

# **REQUEST FOR QUOTATION 05-2024**

## **Supply of Boulevard Tree Replacements**

Questions and Answers: October 18, 2024

Deadline for Submissions: October 22, 2024



### **The Corporation of the Town of Shelburne**

203 Main Street East | Shelburne, ON L9V3K7

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Email: [treasurer@shelburne.ca](mailto:treasurer@shelburne.ca)



## **QUESTIONS RECEIVED**

**Q1:** Can we assume that the excavated material for each of the 17 trees be disposed on site?

**A1:** Dumping of excavated soil or plant material can be arranged through the Operations Department. Should arrangements be made, the material can be dumped at the Shelburne Transfer Yard located at 601 Victoria Street.

**Q2:** There are 17 trees proposed and 8 different tree types—can we assume that there are 2 trees of each type and one type with 3 trees?

**A2:** There is no specific number of tree per species required but providing a variety within the recommended species is preferred. Suppliers should consider the location and any other contributing factors when determining the most appropriate species.

**Q3:** It states Tree Replacements. Do we have to remove any existing trees on site?

**A3:** Unless noted, all dead trees and stumps have been removed from planting area. There are no existing tree removals required.

**Q4:** How do we register for tender RFQ 05-2024 so we can see the replies from the questions from the other suppliers?

**A4:** Questions and answers will be posted on the Town website and Merx.com and sent directly to all suppliers who have contacted with interest.

**Q5:** Are the new trees to be plant on the same spot as the removed tree or to be move a side for easier planting and not creating a bigger mass?

**A5:** Addresses have been marked with a stake for the approximate location of replacement tree. Site visits and walk throughs can be arranged with Brad MacDonald, Operations Supervisor, to determine the best planting space for the replacement tree.

**Q6:** Would you please advise if we need to be registered as a "bid taker" etc . for the above noted RFQ?

**A6:** You do not need to be registered as a bid taker for RFQ 05-2024. Addendums, questions and answers will be posted on the Town website and Merx.com. Request for Quotation submissions must include Schedule A, B, and C and be



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**SHELburne**  
ONTARIO, CANADA

RFQ 05-2024  
Supply of Boulevard Tree Replacement  
Closing Date: October 22, 2024

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addressed by email to Carey Holmes, Treasurer at [treasurer@shelburne.ca](mailto:treasurer@shelburne.ca) with the subject line clearly stating RFQ 05-2024 Submission.