



ADDENDUM No. 1

Date: May 23, 2025 **Project No:** M24017

Project Name: Request for Tender: Town of Shelburne, Fiddle Park Upgrades

To: All Bidders

This Addendum consists of 21 pages total.

Please make the following changes / additions to the Tender Document. Bidders are responsible to ensure that all addenda have been received. Bidders shall be required to acknowledge addenda in the space provided in Section B of the Tender Form.

This addendum will form part of the terms, conditions and specifications outlined in the above noted Request for Tender Contract Document. All other components of the Bid documents shall remain unchanged.

REMINDER: BIDDERS MUST IDENTIFY THIS ADDENDA IN THE SPACE PROVIDED IN SECTION B OF THE TENDER FORM

GENERAL INSTRUCTIONS

- 1. The following Contractors were in attendance for the non-mandatory, but highly recommended site visit held on Tuesday, May 20, 2025 at 11:00 a.m. Eastern Time at Fiddle Park, 105 2nd Line, Shelburne, Ontario:
 - Roubos Farm Service Ltd.
 - Dewar Industrial Services Inc.
 - Avertex Utility Solutions Inc.
 - Whispering Pines Landscaping
 - Bronxpro & Concepts
 - TDI Land Restoration
- 2. Bidders shall INCLUDE Addendum No. 1 from GSP Group attached. (1 page)
- 3. Bidders shall REMOVE AND REPLACE the following specifications with the attached:
 - 32 93 40: Planting Maintenance (6 pages)

- 4. Bidders shall REMOVE AND REPLACE the following Contract Drawings with the attached: (7 pages)
 - L1.0: PLAZA LAYOUT AND PLANTING PLAN
 - L1.1: AMPHITHEATRE LAYOUT PLAN
 - L1.2: TRAIL LAYOUT PLAN
 - L1.3: TRAIL LAYOUT PLAN
 - (NEW) L3.2: DETAILS
 - L3.3: SPORTS & PLAYGROUND DETAILS
 - S5.1: DETAILS AND SECTION

QUESTIONS AND RESPONSES

- Question 1: I see the bid document calls for Builder's Risk insurance on page 7, could you please
 - confirm it doesn't apply as there is no building included?
- Response 1: Builder's Risk Insurance is not required.
- Question 2: Is the armour stone for the tiered seating the same as the armour stone for the parking
 - lot?
- Response 2: The armour stone products for the tiered seating and the parking lot do not have to be

the same product. We will also be using armour stone for the trail markers – Refer to

- Landscape ADD001 for new Detail 5/L3.3.
- Question 3: Can the watermain on the middle road be capped and grouted instead of removing?
- Response 3: The watermain section on the middle road can be isolated, capped, and grouted. If this

method is chosen, the Contractor shall ensure the curb stop and riser for each water

- service is disconnected and removed.
- Question 4: Are the proposed steel beams and columns at the pavilion galvanized and painted?
- Response 4: The steel column and beam should be galvanized and primed & painted, as per
 - specification.

- Question 5: Can excess soil remain on site?
- Response 5: Yes, suitable excess soil can remain on site. Excess soil can be spread out in low areas, ensuring the site grading plan is still maintained.
- Question 6: When will the playground be installed?
- Response 6: The playground contractor plans to be on-site for installation mid-end of August. The playground area will need to be completed by then. The contractor shall sequence the playground and court area first, to allow for public use after the playground is installed. After the playground is installed, the construction area on the east side of the swale will require fencing to separate the construction site from the public.
- Question 7: Is the October 31st completion date the latest the job can finish?
- Response 7: It is preferred to be completed by October 31st; however, construction can continue into November if required.
- Question 8: Can the monitoring well between the pavilion and the concession building be removed?
- Response 8: The contractor can abandon and remove the monitoring well as per O. Reg 903.
- Question 9: How are the trees being watered?
- Response 9: Tree watering is the responsibility of the contractor and for the purposes of the submission shall be assumed to be through a watering truck. We will confirm potential access to the Town's water supply once the project is awarded. We can't guarantee all tree plantings will be in range of an on-site water source.
- Question 10: Can we get an extension of time on the close for this park?
- Response 10: There will be no extension of time on the Close Date.
- Question 11: There is some electrical on a post that is supposed to be removed from the existing pavilion. Is this plug to be removed or relocated, and is it on its own circuit?
- Response 11: The receptacle on the pavilion post in question can be removed. The contractor shall field verify if the receptacle is on its own circuit or not. If it is not, the contractor shall remove the receptacle and continue the circuit to the next receptacle by installing conduit in the ground in front of the pavilion slab.

- Question 12: The note on Drawing S0.1 notes that the steel column and beam are to either be primed & painted, or hot dipped galvanized, whereas Specification 09915 indicates galvanized and primed & painted. Can you please confirm which one we are to follow.
- Response 12: The steel column and beam should be galvanized and primed & painted, as per specification.
- Question 13: Is the existing wood beam at the pavilion to remain open into the attic, or is it supposed to be capped to prevent animals from getting into the attic? If capped, is it supposed to be done with steel, or wood?
- Response 13: The existing wood beam shall be capped to prevent the entry of any animals into the attic. It shall be capped with pressure treated wood or steel to match the proposed metal soffit ceiling.
- Question 14: Could you please confirm the full dimensions for the granular dry well area required to install the sump. Length, Width, Depth.
- Response 14: The drywell shall be surrounded by 19 mm clear stone with a 0.5 m layer of 19 mm clear stone in all directions (sides, bottom, and top).
- Question 15: Drawing S5.1, Detail 5: There is a statement for a proposed 3.0 m concrete slab outside the amphitheater. There are several questions: Is this around the entire perimeter of the building or selected dimensions? Is the slab different than the proposed concrete flat work for the amphitheater floor?
- Response 15: The slab in question shall span the length of the southeast side of the existing pavilion slab (30.69 m) and can be poured continuously with the amphitheater concrete slab. The slab shall include 2" rigid board insulation underneath with a 3.5 m width (from the edge of the existing pavilion slab) and tie into the proposed asphalt path on either side of the pavilion.
- Question 16: There is a note discussing doweling of this 3 m slab with the existing pavilion concrete. If this is required please provide the spacing. Is this dowling to be installed between the proposed concrete slab for the amphitheater floor and the proposed 3 m walkway as well as between the 3 m walkway and the existing concrete slab of the pavilion?
- Response 16: Dowling shall be between the existing pavilion slab and the proposed amphitheater slab.

 Dowling to be spaced at 305 mm as per the revised Detail 5 on Drawing S5.1. The walkway

can be a continuous pour with the amphitheater floor (with 3.5 m width of 2" rigid insulation under the walkway portion).

- Question 17: Drawing S5.1, Detail 1: Thicken slab around base plate, please provide detail for this work.
- Response 17: The "thicken slab around base plate" note has been removed. Detail 1 has been revised on Drawing S5.1 attached.
- Question 18: Item A5, Environmental Mitigation Measures, we do not see any information required to price this work?
- Response 18: As stated under Item A5 in the Special Provisions, Environmental Mitigation Measures shall include:

"The Contractor shall take all reasonable precautions to prevent silt release from entering any waterway. These precautions shall include, but not be limited to, silt fences around stockpiled earth and topsoil, pump discharges onto grass flats, rock flow check dams and sediment traps. The Contractor shall also ensure all water discharged to the environment is dechlorinated using methods approved by the Engineer. All measures shall be in accordance with the standard details provided herein. Upon completion of the work, accumulated silt and debris shall be removed from the site along with the silt trap and sediment fence."

- Question 19: Is the 28 m w wide entrance upgrade on Drawing C2.2 only to be included with the proposed asphalt parking area, as a Provisional?
- Response 19: The entrance and parking area is a Provisional Item, Item B6 a), b), and c) in the Schedule of Unit Prices.
- Question 20: Drawing C5.1, Detail 7: Showing proposed water bottle refill station. Please provide a manufacturer name and model number required for this bid.
- Response 20: Manufacturer name and model shall be Willoughby Stainless Fountains CWBF-1-RPB Series Outdoor Bottle Filler as stated in Item B2 of the Special Provisions.
- Question 21: Drawing L1.0 has a dotted line around the basketball court designating it for provisional pricing which includes more items, such as trees, than shown in B11 on Bid Form and not shown as Provisional. Do we disregard the dotted line on Drawing L1.0 and simply price the work per the bid form?

- Response 21: Disregard the red dotted line on Drawing L1.0. The asphalt paving of the basketball course is a base contract item. Price the drainage, granular, and asphalt paving of the basketball court construction under Schedule of Unit Prices, Items B11 a) d). Price the fence on the basketball court under Item D4 b). Price the painting of the basketball court lines under Item D5 c). Price the basketball goal posts, nets, and footings under Item D7 h).
- Question 22: Please clarify the difference between Item B5 and Item B15. The drawings do not differentiate between these two asphalt areas, or specifically the legend on Drawing C2.2 is not consistent for these asphalt areas.
- Response 22: Item B5 refers to the asphalt walking path around the tiered seating area with the L2 lights around the path. It is shown as the dotted path labelled "asphalt trail" in the legend of Drawing C2.2. Item B15 refers to the proposed asphalt laneway between the north side of the pavilion and the north perimeter road.
- Question 23: On Drawing C2.2 we need clarification on the 2 m wide path which is currently is not designated on the legend. Is this concrete or is this natural path surfacing. There is a note stating proposed concrete interconnecting trails typical refer to landscape drawings please confirm what construction detail applies to this path.
- Response 23: These are the proposed interconnecting concrete trails, as shown on Detail 2 on Drawing L3.1.
- Question 24: There are inconsistencies on the legends and the notations between civil and landscape plans. Which plans take precedence?
- Response 24: Follow the corresponding legends for both the civil and landscape drawings. If one drawing refers to another drawing, follow the legend on the referred drawing.
- Question 25: Seem to be missing Drawing L3.2 Details from GSP.
- Response 25: Drawing L3.2 was previously omitted. Refer to Landscape ADD001 for Drawing L3.2, containing details for the Concrete Stairs 3r at Main Plaza, the Tiered Armour Stone, and the Stone Stairs 3r at Amphitheatre.
- Question 26: Can you specify the start and finish dates for this project
- Response 26: As per Section B, 1.19.1, the project working time allotted of 21 weeks will commence following mobilization of equipment and manpower to site by the Contractor based on a start date no later than June 9, 2025. Substantial completion shall be performed by

M24017_Add#1_FINAL_2025-05-23.docx

October 31, 2025. There shall be significant construction progress completed before Canada Day (July 1st). Can you specify or detail the armour stone seating. Do the stones need to be cut to fit Question 27: tight? Response 27: The armour stone for the tiered seating shall be cut to fit – Refer to Landscape ADD001 for new Detail 2/L3.2. Question 28: There is incomplete information for a cut and fill take off. The topsoil stripping and stockpiling is to buried in the units for granulars supply and place? Response 28: Topsoil stripping and stockpiling shall be included in the corresponding granular supply and place items. Question 29: The cut of fill is to buried into granulars? Response 29: Cut and fill quantities shall be included in Items B3 b), B7 a), and B7 b). Question 30: Item B7 a and b are both for import of fill material after sub ex work on rest of site? Response 30: Items B7 a) and b) are the approximate net fill quantities for the swale construction and the entire site grading. I have read the foregoing Addendum and have considered it in my Tender. Bidder's Name Signature



TENDER ADDENDUM #001

To: S. Burnett & Associates Ltd GSP File No: 15017.222

Attention: Connor Messner Date: May 23, 2023

Project: Fiddle Park Phase 1, **Pages:** 13 105 2nd Line, Shelburne, ON

Delivery: Mail Hand Email Courier

X

Fiddle Park Tender - Landscape Addendum

REFERENCES

This Tender Addendum is to be read in conjunction with the "Issued for Tender" drawings and specifications dated May 7, 2025.

DESCRIPTION

- 1.0 Drawing L3.2 has been added and includes details for Concrete Stairs 3r at Main Plaza, the Tiered Armour Stone, and the Stone Stairs 3r at Amphitheatre.
- 2.0 Armour stone trail marker detail added (Detail 5/L3.3) and notes included on L1.0, L1.1, L1.2, and L1.3.
- 3.0 32 93 40 Planting Maintenance specification has been revised to include instructions on water source per Item 2.3.4.
- 4.0 Provisional outline around basketball court has been removed from Drawing L1.0.
- 5.0 Detail 2 on Drawings L3.2 has been revised to include requirement to cut armour stone to fit.

Sincerely,

GSP Group Inc.

Mandy Cadger, Landscape Architecture Manager

END OF ADD#001

Town of Shelburne Page 1

Project No.: 15017.222 May 23, 2025

Planting Maintenance

1 GENERAL

1.1 SCOPE OF WORK

- .1 Provide all equipment, material and labour for the maintenance of trees, shrubs, and perennials to fulfil the requirements for the plant material warranty.
- .2 Work includes supply and install of plant replacements, weeding, watering, organic pest and disease control, growth control, organic fertilizing, cultivation, pruning, plant protection and mulching. This shall include all planted materials and replacement plant materials.
- .3 Prepare a maintenance schedule.
- .4 Prepare and submit monthly Maintenance Reports.

1.2 WORKMANSHIP

.1 All work shall at least conform to the rules and custom of best trade practices; to be executed by skilled tradesmen well equipped and adequately supervised and performed in accordance with these guidelines.

1.3 SUPERVISION

.1 Supervisors shall have practical experience and knowledge of plant material, organic pest and disease control.

1.4 RELATED SECTIONS

.1 Section 32 93 10 - Trees, Shrubs and Ground Cover Planting

1.5 REFERENCES

- .1 ANSI Z-133-1; American Standards for Tree Care Operations.
- .2 ANSI A-300; International Society of Arboriculture Best Management Practices Tree Pruning Guidelines.

GSP Group Inc. Page 1 of 6

Town of Shelburne Page 2

Project No.: 15017.222 May 23, 2025

Planting Maintenance

.3 Landscape Ontario Horticultural Trades Association, Landscape Standards.

1.6 DURATION

.1 Landscape maintenance shall commence upon date of substantial completion and continue for two (2) full years following that date. Contractor is responsible for completion of all warranty deficiencies beyond the warranty end date if needed.

1.7 NOTIFICATION

.1 Notify the Consultant/Owner before undertaking pruning, and if any disease or insect problems arise.

2 MAINTENANCE OF PLANTED AREAS

2.1 WARRANTY MAINTENANCE

- .1 Provide all necessary maintenance to ensure the establishment and vigor of the plant material. This includes additional watering, watering at freeze up, installing additional mulch to meet specified depths, maintaining all stakes, guys and rodent protection, and any other measures necessary to achieve the required plant health.
- 2 Remove all stakes, guards, guy wires, etc., remaining on plant material at end of warranty period, (the Consultant to inform the Contractor in writing if conditions warrant an extension on staking). If stakes are deemed necessary beyond the 2-year warranty period the Contractor will not be responsible for their removal.
- .3 Rodent guards are to remain in place at the end of the warranty period
- .4 Restore the site to original conditions from damage arising out of all replacement operations at no cost to the Owner.

2.2 PLANT REPLACEMENTS

.1 All plants that are dead, or not in a healthy, satisfactory growing condition, or which in any way do not meet the requirements of the specifications, shall be replaced by

GSP Group Inc. Page 2 of 6

Town of Shelburne Page 3

Project No.: 15017.222 May 23, 2025

Planting Maintenance

the Contractor at the Contractor's expense. All required replacements shall be as originally specified. Where plant material is replaced, the warranty period for the replacement shall be for two (2) years following the acceptance date of the replacement plant material. The Consultant or Owner reserves the right to extend Contractor's warranty responsibilities for an additional year if, at end of initial warranty period, plant condition is not sufficient to ensure future health. Such warranty shall not limit the Contractor's liability for defects that may arise beyond the warranty period.

.2 All plant materials shall be reviewed at the beginning of each month from May to September in each year of warranty. Replacements shall be completed within 30 days of receipt of review reports outlining deficiencies.

2.3 WATERING

- .1 Regular and adequate watering shall be provided in order to promote healthy plant growth. Watering shall be such that the water penetrates the full depth of the growing medium.
- .2 It will be assumed that all plant materials shall be surface watered weekly, dependent on the occurrence of rainfall events and amounts. The Contractor is to provide a weekly watering schedule to the Consultant at the beginning of each week for coordination purposes. Scheduled applications of water shall be skipped only when rainfall has penetrated the soil fully as required and is to be communicated to the Consultant by the Contractor for confirmation. Moisture shall be monitored to avoid overwatering or under-watering. It is the responsibility of the Contractor to ensure that the plant material does not become stressed in dry periods. Should plant materials die due to these dry conditions, the Contractor will be responsible for replacement, per the warranty obligations.
- .3 During extended periods of high temperatures and drought, additional watering may be required to promote plant establishment and healthy plant growth. It is the responsibility of the Contractor to ensure plant material does not become stressed in dry periods.
- .4 Access to water shall be the responsibility of the contractor and assumed to be through a watering truck. Potential access to the Town's water supply will be

GSP Group Inc. Page 3 of 6

Town of Shelburne Page 4

Project No.: 15017.222 May 23, 2025

Planting Maintenance

confirmed once the project is awarded. We can't guarantee all plantings will be in range of an on-site water source.

2.4 MAINTENANCE OF PLANTED AREAS AND WEED CONTROL

- .1 All planted areas including the base of all trees, shall have weeds removed on a regular basis. Frequency is expected to be at least once per month through the growing season.
- .2 Where and when applicable, bark mulch should be replaced, repaired or increased to the specified depth when required by erosion, decay, cultivation or vandalism.
- .3 Tree soil saucers shall be maintained to proper shape and depth.

2.5 INSECT, PEST AND DISEASE CONTROL

.1 Contractor shall be responsible for detection, recognition and timely control of plant pests and diseases. Contractor shall have an up-to-date knowledge of the most effective integrated pest management practices, together with the ability to diagnose ailments. All equipment shall be in first class operating condition, completely free of any chemical residual from previous use.

2.6 FERTILIZING

- .1 It shall be the responsibility of the Contractor to maintain an adequate level of soil fertility through the application of suitable certified organic complete formulae fertilizers, together with control of soil acidity where and as required. Lime shall be applied to plant areas where acidity is excessive (i.e. below pH 4.5). No lime shall be applied where specific planting requires an acid condition.
- .2 Adding fertilizer to newly planted trees that are subjected to transplanting and drought stress may be ineffective for root production and can promote soft growth. If transplanted trees are fertilized, only slow-release fertilizer with ≥50 % water-insoluble nitrogen should be used. Fertilizer shall only be applied in order to correct nutrient deficiencies as required and included under this Item. Fertilizer application shall be subject to approval by the Consultant and shall be applied as per manufacturer's specifications.

GSP Group Inc. Page 4 of 6

Town of Shelburne Page 5

Project No.: 15017.222 May 23, 2025

Planting Maintenance

2.7 PROTECTION OF TREES

.1 All trees shall be protected against wind and snow damage by adequate staking, guying, tying or wrapping as conditions require. Guys, wire ties and stakes shall be examined at frequent intervals, and adjustments or renewals made to prevent abrasions or other damage to plants.

2.8 PRUNING

- .1 Pruning shall be carried out in order to mitigate hazards, remove dead or broken branches or to ensure proper plant form, structure, vigour and restriction of disease.
- .2 Pruning shall be carried out in accordance with current International Society of Arboriculture Best Management Practices (ANSI A300).
- .3 Tools shall be sterilized after use on each plant to avoid transmission of disease from one plant to another.

3 EXECUTION

3.1 SCHEDULE AND MAINTENANCE RECORDS

- .1 Work Schedule:
 - .1 Provide a preliminary schedule to the Consultant for review and approval outlining the maintenance tasks outlined in this Section to be undertaken through each year of the warranty period. These shall include as a minimum: fall/spring clean-up, garbage clean-up, pruning, weeding and watering. It is understood that disease/pest control and fertilizing cannot be scheduled.

.2 Maintenance Reports:

.1 The Contractor shall prepare and provide to the Consultant and Owner monthly maintenance reports. Reports to be submitted within five (5) days after month's end.

GSP Group Inc. Page 5 of 6

Town of Shelburne Page 6

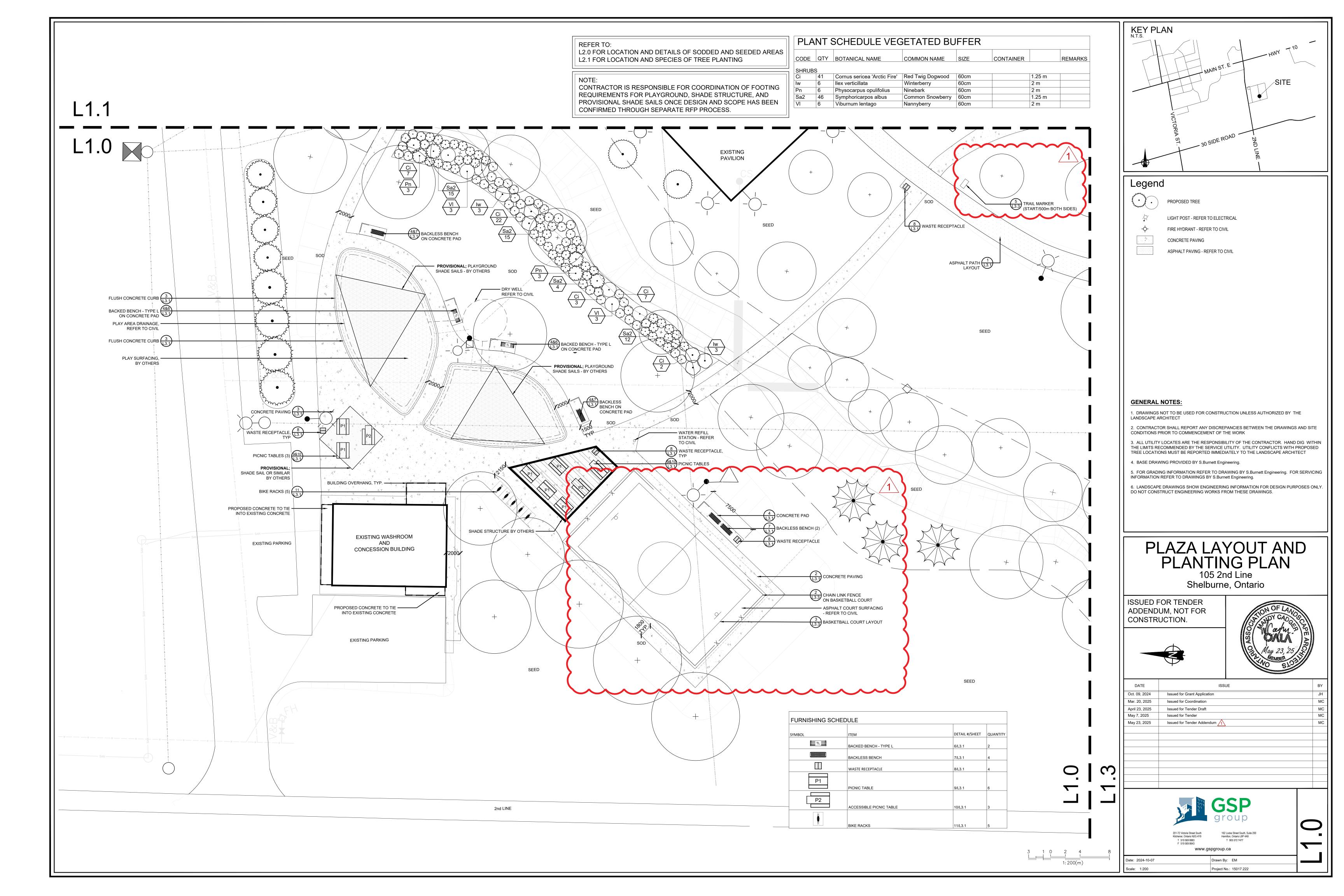
Project No.: 15017.222 May 23, 2025

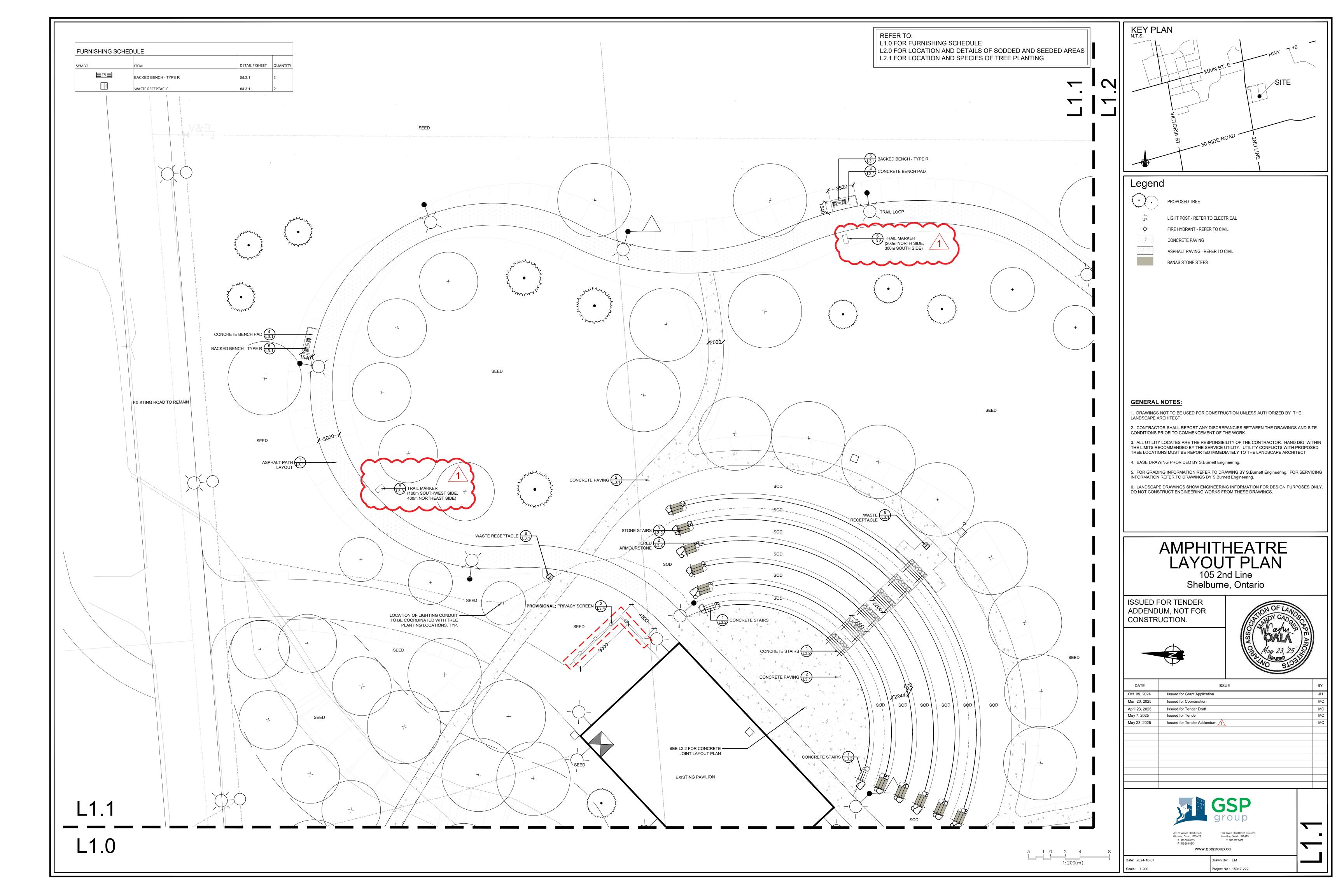
Planting Maintenance

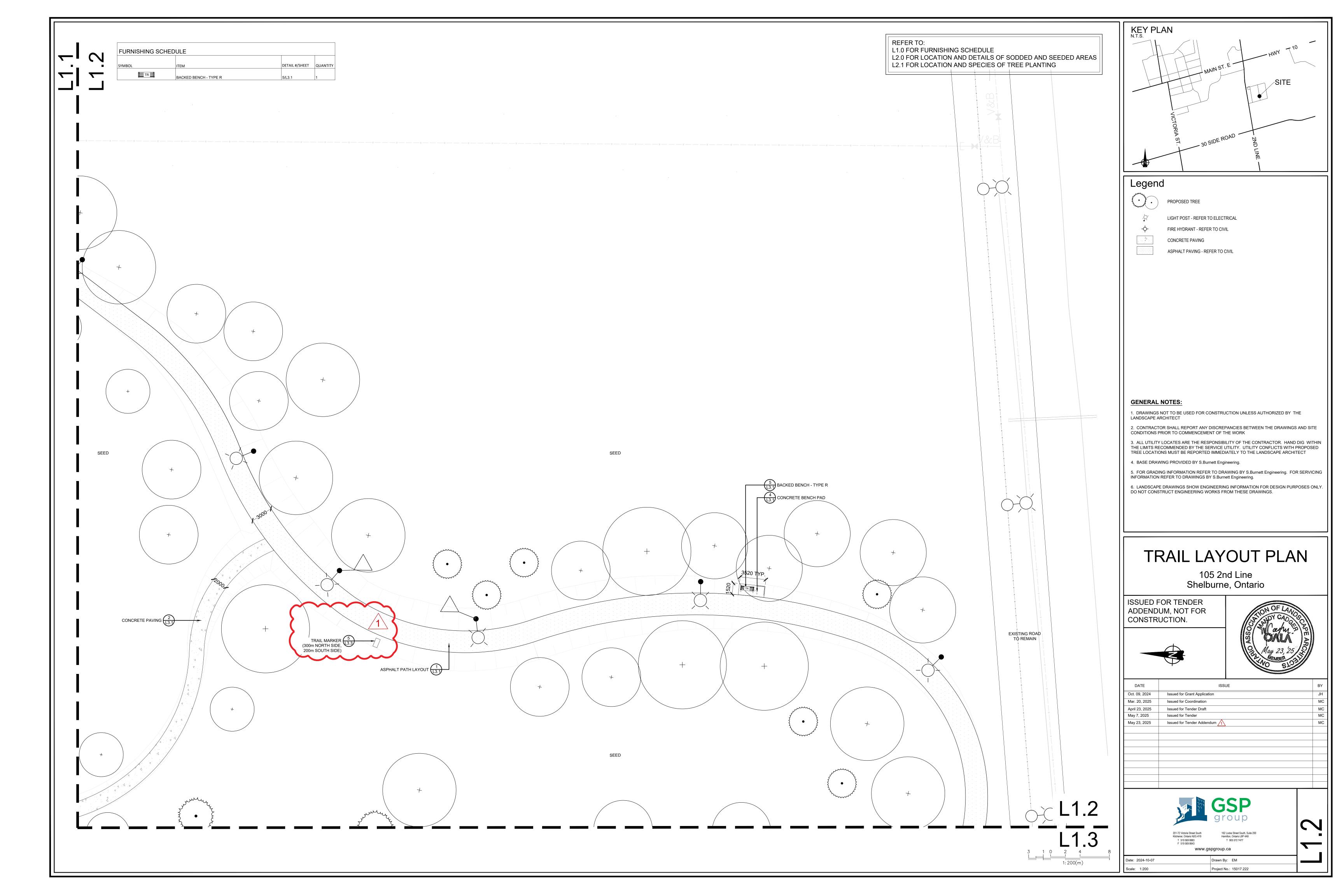
- .2 Submit a sample format of the monthly maintenance report to the Consultant at the beginning of project construction for review and approval.
- .3 Each report shall indicate at minimum project name, date of site visits, areas of work, description of tasks completed, materials used, and outline of future work required, to indicate compliance with these specifications. Lack of information shall infer non-compliance and where there is no evidence of recorded work, this shall have a direct bearing on responsibilities.

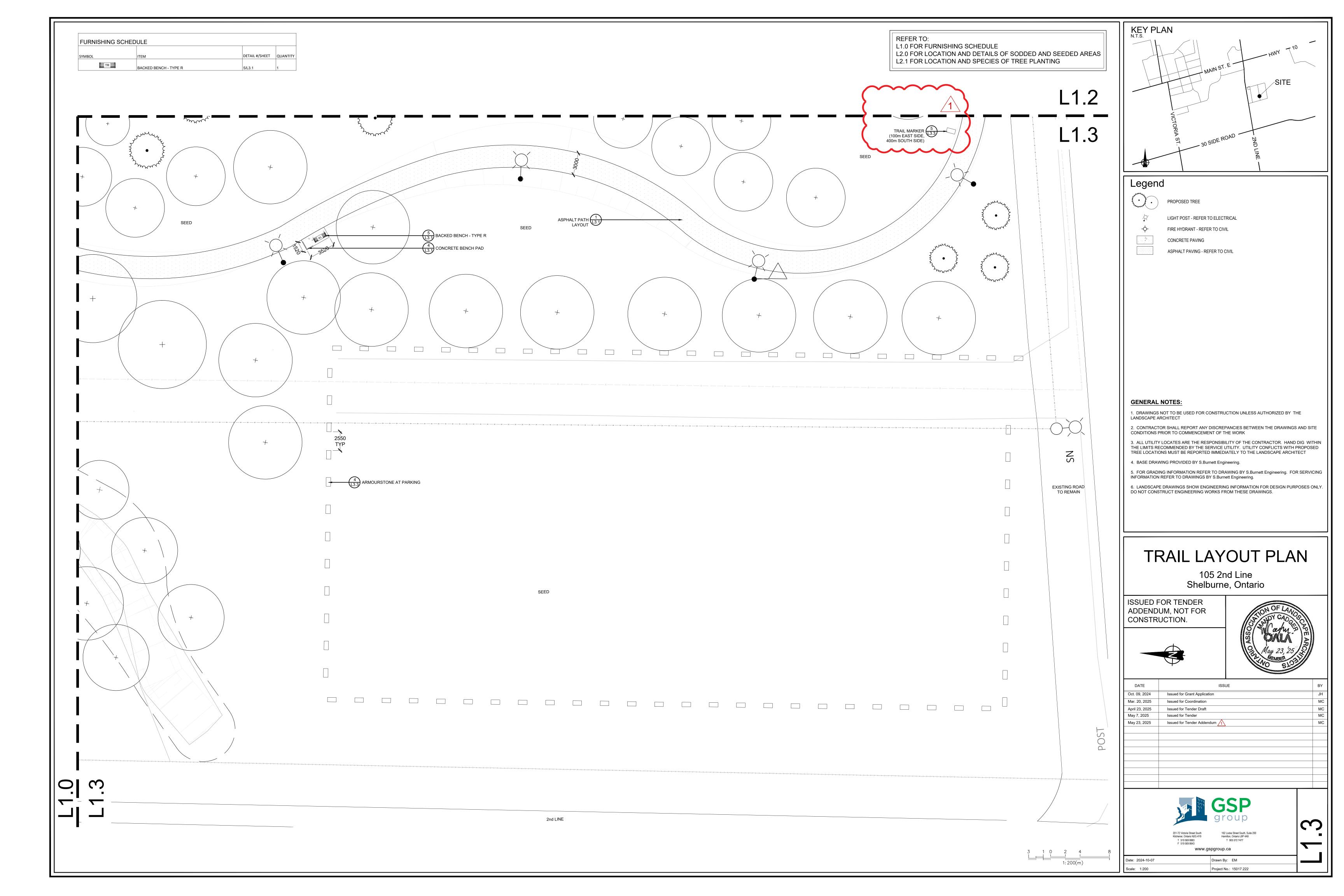
END OF SECTION

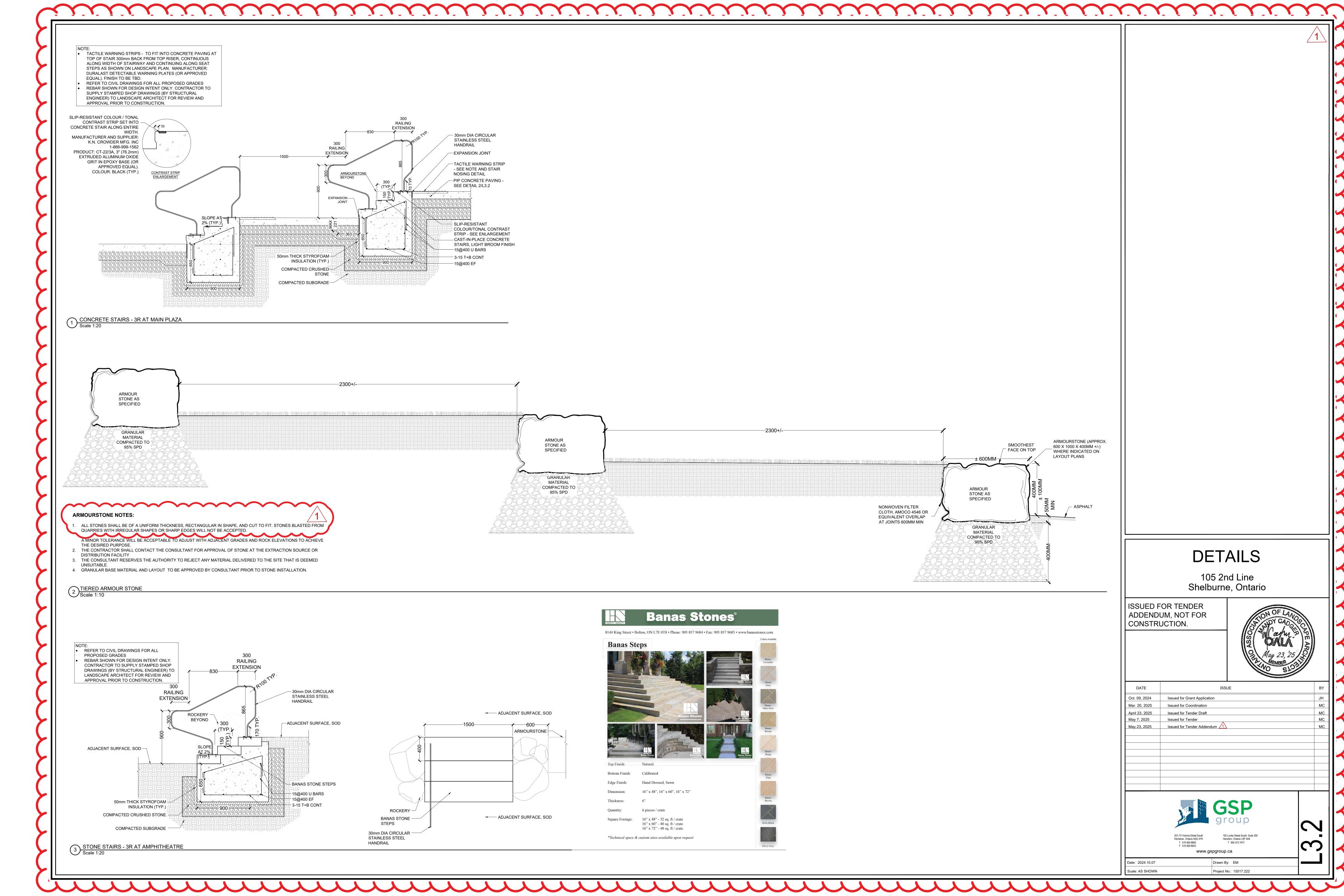
GSP Group Inc. Page 6 of 6

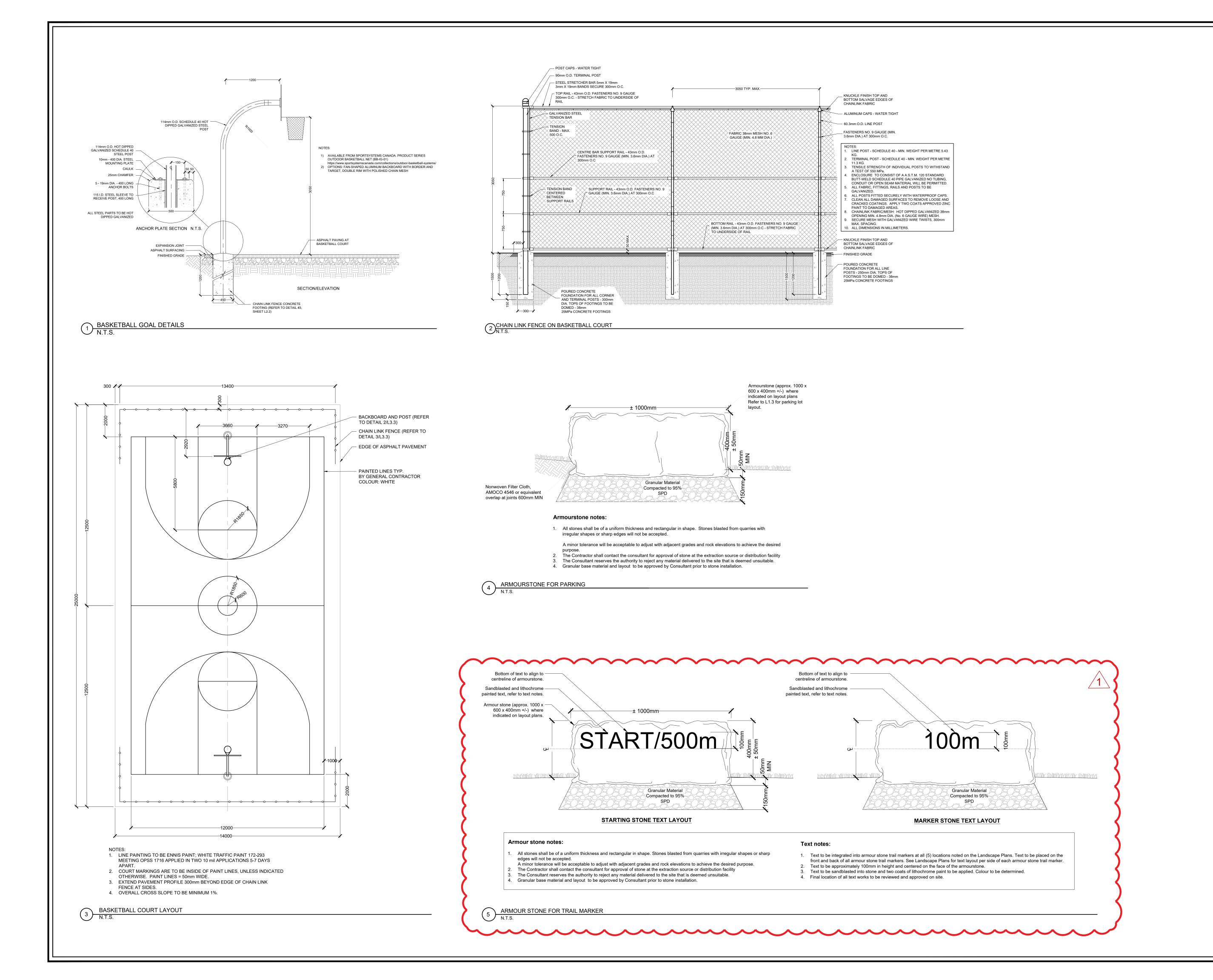












SPORTS & PLAYGROUND

DETAILS 105 2nd Line

Shelburne, Ontario

T 905 572 7477

www.gspgroup.ca

Drawn By: EM

Project No.: 15017.222

ISSUED FOR TENDER ADDENDUM, NOT FOR

Mar. 20, 2025 Issued for Coordination

April 23, 2025 Issued for Tender Draft

May 7, 2025 Issued for Tender

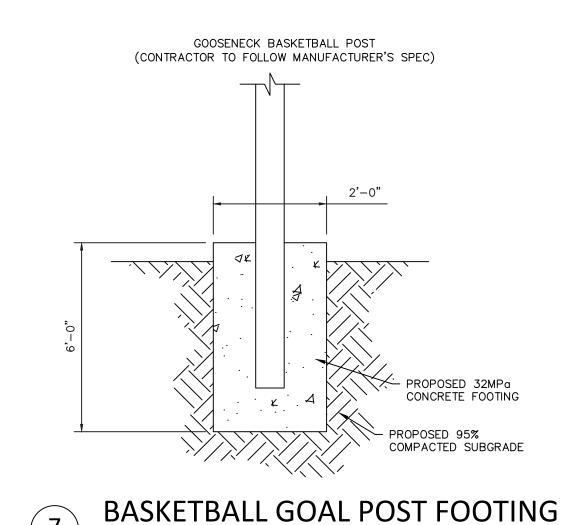
May 23, 2025 Issued for Tender Addendum 1

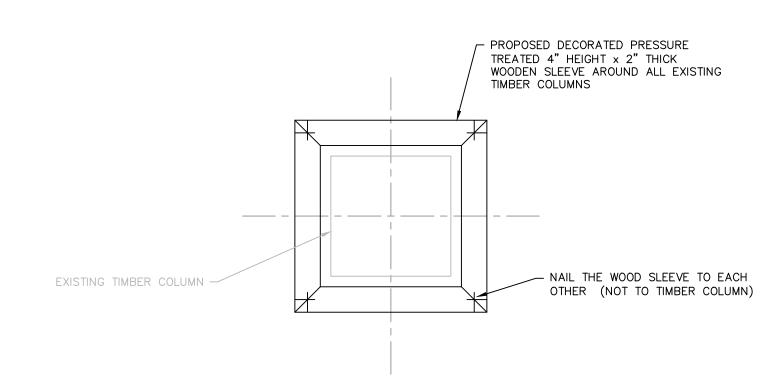
Issued for Grant Application

CONSTRUCTION.

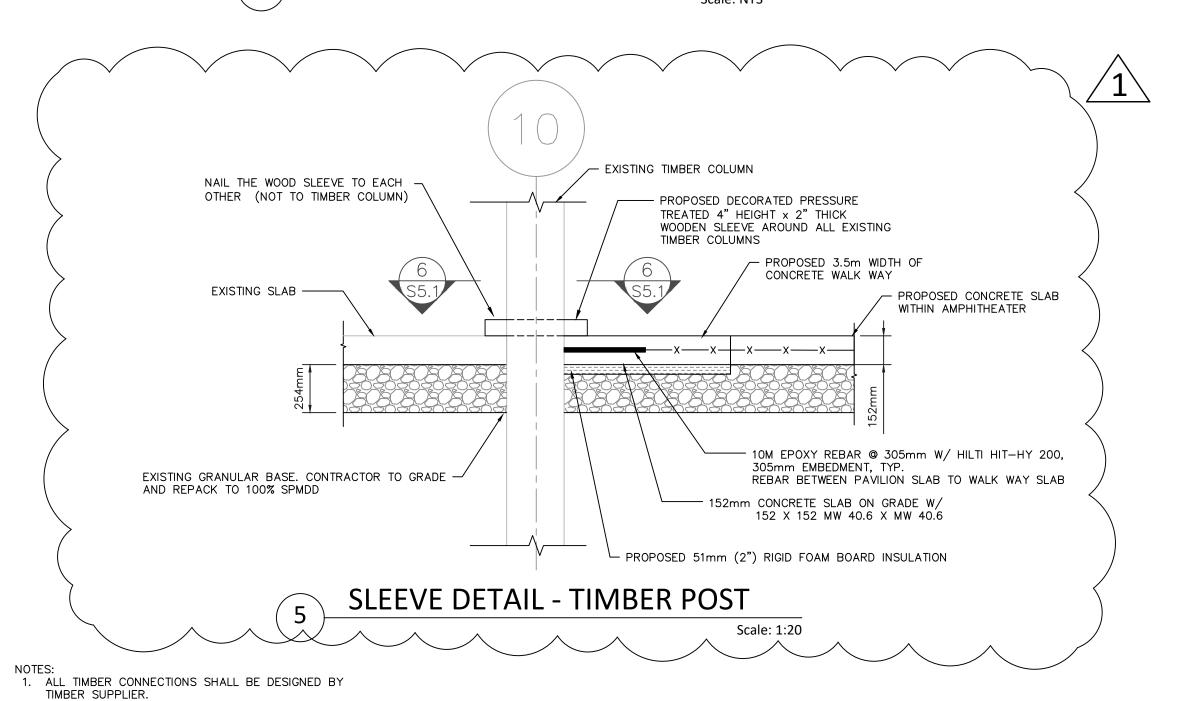
Oct. 09, 2024

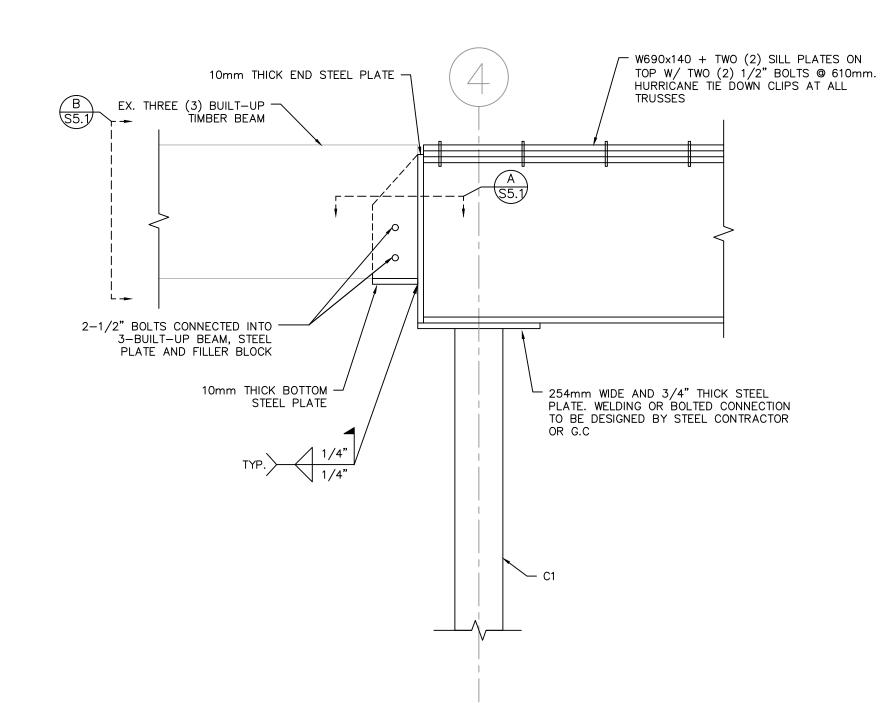
Date: 2024.10.07

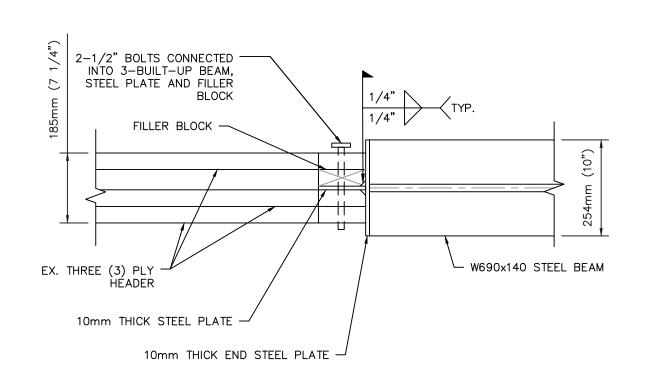


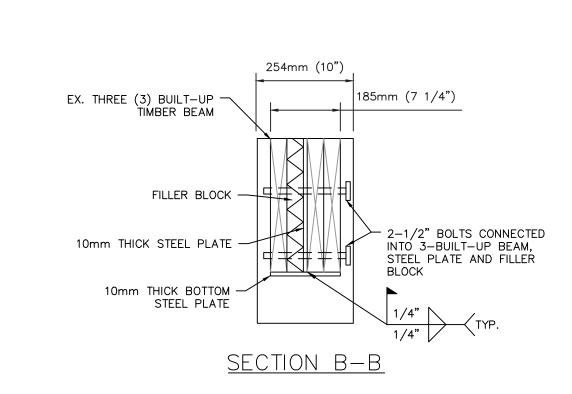


6 TYP. WOOD SLEEVE w/ NAILING Scale: NTS



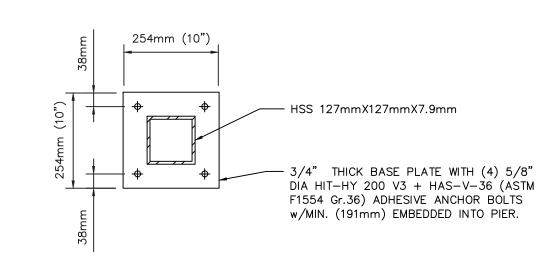




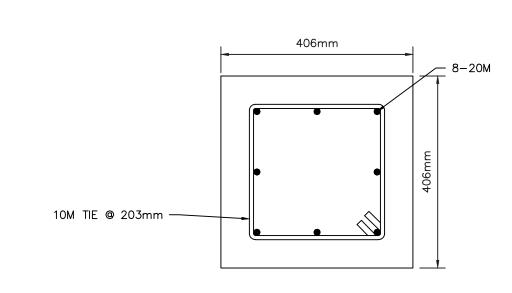


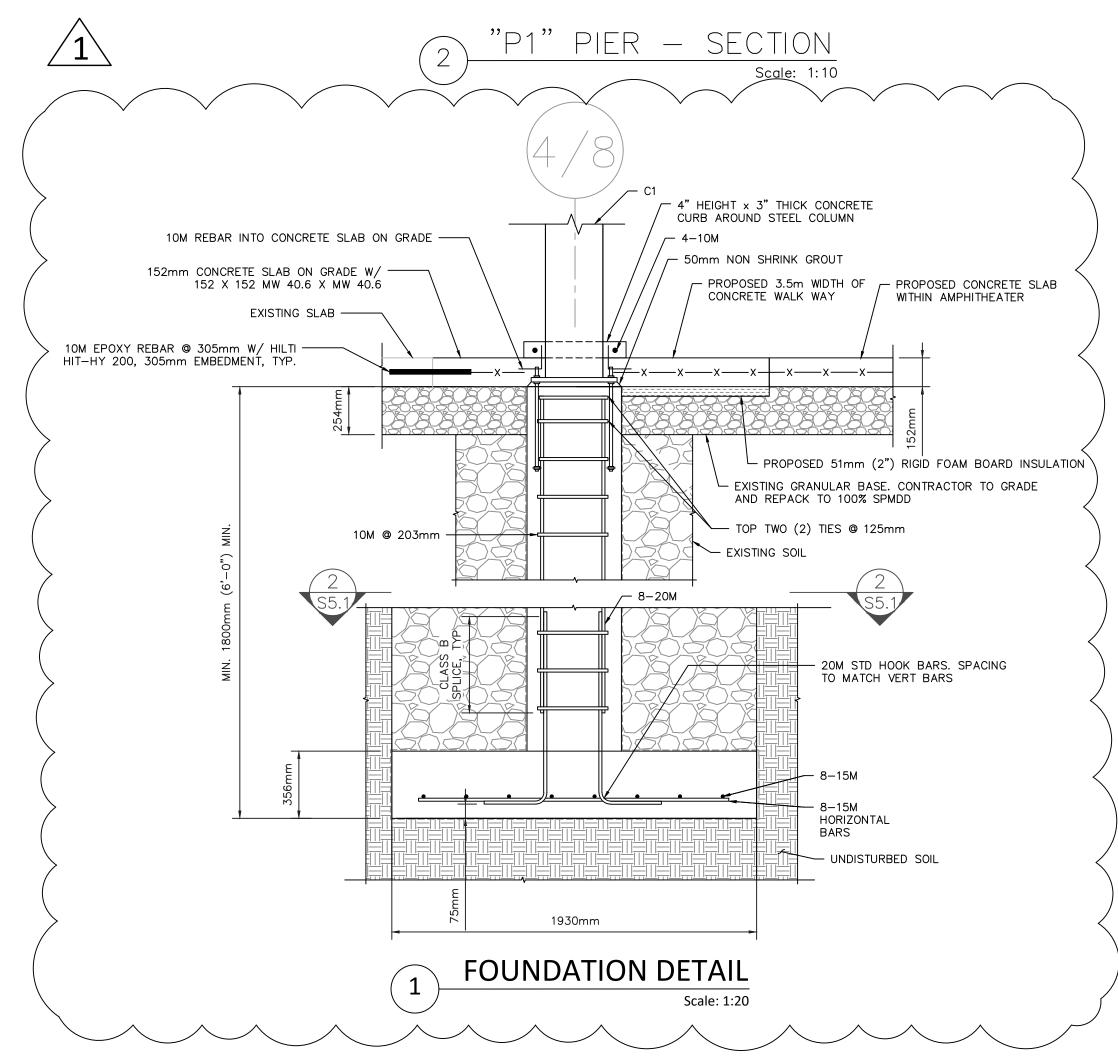
SECTION A-A





3 TYP. BASE PLATE DETAIL Scale: 1:10





THIS DRAWING IS THE EXCLUSIVE PROPERTY OF S. BURNETT & ASSOCIATES LIMITED AND THE REPRODUCTION OF ANY PART WITHOUT PRIOR WRITTEN CONSENT OF THIS OFFICE IS STRICTLY PROHIBITED.

THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS, LEVELS AND DATUMS ON-SITE AND REPORT ANY DISCREPANCIES OR OMISSIONS TO THIS OFFICE PRIOR TO CONSTRUCTION.

THIS DRAWING IS TO BE READ AND UNDERSTOOD IN CONJUNCTION WITH ALL OTHER PLANS AND DOCUMENTS APPLICABLE TO THIS PROJECT.

DO NOT SCALE THE DRAWINGS.

ADDENDUM LEGEND

- DENOTES ADDENDUM No. AND LOCATION OF DESIGN MODIFICATION/CLARIFICATION



ONAL	No.	DATE	ISSUE/REVISION	No.	DATE	ISSUE/REVISION	
ONAL EN SEN	1.	08-JAN-2025	ISSUED FOR REVIEW				PR
HEN THEN 383	2.	07-MAY-2025	ISSUED FOR TENDER				rn
2025	3.	23-MAY-2025	ISSUED FOR ADDENDUM No. 1				
OMTARIO							DR
AMP							

TOWN OF SHELBURNE

S.BURNETT & ASSOCIATES LIMITED
ENGINEERING & ENVIRONMENTAL
ENGINEERING AND ENVIRONMENTAL SERVICES
210 BROADWAY, UNIT 203
ORANGEVILLE, ONTARIO L9W 5G4
TELEPHONE: 519-941-2949 FAX: 519-941-2036

DESIGNED BY
V.S.

DRAWN BY
VERIFIED BY
DRAWING NO.

DRAWING NO.

B.C.

AS SHOWN

DETAILS AND SECTION

S5.1

M24017