

DATE: OCTOBER 6, 2022
PROJECT NO: 1631-5698
SENT VIA: HAND DELIVERED

**RE: NOTICE OF CONSTRUCTION ON FRANKLYN STREET AND VICTORIA STREET
STELLA JONES INC. SHELBURNE
TOWN OF SHELBURNE**

Attention: RESIDENTS & PROPERTY OWNERS

To Whom It May Concern,

On behalf of the Owner, Stella Jones Inc, we would like to inform all residents and property owners that sewer and road construction works will be starting on Monday, October 17, 2022, weather permitting and is expected to take approximately 3 weeks to complete.

To safely conduct the work, there will be a partial road closure of Franklyn St. and lane closures on Victoria St. Residents will need to use Meadow Gate and Simon Street to access or leave the community. The contractor will also install traffic signages to delineate the construction area. While work is ongoing, residents may experience traffic congestion and some delays when accessing their driveway.

Please ensure to take extra caution when construction vehicles and workers are present. Traffic control personnel and signages will on site and should be followed. We will make every effort to keep this disruption to a minimum. We apologize for any inconveniences, and we appreciate your cooperation during these construction activities.

Contact Information

Agent

C.F. Crozier & Associates Inc.
Attention: Craig Valadares
2800 High Point Drive, Suite 100
Milton, ON L9T 6P4
(905) 875-0026

Town Representative

S. Burnett & Associates Limited
210 Broadway, Unit 203
Orangeville, ON. L9W 5G4
(519) 941-2949

Should you have any questions or require any further information, please do not hesitate to contact the undersigned. Thank you for your cooperation and patience during this construction period.

Yours truly,

C.F. CROZIER & ASSOCIATES INC.

Craig Valadares
Assistant Contract Administrator
CV

\\\\Crozier-Files\\Milton-Projects\\1600\\1631-VTX Consulting Services\\5698-SJI Shelburne Ph.1\\Contract Admin_Sample Contract\\External Support Docs\\Resident Letters\\2022.10.06 Resident Letter - Start of External Works.doc

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