



**EMPLOYMENT OPPORTUNITY**  
**CENTRE DUFFERIN RECREATION COMPLEX**

Applications are being received for the position of:

**LIFEGUARD/INSTRUCTOR**

Position: Seasonal Lifeguard/Instructor

Posted: Friday December 18<sup>th</sup>, 2020

Positions Available: 9-12

Closing: Wednesday January 20<sup>th</sup>, 2021 at 3:00pm

Status: Seasonal

Wage Range: \$13.87- \$17.34 per hour

Work week: June: Casual

Dependent on experience and qualifications

July and August: Approx. 20-35 hours per week

The CDRC Board of Management is seeking positive, team-oriented individuals to fill the above-mentioned positions. Under the direction of the Recreation Program Coordinator, the successful candidates will be involved in a diverse range of job activities to provide successful summer outdoor swimming pool program. The successful candidate must be available to work scheduled weekday, weeknight, and weekend shifts. The job will require some physical requirements and requires strong interpersonal and communication skills to work well with other staff, children, volunteers, parents, and the general public. A background in recreation is an asset.

Duties & Responsibilities:

- Attend and participant in all staff meetings and trainings prior to/throughout the 2021 summer season. Demonstrate and maintain all skills relevant to the position. Read, acknowledge & abide by the current CDRC Outdoor Pool Manual.
- Ensure prompt attendance and decorum including dress code Arrive at the facility on time for the start of shifts prepare for the day and start the days programs according to schedule.
- Instruct Red Cross Swim programs and other swimming skills programs as required.
- Assist in the supervision and organization of all swimming pool programs. Monitor patrons safe use of the pool facility area.
- Perform various maintenance duties to maintain a clean and safe facility as required.
- Ensure safe practice and policies of the pool areas are adhered to by patrons. Enforce all pool rules and maintain good public relations.
- Work co-operatively as a team with fellow staff, supervisors and patrons visiting the facility to provide a safe enjoyable environment.
- Other duties as assigned by Pool Deck Supervisors and Recreation Program Coordinator.

Skills & Abilities:

- Current National Lifeguard, Red Cross Water Safety Instructor & Standard First Aid with CPR-C certifications.
- Other qualification and certifications an asset (i.e Lifesaving Society Instructor, High Five PHCD).
- Strong customer service & interpersonal communication skills both verbally & written with patrons, supervisor, and colleagues.
- Provide a satisfactory Criminal Record Check upon hire.

Resumes are being accepted for this position and will be received until 3:00pm on Wednesday, January 20, 2021 by email or in person;

Emily Francis, Recreation Program Coordinator  
Centre Dufferin Recreation Complex  
200 Fiddle Park Lane, Shelburne, ON L9V 3C9  
(519) 925-2400  
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Please note position applying for on cover page.

We thank all applicants for their interest and advise that only those selected for an interview will be contacted

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Phone: (519) 925-2400