 7600 New Account to transfer to Parks & Recreation Reserve for future projects 2% Levy as per 2020 Budget Framework Report (\$139,100 is 2019's 2%)  
- CSP - Livable Target T10 - Improve and enhance parks and recreation services
- \* Feb 4/19 special budget meeting - redirect 2018 Transfer to Reserves (\$10,000) to assist with costs associated with a community garden
- \* Feb 4/19 special budget meeting - redirect 2019 Transfer to Reserves (\$10,000) to put towards a Pickleball Court for seniors



**FUNCTION: RECREATION & CULTURE**  
**SERVICE: FIDDLE PARK**

**REVENUES 01-4515**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5100	TSF FROM FIDDLE PARK RESERVE	0	0	0	0	0	0	0	0	0	0
5101	FIDDLE PARK RENTAL FEES	0	725	1,000	400	1,000	0	0	1,000	1,000	1,000
5102	FIDDLE PARK DONATIONS	18,750	18,750	18,750	18,750	0	(18,750)	-100	-	0	0
	<b>PARKS REVENUE</b>	<b>18,750</b>	<b>19,475</b>	<b>19,750</b>	<b>19,150</b>	<b>1,000</b>	<b>(18,750)</b>	<b>-95</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>

**EXPENDITURES 01-4515**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7310	FIDDLEPARK MATERIALS/SUPPLIES	200	0	200	0	200	0	0	204	208	212
7380	FIDDLE PARK OTHER SERVICES	10,000	7,997	10,000	10,000	10,000	0	0	10,200	10,404	10,612
7381	FIDDLE PARK TRF TO RESERVE	18,750	18,750	18,750	18,750	0	(18,750)	-100	0	0	0
	<b>PARKS &amp; REC EXPENDITURES</b>	<b>28,950</b>	<b>26,747</b>	<b>28,950</b>	<b>28,750</b>	<b>10,200</b>	<b>(18,750)</b>	<b>-65</b>	<b>10,404</b>	<b>10,612</b>	<b>10,824</b>

**NET FUNDS TO BE RAISED**                      **(10,200)**              **(7,272)**              **(9,200)**              **(9,600)**              **(9,200)**              **0**              **0**              **(9,404)**              **(9,612)**              **(9,824)**

**ACCOUNT DESCRIPTION**

- 7380 Includes Hydro, Bell, Gas, Water & Sewer, Fire Equip Inspections
- 7381 Picking in the Park payment agreement ended 2019

**FUNCTION: RECREATION & CULTURE**

**SERVICE: EVENTS**

**REVENUES 01-4520**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5200	CANADA DAY SPONS/DONAT	0	7,387	0	0	0	0	0	0	0	0
5205	CANADA DAY FEDERAL GRANT	6,000	1,600	3,600	3,600	3,600	0	0	3,600	3,600	3,600
5600	EASTER EVENT REVENUES	0	0	0	1,017	0	0	0	0	0	0
5900	COMMUNITY EVENT INSURANCE	1,000	3,739	2,500	3,000	2,500	0	0	2,550	2,601	2,653
	<b>EVENT REVENUES</b>	<b>7,000</b>	<b>12,726</b>	<b>6,100</b>	<b>7,617</b>	<b>6,100</b>	<b>0</b>	<b>0</b>	<b>6,150</b>	<b>6,201</b>	<b>6,253</b>

**FUNCTION: RECREATION & CULTURE**

**SERVICE: EVENTS**

**EXPENDITURES 01-4520**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	EVENTS LABOUR	20,000	15,419	18,000	13,000	13,000	(5,000)	-28	13,325	13,658	14,000
7150	EVENTS BENEFITS	4,818	3,801	4,818	3,800	2,829	(1,989)	-41	2,899	2,972	3,046
7151	EVENTS EHT	392	301	392	255	254	(138)	-35	261	267	274
7152	EVENTS WSIB	643	493	643	420	372	(272)	-42	381	391	400
7200	CANADA DAY EXPENSES	6,000	8,987	6,000	3,784	6,000	0	0	6,000	6,000	6,000
7600	EASTER EVENT EXPENSES	0	0	0	705	0	0	0	0	0	0
7900	COMMUNITY EVENT INSURANCE	1,000	2,384	2,500	5,500	2,500	0	0	2,563	2,627	2,692
	<b>EVENT EXPENDITURES</b>	<b>32,853</b>	<b>31,385</b>	<b>32,353</b>	<b>27,464</b>	<b>24,955</b>	<b>(7,399)</b>	<b>-23</b>	<b>25,429</b>	<b>25,914</b>	<b>26,412</b>

**NET FUNDS TO BE RAISED**                      **(25,853)**              **(18,659)**              **(26,253)**              **(19,847)**              **(18,855)**              **7,399**              **-28**              **(19,279)**              **(19,713)**              **(20,159)**

7101 Majority of Labour includes "In Kind" labour costs for Shelbrrr Fest, Canada Day, Pickin' in the Park, Heritage Music Festival, Santa Claus Parade  
 Real to match 2019 actuals - CSP - Engaged Goals T7 - Promote partnerships and collaboration

**CAPITAL**

**TOWN OF SHELBURNE  
GENERAL GOVERNMENT  
2020 FINAL CAPITAL BUDGET  
EXPENDITURE SUMMARY**

**CAPITAL**

Budget Page	DEPARTMENT EXPENDITURES	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
	<b>GENERAL GOVERNMENT SERVICE</b>										
3	ADMINISTRATION	10,000	8,138	13,750	12,662	0	(13,750)	(100)	60,000	0	0
4	TOWN HALL	0	0	6,300	6,300	237,845	231,545	3,675	0	0	0
		<b>10,000</b>	<b>8,138</b>	<b>20,050</b>	<b>18,962</b>	<b>237,845</b>	<b>217,795</b>	<b>1,086</b>	<b>60,000</b>	<b>0</b>	<b>0</b>
	<b>PLANNING &amp; DEVELOPMENT</b>										
5	EDC CAPITAL PROJECT	0	0	0	0	0	0	0	0	0	0
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>PROTECTION PERSONS PROPERTY</b>										
6	POLICE CAPITAL PROJECT	111,800	84,131	93,000	93,000	46,500	(46,500)	(50)	57,500	45,000	95,000
8	BYLAW	0	0	0	0	25,000	0	0	0	0	0
		<b>111,800</b>	<b>84,131</b>	<b>93,000</b>	<b>93,000</b>	<b>71,500</b>	<b>(46,500)</b>	<b>(50)</b>	<b>57,500</b>	<b>45,000</b>	<b>95,000</b>
	<b>ROADS/PUBLIC WORKS</b>										
9	ROAD CONSTRUCTION CAPITAL	1,369,020	159,356	222,674	222,674	260,842	38,168	17	262,000	265,000	265,000
10	INFRASTRUCTURE PROJECT	160,814	160,814	164,892	164,892	169,074	4,182	3	173,361	177,757	182,265
12	ROADS WORKSHOP CAPITAL	75,000	159,708	0	80,000	520,292	520,292	100	15,000	15,000	0
13	TRUCK & EQUIPMENT PURCHASES	72,000	69,675	107,720	107,720	85,000	(22,720)	(21)	259,000	260,000	37,000
		<b>1,676,834</b>	<b>549,552</b>	<b>495,286</b>	<b>575,286</b>	<b>1,035,208</b>	<b>539,922</b>	<b>109</b>	<b>709,361</b>	<b>717,757</b>	<b>484,265</b>
	<b>WATER/SEWER CAPITAL PROJECTS</b>										
14	STORM SEWER CAPITAL PROJECTS	0	0	0	0	0	0	0	0	0	0
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>HEALTH &amp; SOCIAL SERVICES PROJECT</b>										
15	CEMETERY CAPITAL PROJECT	21,000	16,907	0	0	0	0	0	23,000	0	0
		<b>21,000</b>	<b>16,907</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23,000</b>	<b>0</b>	<b>0</b>
	<b>RECREATION &amp; CULTURE</b>										
16	RECREATION CAPITAL PROJECTS	345,000	526,155	0	0	0	0	0	0	0	0
		<b>345,000</b>	<b>526,155</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL CAPITAL EXPENDITURES</b>	<b>2,164,634</b>	<b>1,184,884</b>	<b>608,336</b>	<b>687,248</b>	<b>1,344,553</b>	<b>711,217</b>	<b>117</b>	<b>849,861</b>	<b>762,757</b>	<b>579,265</b>
	<b>LESS CAPITAL REVENUES</b>	<b>2,164,634</b>	<b>1,184,883</b>	<b>608,336</b>	<b>687,248</b>	<b>1,344,553</b>	<b>711,217</b>	<b>117</b>	<b>849,861</b>	<b>762,757</b>	<b>579,265</b>
	<b>DIFFERENCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>

CAPITAL

TOWN OF SHELBURNE  
GENERAL GOVERNMENT  
2020 FINAL CAPITAL BUDGET  
REVENUE SUMMARY

CAPITAL

Budget Page	DEPARTMENT REVENUES	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
	<b>GENERAL GOVERNMENT SERVICE</b>										
3	ADMINISTRATION	10,000	8,138	13,750	12,662	0	(13,750)	(100)	60,000	0	0
4	TOWN HALL	0	0	6,300	6,300	237,845	231,545	3,675	0	0	0
		<b>10,000</b>	<b>8,138</b>	<b>20,050</b>	<b>18,962</b>	<b>237,845</b>	<b>217,795</b>	<b>1,086</b>	<b>60,000</b>	<b>0</b>	<b>0</b>
	<b>PLANNING &amp; DEVELOPMENT</b>										
5	EDC CAPITAL PROJECT	0	0	0	0	0	0	0	0	0	0
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>PROTECTION CAPITAL PROJECTS</b>										
6	POLICE CAPITAL PROJECT	111,800	84,131	93,000	93,000	46,500	(46,500)	(50)	57,500	45,000	95,000
8	BY-LAW	0	0	0	0	25,000	0	0	0	0	0
		<b>111,800</b>	<b>84,131</b>	<b>93,000</b>	<b>93,000</b>	<b>71,500</b>	<b>(46,500)</b>	<b>(50)</b>	<b>57,500</b>	<b>45,000</b>	<b>95,000</b>
	<b>ROADS/PUBLIC WORKS</b>										
9	ROAD CONSTRUCTION CAPITAL	1,369,019	159,356	222,674	222,674	260,842	38,168	17	262,000	265,000	265,000
10	INFRASTRUCTURE PROJECT	160,815	160,814	164,892	164,892	169,074	4,182	3	173,361	177,757	182,265
12	ROAD WORKSHOP CAPITAL PROJECT	75,000	159,708	0	80,000	520,292	520,292	100	15,000	15,000	0
13	TRUCK & EQUIPMENT PURCHASES	72,000	69,675	107,720	107,720	85,000	(22,720)	-21	259,000	260,000	37,000
		<b>1,676,834</b>	<b>549,553</b>	<b>495,286</b>	<b>575,286</b>	<b>1,035,208</b>	<b>539,922</b>	<b>109</b>	<b>709,361</b>	<b>717,757</b>	<b>484,265</b>
	<b>WATER/SEWER CAPITAL PROJECTS</b>										
14	STORM SEWER CAPITAL PROJECTS	0	0	0	0	0	0	0	0	0	0
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>HEALTH &amp; SOCIAL SERVICES PROJECT</b>										
15	CEMETERY CAPITAL PROJECT	21,000	16,907	0	0	0	0	0	23,000	0	0
		<b>21,000</b>	<b>16,907</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23,000</b>	<b>0</b>	<b>0</b>
	<b>RECREATION &amp; CULTURE</b>										
16	RECREATION CAPITAL PROJECTS	345,000	526,155	0	0	0	0	0	0	0	0
		<b>345,000</b>	<b>526,155</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL CAPITAL REVENUES</b>	<b>2,164,634</b>	<b>1,184,883</b>	<b>608,336</b>	<b>687,248</b>	<b>1,344,553</b>	<b>711,217</b>	<b>117</b>	<b>849,861</b>	<b>762,757</b>	<b>579,265</b>







**FUNCTION: PROTECTION CAPITAL PROJECTS**

**CAPITAL PROJECT: POLICE CAPITAL PROJECTS**

**REVENUES: 02-2020**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5401	POLICE PROVINCIAL GRANTS	0	0	12,000	13,620	0	(12,000)	-100	0	0	0
5402	TRF FROM POLICE DC CHARGES	0	0	0	0	0	0	0	0	0	
5403	REVENUE FUND TAX BASE	0	0	0	0	0	0	0	0	0	
5404	TRF FROM OPERATING RESERVE	75,800	45,462	23,000	21,380	13,500	(9,500)	-41	10,000	15,000	55,000
5405	TRF FROM CRUISER RESERVE	36,000	38,669	58,000	58,000	33,000	(25,000)	-43	47,500	30,000	40,000
	<b>POLICE CAPITAL REVENUE</b>	<b>111,800</b>	<b>84,131</b>	<b>93,000</b>	<b>93,000</b>	<b>46,500</b>	<b>(46,500)</b>	<b>-50</b>	<b>57,500</b>	<b>45,000</b>	<b>95,000</b>

**ACCOUNT DESCRIPTION**

**EXPENDITURES: 02-2020**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	111,800	84,131	93,000	93,000	46,500	(46,500)	-50	57,500	45,000	95,000
7504	TRANSFER TO ADMIN RESERVE	0	0	0	0	0	0	0	0	0	
7504	TRANSFER TO POLICE CAP RESERVE	0	0	0	0	0	0	0	0	0	
	<b>POLICE CAPITAL EXPENDITURE</b>	<b>111,800</b>	<b>84,131</b>	<b>93,000</b>	<b>93,000</b>	<b>46,500</b>	<b>(46,500)</b>	<b>-50</b>	<b>57,500</b>	<b>45,000</b>	<b>95,000</b>

**NET FUNDS TO BE RAISED**

0                    0                    0                    (0)                    0                    0                    0                    0                    0                    0                    0



**CAPITAL PROJECT: POLICE CAPITAL PROJECTS (Continued)**

**CAPITAL PROJECTS 2020**

Replace Cruiser 93 (2010 Unmarked)	\$ 33,000
Interview Recording Equipment	\$ 8,500
Fume Hood - (not purchased in 2019 for drug substance testing, needs vented)	<u>\$ 5,000</u>
	<b>\$ 46,500</b>

**CAPITAL PROJECTS 2021**

Replace Cruiser #91 & Radio - marked 2017 Ford Explorer - fully amortized in 2021 - 3 year rotation	\$ 47,500
Replace Roadside Devices	<u>\$ 10,000</u>
	<b>\$ 57,500</b>

**CAPITAL PROJECTS 2022**

Replace Cruiser #90 & Radio - 2016 Ford Taurus - Stealth Car - Fully amortized in 2020 - 4-5 year rotation	\$ 30,000
Replace Intoxilyzer	<u>\$ 15,000</u>
	<b>\$ 45,000</b>

**CAPITAL PROJECTS 2023**

Replace Cruiser #92 & Radio - marked 2020 Ford Explorer - fully amortized in 2021 - 3 year rotation	\$ 55,000
Replace Cruiser #94 & Radio- marked 2018 Dodge Charger - Fully amortized in 2022 - 4-5 year rotation	<u>\$ 40,000</u>
	<b>\$ 95,000</b>

**\*\*Note: Disposed vehicles are generally sold at public auction - gain on sale of asset recognized as revenue and transferred to Police Cruiser Reserve\*\***

**FUNCTION: PROPERTY STANDARDS / BY-LAW**

**CAPITAL PROJECT: BY-LAW**

**REVENUES: 02-2040**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5401	TSF FROM BY-LAW RESERVE	0	0	0	0	5,000	5,000	100	0	0	0
5403	REVENUE FUND TAX BASE	0	0	0	0	20,000	20,000	100	0	0	0
	<b>EDC CAPITAL REVENUE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>

**EXPENDITURES: 02-2040**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	0	0	0	0	25,000	25,000	100	0	0	0
7502	TRANSFER TO CAPITAL RESERVE	0	0	0	0	0	0	0	0	0	0
	<b>EDC CAPITAL EXPENDITURE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>

**NET FUNDS TO BE RAISED**                                   0                   0                   0                   0                   0                   0                   0                   0                   0                   0                   0

**CAPITAL PROJECT DESCRIPTION**

Purchase of By-Law Car - Replace 2013 Ford Explorer

**FUNCTION: TRANSPORTATION CAPITAL PROJECTS**  
**CAPITAL PROJECT: ROAD CONSTRUCTION CAPITAL PROJECT**

**REVENUES: 02-2508**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5401	OCIF FORMULA BASED GRANT	144,597	144,597	222,674	222,674	260,842	38,168	17	262,000	265,000	265,000
5401	CONNECTING LINK GRANT	1,101,980	0	0	0	0	0	0	0	0	0
5402	ROADS DEV CHARGES	0	0	0	0	0	0	0	0	0	0
5403	REVENUE FUND TAX BASE	62,903	14,759	0	0	0	0	0	0	0	0
5407	TRANSFER FROM CAPITAL RESERVE	59,539	0	0	0	0	0	0	0	0	0
	<b>RD CONSTRUCTION REVENUE</b>	<b>1,369,019</b>	<b>159,356</b>	<b>222,674</b>	<b>222,674</b>	<b>260,842</b>	<b>38,168</b>	<b>17</b>	<b>262,000</b>	<b>265,000</b>	<b>265,000</b>

**EXPENDITURES: 02-2508**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	1,369,020	159,356	222,674	222,674	260,842	38,168	17	262,000	265,000	265,000
7503	TRANSFER TO ROAD RESERVE	0	0	0	0	0	0	0	0	0	0
7503	TRANSFER TO TOWN HALL RESERVE	0	0	0	0	0	0	0	0	0	0
	<b>RD CONSTRUCTION EXPENDITURE</b>	<b>1,369,020</b>	<b>159,356</b>	<b>222,674</b>	<b>222,674</b>	<b>260,842</b>	<b>38,168</b>	<b>17</b>	<b>262,000</b>	<b>265,000</b>	<b>265,000</b>

**NET FUNDS TO BE RAISED** (0) 0 0 0 0 0 0 0 0 0 0 0

**CAPITAL PROJECT DESCRIPTION**

**2020** - Mixed Repairs based on Rds Needs Study \$ 260,842 (exact locations to be determined once inspections are done in the spring)

**Future Year Paving Projects - aligning with Roads Needs Study**

**2021** - Mixed Repairs \$ 262,000 (estimate)

**2022** - Mixed Repairs \$ 265,000 (estimate)

**2023** - Mixed Repairs \$ 265,000 (estimate)



**CAPITAL PROJECT: INFRASTRUCTURE CAPITAL PROJECT (Continued)**

**Long Term Loan for Sister Street Project: Principle only**

10 year loan \$1,760,000 ending Dec 29, 2026 @ 2.52%

**BREAKDOWN OF LOAN PRINCIPAL DEPARTMENT ALLOCATION**

Roads Share of Project	\$ 103,135	61%
Sewer Share of Project	\$ 40,578	24%
Water Share of Project	\$ 25,361	15%
Long Term Loan Payment	<b>\$ 169,074</b>	100%

**CAPITAL PROJECT DESCRIPTION**

**7500** No 2020 Infrastructure Project \$ -

**FUTURE CAPITAL PROJECTS with start years of 2022 after residential development has been completed (cost inflated each year with CPI)**

Future Project - Pinegrove, Mill St, Simon Court full reconstruction	\$ 2,973,300
Future Project - Cenntenial, Industrial Rd, full reconstruction & realignment	\$ 3,243,600
Future Project - Steeles Street, full reconstruction	<u>\$ 2,162,400</u>
	\$ 8,379,300

**FUNCTION: TRANSPORTATION CAPITAL PROJECTS**  
**CAPITAL PROJECT: ROAD WORKSHOP CAPITAL PROJECT**

**REVENUES: 02-2522**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5402	TSF FROM RD. DEV CHGS	0	0	0	0	0	0	0	0	0	0
5403	REVENUE FUND TAX BASE	0	0	0	0	0	0	0	15,000	15,000	0
5404	TSF FROM DEV IN TRUST	0	0	0	0	0	0	0	0	0	0
5405	TSF FROM CAPITAL RESERVE	75,000	159,708	0	80,000	520,292	520,292	100	0	0	0
	<b>RD WORKSHOP CAPITAL REV</b>	<b>75,000</b>	<b>159,708</b>	<b>0</b>	<b>80,000</b>	<b>520,292</b>	<b>520,292</b>	<b>100</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>

5405 \$300,000 put in Reserve from 2019 surplus to be pulled in 2020

**EXPENDITURES: 02-2522**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	75,000	159,708	0	80,000	520,292	520,292	100	15,000	15,000	0
7501	TSF TO WORKS BLDG RESERVES	0	0	0	0	0	0	0	0	0	0
	<b>RD WORKSHOP CAPITAL EXPENSE</b>	<b>75,000</b>	<b>159,708</b>	<b>0</b>	<b>80,000</b>	<b>520,292</b>	<b>520,292</b>	<b>100</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>

**NET FUNDS TO BE RAISED** 0 0 0 0 0 0 0 0 0 0 0

**REVENUE DESCRIPTION**

<b>CAPITAL PROJECT DESCRIPTION</b>		<b>FUTURE CAPITAL PROJECTS</b>		<b>AMOUNT</b>	<b>YEAR</b>
7500	420 Victoria Cleanup \$ 520,292	Install Fuel Tanks & Pumps at Public Works Yard	RFP for Fuel supply (under review)	\$ 15,000	2021
	Estimated costs of total Remediation \$760,000	Fencing around new lot once	water storage has been built	\$ 15,000	2022
	Project does not qualify for FCM Grant - only loan				

**FUNCTION: TRANSPORTATION CAPITAL PROJECTS**  
**CAPITAL PROJECT: GENERAL EQUIPMENT CAPITAL PURCHASES**

**REVENUES: 02-2523**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5402	WORKS DEV CHARGES	0	0	0	0	0	0	0	0	0	0
5403	REVENUE FUND TAX BASE	72,000	69,675	92,720	92,720	15,000	(77,720)	-84	209,000	210,000	37,000
5404	TRANSFER FROM CAPITAL RESERVE	0	0	15,000	15,000	50,000	35,000	233	50,000	50,000	0
5405	TSF FROM CEMETERY RESERVE	0	0	0	0	20,000	20,000	100	0	0	0
5407	TRANSFER FROM SEWER RATES	0	0	0	0	0	0	0	0	0	0
5408	TRANSFER FROM WATER RATES	0	0	0	0	0	0	0	0	0	0
	<b>RD EQUIPMENT CAPITAL REV</b>	<b>72,000</b>	<b>69,675</b>	<b>107,720</b>	<b>107,720</b>	<b>85,000</b>	<b>(22,720)</b>	<b>-21</b>	<b>259,000</b>	<b>260,000</b>	<b>37,000</b>

**REVENUE DESCRIPTION**

**EXPENDITURES: 02-2523**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2021	2020 VS	2020 vs	2022	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	ESTIMATED	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	72,000	69,675	107,720	107,720	85,000	(22,720)	-21	259,000	260,000	\$ 37,000
7504	UNFINANCED CAPITAL	0	0	0	0	0	0	0	0	0	0
7505	TRANSFER TO CAPTIAL RESERVE	0	0	0	0	0	0	0	0	0	0
	<b>RD EQUIPMENT CAPITAL EXPENSE</b>	<b>72,000</b>	<b>69,675</b>	<b>107,720</b>	<b>107,720</b>	<b>85,000</b>	<b>(22,720)</b>	<b>-21</b>	<b>259,000</b>	<b>260,000</b>	<b>37,000</b>

**NET FUNDS TO BE RAISED**                       0               0               0               0               0               0               0               0               0               0

**CAPITAL PROJECT DESCRIPTION**

**2020** - Mini Excavator - shared with Cemetery               \$   85,000

**FUTURE CAPITAL PROJECTS**

Replace 2012 F450 Pick Up & Blade/Sander               \$   80,000               2021  
 Loader               \$ 179,000               2021  
 Replace 2009 International Plow/Dump Truck               \$ 260,000               2022  
 Replace 2013 GMC Pick up               \$   37,000               2023

Any gain on sale of assets will be recognized as revenue in operating and transferred to capital equipment reserves

**FUNCTION: WATER/SEWER CAPITAL PROJECTS**  
**CAPITAL PROJECT: STORM SEWER CAPITAL PROJECTS**

**REVENUES: 02-3020**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5403	REVENUE FUND TAX BASE	0	0	0	0	0	0	0	0	0	0
5404	TRANSFER FROM CAPITAL RESERVE	0	0	0	0	0	0	0	0	0	0
5405	UNEXPENDED CAPITAL	0	0	0	0	0	0	0	0	0	0
	<b>STORM SEWER CAPITAL REV</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

5405 ACCOUNT DESCRIPTION

**EXPENDITURES: 02-3020**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	0	0	0	0	0	0	0	0	0	0
7503	TRANSFER TO CAPITAL RESERVE	0	0	0	0	0	0	0	0	0	0
	<b>STORM SEWER CAPITAL EXPENSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ACCOUNT DESCRIPTION**

7500 No Capital Project for 2020







TOWN OF SHELBURNE  
 WATER & SEWER  
 2020 FINAL OPERATING BUDGET  
 EXPENDITURE SUMMARY

Budget Page	DEPARTMENT	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
4	<b>SANITARY SEWER SYSTEM</b>										
	SEWER OPERATION EXPENDITURES	1,663,829	1,939,347	1,708,146	1,783,463	1,871,771	163,625	10	1,937,225	2,005,294	2,076,086
		<b>1,663,829</b>	<b>1,939,347</b>	<b>1,708,146</b>	<b>1,783,463</b>	<b>1,871,771</b>	<b>163,625</b>	<b>10</b>	<b>1,937,225</b>	<b>2,005,294</b>	<b>2,076,086</b>
7	<b>WATER WORKS SYSTEM</b>										
	WATER OPERATION EXPENDITURE	1,279,645	1,334,993	1,442,166	1,939,211	1,514,495	72,329	5	1,554,635	1,662,717	1,723,533
		<b>1,279,645</b>	<b>1,334,993</b>	<b>1,442,166</b>	<b>1,939,211</b>	<b>1,514,495</b>	<b>72,329</b>	<b>5</b>	<b>1,554,635</b>	<b>1,662,717</b>	<b>1,723,533</b>
	<b>TOTAL EXPENDITURES</b>	<b>2,943,473</b>	<b>3,274,340</b>	<b>3,150,312</b>	<b>3,722,674</b>	<b>3,386,266</b>	<b>235,954</b>	<b>7</b>	<b>3,491,860</b>	<b>3,668,011</b>	<b>3,799,619</b>
	<b>LESS TOTAL REVENUES</b>	<b>2,943,474</b>	<b>3,274,341</b>	<b>3,150,312</b>	<b>3,722,673</b>	<b>3,386,266</b>	<b>235,954</b>	<b>7</b>	<b>3,491,860</b>	<b>3,668,011</b>	<b>3,799,619</b>
	<b>DIFFERENCE</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>

TOWN OF SHELBURNE  
 WATER & SEWER  
 2020 FINAL OPERATING BUDGET  
 REVENUE SUMMARY

Budget Page	DEPARTMENT	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
	<b>SANITARY SEWER SYSTEM</b>										
3	SEWER BILLING REVENUE	1,546,273	1,559,687	1,580,396	1,617,860	1,745,513	165,117	10	1,815,334	1,887,947	1,963,465
3	TRANSFER FROM RESERVES	0	0	0	0	0	0	0	0	0	0
3	TRANSFER FROM DC'S	71,056	71,056	65,751	65,751	60,258	(5,493)	-8	54,570	48,680	42,581
3	OTHER SEWER REVENUES	46,500	85,141	62,000	66,618	66,000	4,000	6	67,320	68,666	70,040
3	GRANT REVENUE	0	223,463	0	33,233	0	0	0	0	0	0
		<b>1,663,829</b>	<b>1,939,347</b>	<b>1,708,146</b>	<b>1,783,462</b>	<b>1,871,771</b>	<b>163,625</b>	<b>10</b>	<b>1,937,224</b>	<b>2,005,294</b>	<b>2,076,086</b>
	<b>WATER WORKS SYSTEM</b>										
6	WATER OPERATION REVENUE	1,259,645	1,301,724	1,288,166	1,342,688	1,397,995	109,829	9	1,453,915	1,512,071	1,572,554
6	TRANSFER FROM RESERVES	0	0	130,000	0	0	(130,000)	-100	0	0	0
6	TRANSFER FROM DC'S	0	0	0	0	0	0	0	0	0	0
6	OTHER WATER REVENUES	20,000	33,270	24,000	49,858	116,500	92,500	385	100,720	150,646	150,979
6	GRANT REVENUE	0	0	0	546,666	0	0	0	0	0	0
		<b>1,279,645</b>	<b>1,334,993</b>	<b>1,442,166</b>	<b>1,939,212</b>	<b>1,514,495</b>	<b>72,329</b>	<b>5</b>	<b>1,554,635</b>	<b>1,662,718</b>	<b>1,723,534</b>
	<b>TOTAL REVENUES</b>	<b>2,943,474</b>	<b>3,274,341</b>	<b>3,150,312</b>	<b>3,722,673</b>	<b>3,386,266</b>	<b>235,954</b>	<b>7</b>	<b>3,491,858</b>	<b>3,668,011</b>	<b>3,799,619</b>

**FUNCTION: WATER / SEWER SERVICE**

**SERVICE: SEWER OPERATIONS**

**REVENUES 01-3010**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5401	SEWER BILLINGS	1,546,273	1,559,687	1,580,396	1,617,860	1,745,513	165,117	10	1,815,334	1,887,947	1,963,465
5402	CUSTOMER SERVICES	16,500	21,648	17,000	20,417	20,000	3,000	18	20,400	20,808	21,224
5403	SEWER/METER HOOK-UPS	0	5,500	0	40	0	0	0	0	0	0
5405	SEWER USE SURCHARGE (BMP)	30,000	57,993	45,000	46,161	46,000	1,000	2	46,920	47,858	48,816
5406	SEWER OWED FROM DC	71,056	71,056	65,751	65,751	60,258	(5,493)	-8	54,570	48,680	42,581
5408	TSF FROM SEWER RESERVE	0	0	0	0	0	0	0	0	0	0
5411	SEWER - CWWF GRANT	0	223,463	0	33,233	0	0	0	0	0	0
		<b>1,663,829</b>	<b>1,939,347</b>	<b>1,708,146</b>	<b>1,783,462</b>	<b>1,871,771</b>	<b>163,625</b>	<b>10</b>	<b>1,937,224</b>	<b>2,005,294</b>	<b>2,076,086</b>

**ACCOUNT DESCRIPTION**

- 5401 Rates are \$1.20 for metered portion & \$25.10 for flat rate portion as per Schedule B of By-Law 57-2017
- 5402 Penalty & Interest charges on outstanding accounts
- 5403 Revenues for connection to sewer lines and sewer portion of new meter hook-ups
- 5405 BMP Surcharge Agreement - expires May 2024 as per By-Law 18-2019
- 5406 DC share of 2020 STP Loan Financing - \$ 60,258
- 5411 Remaining CWWF Funding left over from Water Tower rehabilitation - used for sludge removal from ponds

**SERVICE: SEWER OPERATIONS**

**EXPENDITURES 01-3010**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	SEWAGE LABOUR	56,646	24,370	60,164	34,101	45,581	(14,583)	-24	46,493	47,423	48,371
7102	CLERICAL LABOUR	31,112	30,202	33,058	32,109	33,778	720	2	34,454	35,143	35,846
7150	SEWAGE BENEFITS	19,791	13,452	18,819	8,829	14,327	(4,492)	-24	14,614	14,906	15,204
7151	SEWAGE EHT	1,611	1,064	1,708	1,291	1,289	(419)	-25	1,314	1,341	1,367
7152	SEWAGE WSIB	2,643	1,746	2,759	2,086	1,883	(876)	-32	1,921	1,959	1,998
7307	SEWAGE UTILITIES & TELEPHONE (CELL)	210,000	202,897	212,000	206,335	216,240	4,240	2	220,565	224,976	229,476
7308	BILLING & SOFTWARE COSTS	19,500	23,989	20,550	20,250	20,550	0	0	20,961	21,380	21,808
7310	SEWAGE MATERIAL/SUPPLIES/SERVICES	9,000	4,112	9,000	8,000	9,000	0	0	9,180	9,364	9,551
7315	SEWER MAIN MAINTENANCE	30,000	31,372	30,000	30,000	30,000	0	0	30,600	31,212	31,836
7349	OCWA STP OPERATIONAL CONTRACT	331,243	328,005	335,221	335,221	377,455	42,234	13	385,004	392,704	400,558
7350	SEWAGE PLANT MAINTENANCE	288,902	525,253	147,000	182,169	107,000	(40,000)	-27	55,000	56,100	57,222
7351	SEWAGE COST OF CTY PIL	5,333	5,204	5,685	5,566	6,037	351	6	6,157	6,280	6,406
7352	SEWAGE TRAINING/CONFERENCE	3,500	3,144	3,500	2,400	3,500	0	0	3,570	3,641	3,714
7357	SEWAGE EQUIP MAINTENANCE	15,000	741	38,000	2,500	10,000	(28,000)	-74	20,000	20,400	20,808
7361	SEWAGE PLANT INSURANCE	16,000	13,005	16,000	13,169	16,000	0	0	16,320	16,646	16,979
7362	SEWAGE PROFESSIONAL FEES	60,000	49,663	60,000	62,000	150,000	90,000	150	153,000	156,060	159,181
7366	SEWAGE SHARE OF METER EXP	5,000	0	5,000	3,200	10,000	5,000	100	10,000	10,200	10,404
7510	SEWAGE TSF TO CAPITAL	308,829	308,829	111,000	100,000	113,560	2,560	2	125,000	50,000	50,000
7521	STP - DEBT PHASE 2 INTEREST	23,506	22,410	21,087	21,087	18,603	(2,484)	-12	16,052	13,433	10,744
7522	STP - DEBT PHASE 3 INTEREST	47,550	47,062	44,664	44,664	41,655	(3,009)	-7	38,517	35,247	31,837
7525	SEWER TSF TO PLANNING (DEVEL)	0	0	0	0	9,000	9,000	100	9,000	9,000	9,000
7515	SEWER TSF TO WATER CAPITAL (TRUCK)	0	0	42,400	42,400	0	(42,400)	-100	0	0	0
7526	SEWER SHARE OF SISTER ST PRINCIPLE	38,595	38,595	39,574	39,574	40,578	1,004	3	41,607	42,662	43,744
7527	SEWER SHARE OF SISTER ST INTEREST	9,454	9,454	8,476	8,476	7,472	(1,004)	-12	6,443	5,388	4,306
7530	SEWER SHARE OF FOLDING MACHINE	3,333	2,713	0	0	0	0	0	0	0	0
7535	SEWER SHARE OF LOCATE SERVICES	0	0	5,300	5,300	2,330	(2,970)	-56	2,377	2,424	2,472
7700	TSF TO SEWER RESERVE GENERAL	127,281	238,065	427,182	562,736	575,934	148,752	35	659,076	787,405	843,253
7700	TSF TO PUMP REBUILD RESERVE	0	14,000	10,000	10,000	10,000	0	0	10,000	10,000	10,000
	<b>SEWER OPERATION EXPEND</b>	<b>1,663,829</b>	<b>1,939,347</b>	<b>1,708,146</b>	<b>1,783,463</b>	<b>1,871,771</b>	<b>163,625</b>	<b>10</b>	<b>1,937,225</b>	<b>2,005,294</b>	<b>2,076,086</b>
	<b>NET FUNDS TO BE RAISED</b>	<b>(1)</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>

**SERVICE: SEWER OPERATIONS (Continued)**

7101	Reallocate Salary funds in 2020 to better reflect actual in sewer labour salary																											
7150	7151 & 7152, reallocate funds to match salary reallocations																											
7307	Includes cost of Hydro & Gas - Hydro One increase by 2 % as per hydro one inflation increase																											
7308	Includes annual Sensus Software Fee (\$9,500 50% sewer) & AWD Maintenance to Software																											
7310	Annual SCADA Licensing Fee included (\$4,500 50% sewer)																											
7315	Includes HVAC services in fall - cleanouts																											
7349	OCWA Fixed Monthly STP Cost plus CPI - 10 Yr contract 2020-2029	\$	377,455	CSP Sustainable Goal Target T1 Long Term Financial Plan & T2 Service Review																								
7350	Replace Main Potable Water Line coming into STP - OCWA	\$	15,000																									
	Raw & Final Sampler - New Regulation - OCWA	\$	13,000																									
	Bar Screen Fabrication - Improve Discharge - OCWA	\$	6,000																									
	Davit Installation for digester decant - OCWA	\$	2,500																									
	Grit Auger Repairs - OCWA	\$	8,000																									
	Mixing Pump Seal Replacement (one in 2020; one in 2021) - OCWA	\$	20,000																									
	Railing around Filters - OCWA	\$	7,500																									
		<b>\$</b>	<b>72,000</b>																									
7352	Sewer & Watermain Construction Inspections (2 People - Feb)	\$	3,500		(didn't go in 2019)																							
7357	Replace Yard Hydrant Piping (town staff)	\$	5,000	(didn't get done in 2019)																								
		<b>\$</b>	<b>5,000</b>																									
7362	Includes Assimilative Capacity Study & STP EA	\$	100,000	<table border="1"> <thead> <tr> <th colspan="4"><b>ANNUAL SEWER DEBT - 2020</b></th> </tr> </thead> <tbody> <tr> <td>7521</td> <td>Phs 2 STP Loan Interest - matures July 15, 2026</td> <td>\$</td> <td>18,603</td> </tr> <tr> <td>7522</td> <td>Phs 3 STP loan Interest - matures Dec 02, 2030</td> <td>\$</td> <td>41,655</td> </tr> <tr> <td>7526</td> <td>Share of Sister Street LTD Principle - matures Dec 2026</td> <td>\$</td> <td>40,578</td> </tr> <tr> <td>7527</td> <td>Share of Sister Street LTD Interest - matures Dec 2026</td> <td>\$</td> <td>7,472</td> </tr> <tr> <td></td> <td></td> <td><b>\$</b></td> <td><b>108,307</b></td> </tr> </tbody> </table>	<b>ANNUAL SEWER DEBT - 2020</b>				7521	Phs 2 STP Loan Interest - matures July 15, 2026	\$	18,603	7522	Phs 3 STP loan Interest - matures Dec 02, 2030	\$	41,655	7526	Share of Sister Street LTD Principle - matures Dec 2026	\$	40,578	7527	Share of Sister Street LTD Interest - matures Dec 2026	\$	7,472			<b>\$</b>	<b>108,307</b>
<b>ANNUAL SEWER DEBT - 2020</b>																												
7521	Phs 2 STP Loan Interest - matures July 15, 2026	\$	18,603																									
7522	Phs 3 STP loan Interest - matures Dec 02, 2030	\$	41,655																									
7526	Share of Sister Street LTD Principle - matures Dec 2026	\$	40,578																									
7527	Share of Sister Street LTD Interest - matures Dec 2026	\$	7,472																									
		<b>\$</b>	<b>108,307</b>																									
7366	Meter Replacements with new iPearl Meters - Sewer Share 40%																											
7525	Sewer Share of Planning & Development	\$	9,000																									
7535	Sewer share of Locate Software/Support & Future Expenses \$3,663 support - shared with water - Pelican Corp 5 Yr Subscription																											
7510	Tsf to Sewer Capital Page 3 Line 5403																											
7350	will include extra sludge haulage outside of contract - higher flows	\$	15,000	budget in 2021 & 2023 & 2025																								

**FUNCTION: WATER / SEWER SERVICE**

**SERVICE: WATER SYSTEM OPERATIONS**

**REVENUES 01-3030**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5401	WATER BILLINGS	1,259,645	1,301,724	1,288,166	1,342,688	1,397,995	109,829	9	1,453,915	1,512,071	1,572,554
5402	CUSTOMER SERVICES	12,500	14,790	12,500	16,290	16,000	3,500	28	16,320	16,646	16,979
5403	HYDRANT RENTAL	7,500	9,250	7,500	8,088	7,500	0	0	10,000	10,000	10,000
5404	WATER METERS INSTALLATION	0	3,690	4,000	25,440	93,000	89,000	2225	74,400	124,000	124,000
5406	WATER CONNECTION FEE - NEW SERV.	0	5,540	0	40	0	0	0	0	0	0
5408	TSF FROM WATER MAIN BREAK RESERVE	0	0	130,000	0	0	(130,000)	-100	0	0	0
5503	SOURCE WATER GRANT MOE	0	0	0	0	0	0	0	0	0	0
5504	MMAH ONTARIO GRANT	0	0	0	546,666	0	0	0	0	0	0
	<b>WATER OPERATION REVENUE</b>	<b>1,279,645</b>	<b>1,334,993</b>	<b>1,442,166</b>	<b>1,939,212</b>	<b>1,514,495</b>	<b>72,329</b>	<b>5</b>	<b>1,554,635</b>	<b>1,662,718</b>	<b>1,723,534</b>

**ACCOUNT DESCRIPTION**

- 5401 Rates are .61 for metered portion & \$25.10 for flat rate portion per Schedule B of By-Law Number 57-2017
- 5404 Approximately 120 new Metres Installed at \$775
- 5408 Simon & Victoria St Water Main Repairs moved to Capital
- 5504 In 2019 - One time grant from MMAH to be put in reserve for Well # 3 Arsenic as per council resolution



**SERVICE: WATER SYSTEM OPERATIONS**

**EXPENDITURES 01-3030**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7101	WATER LABOUR	81,516	65,716	86,577	80,290	106,356	19,779	23	108,483	110,653	112,866
7102	CLERICAL LABOUR	31,112	30,202	33,058	32,075	33,778	720	2	34,454	35,143	35,846
7150	WATER BENEFITS	28,480	22,685	27,081	25,623	33,430	6,349	23	34,098	34,780	35,476
7151	WATER EHT	2,318	1,870	2,458	2,191	3,007	549	22	3,067	3,128	3,191
7152	WATER WSIB	3,803	3,069	3,970	3,539	4,394	424	11	4,482	4,572	4,663
7155	WATER MEMBERSHIPS	1,000	1,122	1,000	1,355	1,500	500	50	1,530	1,561	1,592
7307	WATER UTILITIES & TELEPHONES (CELL)	81,000	67,928	81,000	68,869	75,000	(6,000)	-7	76,500	78,030	79,591
7308	BILLING & SOFTWARE COSTS	19,500	21,879	20,550	19,979	20,550	0	0	20,961	21,380	21,808
7309	OCWA OPERATIONAL CONTRACT	198,900	217,173	221,951	221,951	276,968	55,017	25	282,507	288,158	293,921
7310	WATER MATERIAL & SUPPLIES	34,500	53,515	40,000	31,000	35,000	(5,000)	-13	35,700	36,414	37,142
7315	LAB COST & MONITORING	70,000	131,432	140,000	100,000	115,000	(25,000)	-18	117,300	119,646	122,039
7320	LICENSING & OPERATION PLAN	70,000	38,476	40,000	0	15,000	(25,000)	-63	15,300	15,606	15,918
7351	WATER COST OF PIL'S	3,408	3,271	4,227	3,746	4,290	63	1	4,376	4,464	4,553
7356	WATER MAIN MAINTENANCE	155,000	21,385	155,000	0	25,000	(130,000)	-84	30,000	30,600	31,212
7357	WATER EQUIPMENT MAINT	35,000	13,588	60,000	7,500	115,000	55,000	92	35,000	35,700	36,414
7358	WATER WELL BUILDING MAINT	10,000	7,050	31,000	31,000	57,000	26,000	84	12,000	12,240	12,485
7361	INSURANCE	15,349	13,005	15,349	13,169	15,349	0	0	15,656	15,969	16,288
7362	PROFESSIONAL FEES	60,000	54,313	52,600	18,000	80,000	27,400	52	15,000	15,300	15,606
7364	EDUCATION & TRAINING	3,500	3,144	4,500	3,000	7,000	2,500	56	7,140	7,283	7,428
7365	CONFERENCE EXPENSES	1,000	339	1,800	1,800	1,800	0	0	1,836	1,873	1,910
7366	METER INSTALLATION EXPENSE	5,000	0	8,000	4,809	10,000	2,000	25	10,000	10,200	10,404
7451	SOURCE WATER PROTECTION MOE	17,081	7,319	12,000	13,443	12,000	0	0	6,000	6,120	6,242
7510	TRANSFER TO WATER CAPITAL	55,195	55,195	98,221	23,600	122,000	23,779	24	66,107	68,045	70,039
7510	TRANSFER TO WELL CAPITAL	91,670	91,670	94,683	94,683	152,195	57,512	61	101,009	104,330	107,759
7523	WATER METER LOAN DEBT INTEREST	30,150	29,910	28,615	27,027	27,027	(1,588)	-6	25,385	23,685	21,927
7524	WATER TRANSFER TO PLANNING	0	0	0	0	9,000	9,000	100	9,000	9,000	9,000
7525	WATER SHARE OF SISTER ST PRINCIPAL	24,122	24,122	24,734	24,734	25,361	627	3	26,004	26,664	27,340
7526	WATER SHARE OF SISTER ST INTEREST	5,909	5,909	5,297	5,297	4,670	(627)	-12	4,027	3,367	2,691
7527	WELL 7 DEBT INTEREST	35,630	35,566	34,152	34,152	32,628	(1,524)	-4	31,056	29,435	27,764
7527	WELL 3 DEBT INTEREST	0	0	0	0	0	0	0	35,122	33,184	31,189
7530	WATER SHARE OF FOLDING MACHINE	3,333	2,713	0	0	0	0	0	0	0	0
7535	WATER SHARE OF LOCATES	0	0	5,300	5,300	2,330	(2,970)	-56	2,377	2,425	2,473
7540	FIRE HYDRANT MAINTENANCE	0	0	10,000	22,395	40,000	30,000	300	10,000	10,000	10,200
7600	TSF TO WATER RESERVE GENERAL	66,168	141,426	74,043	447,018	26,862	(47,181)	-64	348,158	438,765	481,556
7600	TSF MMAH ONT GRANT TO RESERVE	0	0	0	546,666	0	0	0	0	0	0
7600	TSF TO WATER MAIN BREAK RESERVE	0	130,000	25,000	25,000	25,000	0	0	25,000	25,000	25,000
7600	TSF TO WATER RESERVE - NEW TRUCK	40,000	40,000	0	0	0	0	0	0	0	0
	<b>WATER OPERATION EXPEND</b>	<b>1,279,645</b>	<b>1,334,993</b>	<b>1,442,166</b>	<b>1,939,211</b>	<b>1,514,495</b>	<b>72,329</b>	<b>5</b>	<b>1,554,635</b>	<b>1,662,717</b>	<b>1,723,533</b>
	<b>NET FUNDS TO BE RAISED</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>

**SERVICE: WATER SYSTEM OPERATIONS (Continued)**

**ACCOUNT DESCRIPTION**

7308	Includes annual Sensus Software Fee (\$9,500 50% sewer) & AWD Maintenance to Software	
7309	OCWA Fixed Monthly STP Cost plus CPI - 10 Yr contract 2020-2029	276,968
7310	Annual SCADA Licensing Fee included (\$4,500 50% sewer) & Wtr Tower Chemical (\$19,000)	
7315	Well 7 monitoring requirement - continued indefinitely (SBA)	\$ 40,800
7315	Year 5 of of Well Field Capacity Study plus additional Scope as per SBA	\$ 40,800
7356	Water Main Repairs & Victoria Street Replacement (moved to Capital)	\$ 25,000
7357	Hydrofracking well #1 & #3 to increase yield (not done in 2019) - OCWA	\$ 50,000
7357	Hydrofracking well #1 & Well #3 testing (SBA)	\$ 30,000
7358	Well Casing Inspection for Wells 1, 5/6 - OCWA	\$ 45,000
	Remove old PRV's from well 5/6 install with check valves - OCWA	\$ 2,000
	Install Post cl2 analyzer for distribution monitoring - OCWA	\$ 10,000
		<b>\$ 57,000</b>
7362	Well #3 Project & Well 7/8 Additional Professional Fees	\$ 80,000
7364	Includes Level 1&2 & OIT & Mandatory Courses	\$ 7,000
7365	GBWW Spring & Fall Sessions (2 People)	1,800
7366	Starting iPearl Meter Replacements (\$150/each) - 60%	\$ 8,000
7451	Figures provided by NVCA - up to year 2020	
7510	Tsf to Water Capital Page 5 Line 5403	\$ 122,000
7524	Water share of offsetting Planning Development	
7527	New in 2021 will be Well 3 Debt Interest Payments	
7535	Water share of Locate Software/Support & Future Expenses \$6010 purchase + \$3,663 support - shared with sewer	
7540	Fire Flow Testing/Valve Exercising recommended by Ministry - 2020 Painting Hydrants	
7600	Transfers to Reserves to support various future projects	

CSP Sustainable Goal Target T1 Long Term Financial Plan & T2 Service Review

**ANNUAL WATER DEBT - 2020**

7523	Meter Project Debt Interest - Loan Matures April 18, 2033	\$ 27,027
7525	Share of Sister Street Principal - Loan Matures in Feb 2026	\$ 25,361
7526	Share of Sister Street Interest - Loan Matures in Feb 2026	\$ 4,670
7527	Well Project Debt Interest - Loan Matures Dec 03, 2035	\$ 32,628
7510	Transfer to Well Capital	\$ 152,195
		<b>\$ 241,881</b>

**CAPITAL**

**TOWN OF SHELBURNE  
WATER & SEWER  
2020 FINAL CAPITAL BUDGET  
EXPENDITURE SUMMARY**

**CAPITAL**

Budget Page	DEPARTMENT	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
3	<b>SANITARY SEWER SYSTEM</b>										
	SEWER CAPITAL PROJECTS	492,106	466,666	445,583	263,143	453,636	8,053	2	299,323	230,213	236,312
		<b>492,106</b>	<b>466,666</b>	<b>445,583</b>	<b>263,143</b>	<b>453,636</b>	<b>8,053</b>	<b>2</b>	<b>299,323</b>	<b>230,213</b>	<b>236,312</b>
5	<b>WATER WORKS SYSTEM</b>										
	WATER CAPITAL PROJECTS	286,000	249,072	1,957,105	66,000	2,363,160	406,055	21	3,271,547	68,045	70,039
7	WELL 7/WATER METER DEBENTURE	91,670	91,670	94,683	94,683	352,195	257,512	272	101,009	104,330	107,759
		<b>377,670</b>	<b>340,743</b>	<b>2,051,788</b>	<b>160,683</b>	<b>2,715,355</b>	<b>663,567</b>	<b>32</b>	<b>3,372,556</b>	<b>172,374</b>	<b>177,798</b>
	<b>TOTAL EXPENDITURES</b>	<b>869,777</b>	<b>807,408</b>	<b>2,497,371</b>	<b>423,826</b>	<b>3,168,990</b>	<b>671,620</b>	<b>27</b>	<b>3,671,879</b>	<b>402,587</b>	<b>414,111</b>
	<b>LESS TOTAL REVENUES</b>	<b>869,777</b>	<b>807,408</b>	<b>2,497,371</b>	<b>423,826</b>	<b>3,168,990</b>	<b>671,620</b>	<b>27</b>	<b>3,671,879</b>	<b>402,587</b>	<b>414,111</b>
	<b>DIFFERENCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CAPITAL**

**TOWN OF SHELBURNE  
WATER & SEWER  
2020 FINAL CAPITAL BUDGET**

**CAPITAL**

**REVENUE SUMMARY**

Budget Page	DEPARTMENT	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
3	<b>SANITARY SEWER SYSTEM</b>										
	SEWER CAPITAL PROJECTS	492,106	466,666	445,583	263,143	453,636	8,053	2	299,323	230,213	236,312
		<b>492,106</b>	<b>466,666</b>	<b>445,583</b>	<b>263,143</b>	<b>453,636</b>	<b>8,053</b>	<b>2</b>	<b>299,323</b>	<b>230,213</b>	<b>236,312</b>
5	<b>WATER WORKS SYSTEM</b>										
	WATER CAPITAL PROJECTS	286,000	249,072	1,957,105	66,000	2,363,160	406,055	21	3,271,547	68,045	70,039
7	WELL 7/WATER METER DEBENTURE	91,670	91,670	94,683	94,683	352,195	257,512	272	101,009	104,330	107,759
		<b>377,670</b>	<b>340,742</b>	<b>2,051,788</b>	<b>160,683</b>	<b>2,715,355</b>	<b>663,567</b>	<b>32</b>	<b>3,372,556</b>	<b>172,374</b>	<b>177,798</b>
	<b>TOTAL REVENUES</b>	<b>869,777</b>	<b>807,408</b>	<b>2,497,371</b>	<b>423,826</b>	<b>3,168,990</b>	<b>671,620</b>	<b>27</b>	<b>3,671,879</b>	<b>402,587</b>	<b>414,111</b>

**FUNCTION: WATER/SEWER SERVICE CAPITAL PROJECT**

**CAPITAL PROJECT: SANITARY SEWER CAPITAL PROJECTS**

**REVENUES: 02-3010**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
5401	CAPITAL GRANT	0	0	0		0	0	0	0	0	0
5402	SEWER DEVELOPMENT CHARGE	157,837	157,837	163,143	163,143	168,636	5,493	3	174,323	180,213	186,312
5403	TRANSFER FROM SEWER RATES	308,829	308,829	111,000	100,000	113,560	2,560	2	125,000	50,000	50,000
5408	TRANSFER FRM SEWER RESERVE	25,440	0	171,440	0	171,440	0	0	0	0	0
	<b>STP CAPITAL REVENUES</b>	<b>492,106</b>	<b>466,666</b>	<b>445,583</b>	<b>263,143</b>	<b>453,636</b>	<b>8,053</b>	<b>2</b>	<b>299,323</b>	<b>230,213</b>	<b>236,312</b>

**ACCOUNT DESCRIPTION**

5402 DC to cover cost of STP Loan Principle \$ 168,636  
 5408 \$157,440 for SCADA; \$14,000 for Pumps

**EXPENDITURES: 02-3010**

GL ACCT	ACCOUNT DESCRIPTION	2018	2018	2019	2019	2020	2020 VS	2020 vs	2021	2022	2023
		FINAL	ACTUAL	FINAL	ESTIMATED	FINAL	2019	2019	ESTIMATED	ESTIMATED	ESTIMATED
		BUDGET	YEAR END	BUDGET	YEAR END	BUDGET	\$	%	BUDGET	BUDGET	BUDGET
7500	CAPITAL EXPENDITURE	334,269	32,047	282,440	100,000	285,000	2,560	1	125,000	50,000	50,000
7503	LONG TERM DEBT PRINC PHS 2	89,995	89,995	92,414	92,414	94,898	2,484	3	97,449	100,068	102,758
7505	LONG TERM DEBT PRINC PHS 3	67,842	67,842	70,729	70,729	73,738	3,009	4	76,875	80,145	83,555
7506	TRANSFER TO SEWER RESERVE	0	276,782	0	0	0	0	0	0	0	0
	<b>STP CAPITAL EXPENDITURES</b>	<b>492,106</b>	<b>466,666</b>	<b>445,583</b>	<b>263,143</b>	<b>453,636</b>	<b>8,053</b>	<b>2</b>	<b>299,323</b>	<b>230,213</b>	<b>236,312</b>

**NET FUNDS TO BE RAISED** 0 (0) 0 0 0 0 0 0 0 0 0

**CAPITAL PROJECT: SANITARY SEWER CAPITAL PROJECTS (Continued)**

**ACCOUNT DESCRIPTION**

7503	Phase 2 STP Loan matures July 15, 2026	\$	94,898
7505	Phase 3 STP loan matures Dec 02, 2030	\$	73,738
		\$	<b>168,636</b>
7506	In 2019- SCADA work not completed - move to reserve - \$132,000 is for SCADA		

**CAPITAL PROJECT DESCRIPTION**

7500	Sewer Infiltration Corrections	\$	100,000	(from Sewer Rates)
	SCADA System	\$	160,000	(\$157,440 from Sewer Reserves)
	Rebuild Sewage Pump at Fiddlers Glen (2020 & 2021)	\$	25,000	(\$14,000 from Reserves from 2018)
		\$	<b>285,000</b>	

**FUTURE CAPITAL PROJECT DESCRIPTION**

2020 Scada System - (\$238,545 Water 34% - Sewer 66%) *Scada System \$25,440 from 2017 put in a reserve for 2018 - was unspent - pull forward to 2020*  
*Scada System \$132,000 from 2018 put in a reserve for 2020*

**\*\*Future Projects pending the results of the current Water Pollution Control Plan (WPCP) Environmental Assessment (EA) study\*\***

- With reference to SBA's Engineer report from April 23, 2018 that provides Information regarding the WPCP including the following:
- the history of the WPCP & where we are today
  - the Municipal Class EA Process
  - the Development Plan, Growth & Future Wastewater Demands
  - the Six Alternatives & Criteria for Evaluation
  - **the costs ranging from \$9,000,000 to \$15,200,000 by choosing options 3(a), 3(b) or 4**
  - the costs ranging from \$30,800,000 to \$50,000,000 by choosing options 5 or 6

**\*\*these costs will require LONG TERM BORROWING and will vary depending on successful GRANT FUNDING OPPORTUNITIES AVAILABLE at the time\*\***



**CAPITAL PROJECT: WATERWORKS CAPITAL PROJECTS (Continued)**

**CAPITAL PROJECT DESCRIPTION**

7500 Well 3 Arsenic (Loan)	\$ 1,770,000	(offset by Construction Loan / Debenture - \$546,666 from reserves - balance from rates)
SCADA	\$ 82,000	(\$60,000 from reserves - balance from rates)
Watermain Replacements	\$ 155,000	(moved from Operating for Simon & Victoria - not done in 2019 - funded by reserve set up in 2018)
10% of Water Storage Project	\$ 356,160	(\$100,000 from rates & \$256,160 from reserves)
	<b>\$ 2,363,160</b>	2019 Scada System - \$238,545 (Water 34% - Sewer 66%) Scada System \$60,000 from 2017 put in a reserve for 2018; & carried forward to 2020
<b>Future Water Storage Structure (2021)</b>	<b>\$ 3,561,600</b>	<b>(10% in 2020 - 90% in 2021; then will have debenture pymts 2022 and forward)</b>
(has to be done before 2022 or a new EA will have to be done in order to complete it)		

**Starting in 2021 - Long Term Debt Payments for Well 3 - Borrowing \$1,223,334 for 15 years at 2.91% - Annual Loan Payments of \$101,228**

**Staff will be applying for a new Grant called Canada Infrastructure Program (ICIP) - the Green stream - deadline to file Jan 22, 2020 which focus on projects that rehabilitate or replace water, wastewater, or stormwater infrastructure to improve critical health & safety issues Shelburne's eligibility maximum funding cap has been set at \$2,756,220 - if successful, borrowing for this project would be adjusted**

**\*\*For 2021 - Water Storage Structure - Long Term Borrowing would be required if unsuccessful in obtaining Grant Funding\*\***



