



Town of Shelburne Crossing Guard (occasional)

The Town of Shelburne is a vibrant community located in the County of Dufferin, with a current estimated population of 8,900, the population is estimated to grow to 15,000 in the next 15 years. Shelburne is an urban hub regionally and supports surrounding communities for shopping, dining, medical services and employment.

The Town of Shelburne is accepting resumes for the position of Crossing Guards – Occasional. This is an occasional position with varying shifts. The 2022 salary is \$19.82 per hour.

Reporting to the Customer Service Coordinator, general duties and responsibilities include but are not limited to:

- Control the flow of traffic to allow for the safe, supervised crossing of students and pedestrians.
- Communicate clearly and effectively using spoken commands and hand signals.
- Abide by the Highway Traffic Act – as applicable to School Crossing Guards.
- Reports site safety conditions at designated school crossing location to Coordinator.
- Document and report incidents to OPP, including reporting vehicles which have failed to obey stop requests.
- Exercise sound judgment in determining safe opportunities to cross students and pedestrians, based on weather conditions, road conditions, distance and speed of traffic, gaps in traffic and distracted driving.
- Maintain a friendly and positive attitude towards children, their guardians, and the public.

A copy of the full job description is available at www.shelburne.ca/townhall/careers

To apply for this position, please submit either your resume or completed application by email to: hr@shelburne.ca no later than, Saturday December 31, 2022, at 3:00pm.

Please quote the job title “**Competition 15-2022 Crossing Guard**” in the subject line.

Mail: Human Resources
Town of Shelburne
203 Main Street East
Shelburne ON L9V 3K7

****Only those selected for an interview will be contacted.****

The Town of Shelburne has made a commitment to diversity, equity, inclusion and belonging. The Town is committed to attracting, developing, and retaining highly talented employees with a variety of identities and backgrounds, in order to better reflect the growing diversity of the Town of Shelburne.