



The Corporation of the Town of Shelburne
Mayoral Decision MDE-2025-02

To delegate the Powers regarding Organizational Structure, including employment matters, to the Chief Administrative Officer (CAO).

Under the Authority: Part VI.1 (Special Powers and Duties of Head of Council) of the Municipal Act, 2001, Section 284.6 (Organizational Structure).

The Mayor has decided as follows:

1. To delegate the power of the Mayor to:
 - a) determine the organizational structure of the municipality; and
 - b) hire, dismiss, or exercise any other prescribed employment powers with respect to any division or the head of any other part of the organizational structure,

To the CAO, in consultation with the Mayor, except for the statutory limitations in subsection 284.6(3).

2. The CAO may sub-delegate the authority in this decision to any municipal employee. Previous sub-delegations remain in effect.
3. This Mayoral Decision comes into effect on May 13, 2025.


Wade Mills, Mayor

Dated: May 13, 2025