



EMPLOYMENT OPPORTUNITY
CENTRE DUFFERIN RECREATION COMPLEX
Applications are being received for the position of:

SUMMER CAMP COUNSELLOR

Position: Summer Camp Counsellor

Posted: Friday December 18th, 2020

Positions Available: 6-8

Closing: Wednesday January 20th, 2021 at 3:00pm

Status: Seasonal

Wage Range: \$13.82 - \$15.35 per hour
Dependent on experience and qualifications

Work week: July and August: Approx. 30-40 hours per week

The CDRC Board of Management is seeking positive, team-oriented individuals to fill the above-mentioned position. Under the direction of the Recreation Program Coordinator, the successful candidates will be involved in a diverse range of job activities to provide successful summer day camp programs. The successful candidates must be available to work scheduled weekday shifts and attend all scheduled staff meetings and training sessions prior to and during the summer season. The job will require some physical requirements and requires strong interpersonal and communication skills in order to work well with other staff, children, volunteers, parents and the general public. A background in child supervision and recreation would be an asset. Summer employment and camps will be conditional on COVID-19 guidelines and restrictions.

Duties & Responsibilities:

- Attend all scheduled staff meetings and training sessions prior to and during the summer season. Read, acknowledge, and abide by the current CDRC Day Camp Manual
- Ensure prompt attendance and decorum including dress code. Arrive at the facility on time for the start of shifts to prepare for the day and start the program according to schedule.
- Ensure the safety, enjoyment, and care of registered participants in the CDRC Day Camp program. Actively lead, engage, and participate in all program activities.
- Maintain a clean and safe environment of the camp facility, change rooms and washrooms on a regular basis.
- Ensure safe practice and policies of the camp areas are adhered to by all participants.
- Work co-operatively as apart of a team with all CDRC staff, campers, volunteers and general public.
- Other duties as assigned by the Head Day Camp Counsellor and Recreation Program Coordinator.

Skills & Abilities:

- Current Standard First Aid with CPR-C certification (not Emergency First Aid)
- Other qualifications and certifications an asset (ie: High Five-Principles of Healthy Childhood Development).
- Experience in child supervision and/or volunteer experience in a camp or similar recreational setting is an asset.
- Strong customer service & interpersonal communication skills both verbally & written with patrons, supervisor and colleagues.
- Provide a satisfactory Criminal Record Check upon hire.

Resumes are being accepted for this position and will be received until 3:00pm on Wednesday January 20th, 2021 by email or in person, addressed to:

Emily Francis, Recreation Program Coordinator
Centre Dufferin Recreation Complex
200 Fiddle Park Lane, Shelburne, ON L9V 3C9
(519) 925-2400
efrancis@shelburne.ca

Please note position applying for on cover page.

We thank all applicants for their interest and advise that only those selected for an interview will be contacted

Centre Dufferin Recreation Complex, 200 Fiddle Park Lane, Shelburne, ON L9V 3C9
Phone: (519) 925-2400