

## ADDENDUM No. 1

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**Date:** April 9, 2024

**Project No:** M24005

**Project Name:** Request for Quotation: Town of Shelburne, Fiddle Park Pavilion Slab

**To:** All Bidders

This Addendum consists of 4 pages total.

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Please make the following changes / additions to the Request for Quotation Document. Bidders are responsible to ensure that all addenda have been received. Bidders shall be required to acknowledge addenda in the space provided in the Form of Proposal.

This addendum will form part of the terms, conditions and specifications outlined in the above noted Request for Quotation Contract Document. All other components of the Bid documents shall remain unchanged.

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\*\*\*REMINDER: BIDDERS MUST IDENTIFY THIS ADDENDA IN THE SPACE PROVIDED IN THE FORM OF PROPOSAL\*\*\*

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### GENERAL INSTRUCTIONS

1. Bidders are to note that the deadline to submit a quotation is **3:00:00 pm Eastern Time on Thursday, April 18, 2024.**

### CLARIFICATIONS / MODIFICATIONS / DELETIONS

1. Bidders are to replace the cover page and page 4 of the Request for Quotation Document with the attached pages.

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I have read the foregoing Addendum and have considered it in my Quotation.

\_\_\_\_\_  
Bidder's Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

M24005\_RFQ\_Add#1\_FINAL\_09APR24



**S. BURNETT**  
**& ASSOCIATES LIMITED**  
ENGINEERING & ENVIRONMENTAL

**REQUEST FOR QUOTATION (RFQ) 01-2024**

**Town of Shelburne**

**Fiddle Park Pavilion Slab**



**Closing Date: Thursday, ~~April 25, 2024~~ April 18, 2024**

**Time: 3:00:00 p.m. EDT**

**SBA File No.: M24005**

**RFQ PREPARED BY:**

**S. BURNETT & ASSOCIATES LIMITED**

***Quotations received after the closing date and time will not be accepted.***

[www.sbaengineering.com](http://www.sbaengineering.com) | [f](#) [@](#) [in](#) [v](#)  
Tel (519) 941-2949 | Fax (519) 941-2036 | [info@sbaengineering.com](mailto:info@sbaengineering.com)  
210 Broadway, Unit 203 Orangeville, ON L9W 5G4

### **1.13 Existing Conditions**

The Contractor shall cleanup and restore all disturbed areas to condition equal to or better than existing conditions.

### **1.14 Applicable Standards**

The Ontario Provincial Standards – General Conditions of Contract and the bylaws, policies and standards of Town of Shelburne shall apply for this project. A copy of the OPS General Conditions and the Ontario Building Code (OBC) are available from the Engineer upon request.

### **1.15 Questions / Clarifications**

Enquiries regarding this RFQ must be submitted to the engineering consultant and should be directed to **Blake Aram, Civil Engineer, at [blake.aram@sbaengineering.com](mailto:blake.aram@sbaengineering.com)**. No enquiries are to be directed to any other employee or elected Officials of the Town of Shelburne. Questions will be accepted until **5:00 p.m. on Thursday, April 11, 2024**.

All clarification requests are to be sent by email to the individual mentioned above. No clarification requests will be accepted by telephone. Responses to clarification requests will be provided in the form of an addendum. All addendums will be provided on or before **Monday, April 15, 2024**.

Any changes to the request for quotation, prior to the bid closing will be issued as an addendum. The Client and S. Burnett & Associates Limited will assume no responsibility for oral instruction or suggestions. Failure to acknowledge all addenda will result in your quotation being rejected. A bid received without addendum / addenda acknowledge and/or submitted as instructed will be rejected.

### **1.16 Submissions**

Electronic bid submissions of the complete Form of Quotation and Schedule of Unit Prices shall be received by:

Carey Holmes, AMCT  
Director of Financial Services / Treasurer, Town of Shelburne  
[cholmes@shelburne.ca](mailto:cholmes@shelburne.ca)

Submissions shall be provided in PDF format, via email by no later than:

**3:00:00 pm Eastern Time on Thursday, ~~April 25~~ April 18, 2024**

Email subject heading shall be provided as: (Your company), Town of Shelburne, Fiddle Park Pavilion Slab.