



Job Description

JOB TITLE: Summer Seasonal Labourer (Contract)

DEPARTMENT: Development and Operations

SUPERVISOR'S TITLE: Public Works Operations Supervisor

SUPERVISES: Directly: None
Indirectly: None

JOB DESCRIPTION DATE: June 2022

POSITION SUMMARY

Provide general maintenance and daily sanitization of all public park buildings, and park washrooms at all town public parks. The position will also be responsible for town wide and park garbage removal. Grass cutting and trimming will also be required. The position will also be required as directed by their supervisor to complete other tasks as assigned. Proper use of all sanitization equipment and chemicals.

DUTIES AND RESPONSIBILITIES

1. Cleaning of public washrooms as per scheduling each day at all Town parks as they open.
2. Restock washrooms with supplies as needed.
3. Town and Park garbage removal and clean up as needed.
4. Wear proper personal protective equipment to protect yourself, staff and public as required.
5. Watering of Town Flowers on weekends.
6. Painting as directed.
7. Grass cutting and trimming in Town parks as per scheduling or as needed.
8. Other duties as assigned by the supervisor of Public Works Operations.

QUALIFICATIONS AND EXPERIENCE

- Prior experience using push mowers, riding lawn mowers, large tractors with under carriage mover decks and weed trimmers.
- Prior landscaping, grass cutting and lawn maintenance experience.

- Current valid class “G” license.
- Completion of Grade 12 or equivalent.
- Must provide your CSA approved safety footwear.
- Submission of satisfactory Drivers Abstract required.
- First Aid and CPR training would be an asset.

SKILLS

- Proficiency in operation of heavy machinery and equipment.
- Strong understanding of operating procedures and health and safety rules.
- Good interpersonal skills.
- Strong customer / public contact skills.
- Ability to operate effectively as a team member, however, be able to work independently with minimum supervision.
- Strong problem-solving and conflict management skills.
- Ability to maintain calm communication under pressure.
- Ability to deal with difficult members of the public.
- Ability to respond effectively to on call work environment and weather situations.

Working Conditions:

- Normal working hours are 40 hours per week based on Monday to Sunday 7:00 am to 3:30 pm.
- Physical demands require visual concentration, heavy lifting, standing walking, climbing, and proper use of public works vehicles and equipment as required.
- Ability to work occasional extended days or evenings as required.
- Ability to work overtime as assigned.