



TOWN OF SHELburne
JOB POSTING
OPERATOR/LABOURER – SEASONAL CONTRACT
WAGE RANGE - \$29.15 – \$34.29 (2024)
NOVEMBER - APRIL

The Town of Shelburne is accepting resumes for the position of Operator/Labourer. This is a seasonal contract position within the department of Development and Operations based on a 40-hour work week. Legislated benefits (vacation pay, stat holidays) will be in accordance with the Employment Standards Act. There is no benefit package associated with this position.

WHAT WE OFFER YOU!

- A competitive hourly wage ranging between \$29.15 – \$34.29 (2024)
- Eligible to enroll in OMERS pension plan
- Access to an Employee and Family Assistance Program
- Unlimited access to live and interactive webinars offered by the Canadian Centre for Diversity and Inclusion (CCDI)
- A supportive and collaborative work environment
- Professional development opportunities

Reporting to the Supervisor of Operations, general duties and responsibilities include but are not limited to:

- Snow plowing, sanding and salting of municipal streets, sidewalks, parking lots and trail system.
- General maintenance of municipal fleet and equipment. ie; greasing equipment, washing, and cleaning.
- Maintenance and clearing of storm drains, catch basins, curbs through freeze thaw cycles.
- Energetic and positive attitude while working in stressful public situations and poor weather conditions.
- Routine maintenance to outdoor rinks.

The following qualifications/information must be clearly identified in your resume:

- Grade 12 or equivalent.
- Class AZ or DZ driver's license in good standing.
- First Aid & CPR Training would be an asset.
- Experience with snow removal and/or heavy equipment operation.
- Knowledge of OHSA, Highway Traffic Act, OTM Book 7 for proper setup of Traffic Control Devices and Regulation 239/02, MMS for Municipal Highways.

A copy of the full job description is available at <https://www.shelburne.ca/en/town-hall/careers.aspx>

To apply for this position, please submit your resume by email to: hr@shelburne.ca no later than, Monday, October 7, 2024, at 1:00pm.

Please quote the job title in the subject line. Mail:

Human Resources
Town of Shelburne
203 Main Street East
Shelburne ON
L9V3K7

**TO VIEW OTHER AVAILABLE
POSITIONS,
SCAN THE QR CODE BELOW.**



****Only those selected for an interview will be contacted****

The Town of Shelburne has made a commitment to diversity, equity, inclusion and belonging. We recognize the value of diverse perspectives and lived experiences, and the importance of creating an environment that embraces and supports these. We are committed to creating and fostering a workplace where all employees, regardless of race, colour, ancestry, creed (religion), place of origin, ethnic origin, citizenship, sex (including pregnancy), gender identity and expression, sexual orientation, age, marital status, family status, and disability feel a sense of dignity and belonging. As such, we seek to attract, develop, and retain highly talented employees with a variety of identities and backgrounds, in order to better reflect the growing diversity of the Town of Shelburne.

To select the best candidates to serve the Town of Shelburne and its people, several screening tools, including Police Record Checks are required as part of the hiring process for some employment or volunteer positions. When requested, applicants are required to provide a Police Record Check as a condition of their offer of employment. Police Record Checks must be dated within three (3) months of the employment offer to be considered valid. The specific type of Police Record Check required will be indicated in the job description qualifications.

The Town of Shelburne is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance. By submitting your personal information to the Town of Shelburne, you consent to the collection, use, and disclosure of that information in connection with our recruitment, hiring and/or employment processes. Personal information is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25, as amended, and will be used to determine the qualifications for employment with the Town of Shelburne.